

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
APRIL 19, 2018**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Scott Miller, Trustee; Steve Combs Trustee, Chair; Susan Spradlin, Trustee; Alan Stock, Township Administrator.

All participated in the Pledge of Allegiance.

IN THE READ FILE:

Farm Bureau, Greene County Township Association, Greene County Council on Aging(April)

ROAD DEPARTMENT:

Mr. Stock stated that he had sent out many messages to set up a time to see a trailer but had not gotten any responses. He stated that he wanted to see if the Trustees were interested in approving the purchase of the trailer for the Road Department. Mr. Combs stated that there was not much difference in price in the two quotes. Mr. Miller advised that he thought there was a comparable trailer with another company but did not know if Mr. Pile could get a quote from them. Mr. Stock advised that he had spoken with this company and sent them an email with specifications but did not hear back from them. Mr. Combs asked Mrs. Seiter for clarification about how this will be paid. Mr. Stock explained why some of the funds would be coming from the fire fund. Mrs. Spradlin stated that she would trust the Superintendent on this since she had never purchased a trailer. Mr. Miller stated that he did not have a problem with the need and benefits of the trailer but knowing the proper costs involved and believed there were other vendors that could be given more time to submit a quote. He stated that he was not sure this was an appropriate time for this purchase with the other projects that would be coming for 125 Fairground Road. Mrs. Spradlin asked Mr. Pile if he had an immediate need for the trailer. Mr. Pile stated that there was for the work being done on Hilltop Road. Mr. Combs stated that he saw the Road Department transporting pipes on the small trailer and stated that it did not look very safe.

Mr. Combs moved to approve the Purchase Order for purchase of 10' X 24' utility trailer from Southeastern Equipment Company not to exceed \$21,000.00 from 2231-330-430-0000, and 10% from EMS/Rescue from 2282-760-740-0000. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-1.

RESOLUTION NO. 2018-046

Mr. Miller stated that he felt this money could be spent on other projects at 125 Fairground Road. He stated that getting occupancy of the buildings should be priority not purchasing a trailer. Mr. Combs asked if the Trustees should have approved the purchase of a fire engine now instead of waiting another year. Mr. Miller stated that had been budgeted for and plans had been done over the past years for that purchase. Mr. Combs asked if this money would be used at 125 Fairground Road instead of for the trailer. Mr. Miller stated that it could be. Mr. Combs stated that when it came to 125 Fairground Road, it was a 10-year project if not longer, so all of that property does not have to be done in this year. Mr. Miller stated that it would be nice to have occupancy and to have a building that would be rentable and creating income for the Township. He stated that the sooner the Township could start having income from the property the better and stated that the income off the one building could pay for the trailer. Mr. Combs advised that the last rental deal did not go well. Mr. Combs stated that they should not have to count on rental income from the

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, APRIL 19, 2018**

property at this time. Mr. Combs stated that Mr. Miller had asked for additional quotes for trailers, so if another company had sent a quote that was less than the quote that was approved, then would he had voted for that. Mr. Combs stated that it seemed that Mr. Miller's initial issue was that there had not been enough quotes, but now it sounds like the issue is that he does not want to spend the money at all. Mr. Miller stated that both were an issue for him, he stated that why should they vote for one quote when there was such a big difference between the two quotes. Mr. Combs advised that the Administrator had spent a lot of time trying to obtain quotes for this trailer and if Mr. Miller really did not want to buy it why was the time spent. Mr. Combs stated that he does not understand why he would ask for the extra quotes if he did not want to purchase a trailer in the first place. Mrs. Spradlin stated that when she was making her decision, she looks at the documents and she thinks of the workers and the safety of those workers and the passersby. She stated that the way the Road Department was having to transport equipment was not safe, she was glad that they were able to complete their job. Mrs. Spradlin asked if this was the best idea and maybe it was at the time. She stated that she looked at the efficiency and time and stated that if the current trailer had been larger then the work could have been done quicker.

Mr. Stock advised that there was a need for a Purchase Order for \$58,000.00 for Ray Hensley for chip seal. He advised which roads would be included for this process.

Mr. Combs moved to approve a Purchase Order for \$58,000 to Ray Hensley for chip seal with \$50,000 from 2231-330-360-0120 and \$8,000 from 2011-330-599-0120. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – nay, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-047

Mr. Stock stated that there was a need for a Purchase Order for \$4,236.00 to A-1 Sprinkler Systems Integration to dry test the sprinkler system at 125 Fairground Road. Mr. Stock explained the work to be done for this test. There was discussion about the sprinkler testing.

Mr. Combs moved to approve a Purchase Order for \$4,236.00 to A-1 Sprinkler Systems Integration from 2031-330-323-0100 to dry test system, drop 16 heads, relocate 2 new. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-048

FIRE DEPARTMENT:

Deputy Chief Beegle stated that he had a copy of the 2017 Year in Review. He advised to the number of calls the Fire Department responded to and the breakdowns of those calls. Deputy Chief Beegle advised to all the fire inspections conducted by the Fire Department and all the mutual aid calls for the Department. There was discussion about the Inspections being done around the Township. Deputy Chief Beegle also advised to the calls the Fire Department responded to for Caesarscreek Township. There was discussion about the help Caesarscreek Township was making available for the tools purchase for the new fire engine.

Deputy Chief Beegle stated that he had been through a couple of disaster events and was happy with the support that was received the night of the F-1 Tornado. Mr. Stock advised that there would be no reimbursement from FEMA and explained the minimums that were not reached. Mr. Stock added that the National Weather Service staff that was on scene was impressed with the organization and efforts put forth by Xenia Township.

FISCAL OFFICER:

Mrs. Seiter presented the payroll. Mr. Miller moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-049

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, APRIL 19, 2018**

Mrs. Seiter presented the bills. Mr. Combs moved to approve the bills. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-050

Mrs. Seiter advised there was one set of minutes to approve. Mr. Combs moved to approve the minutes from the regular meeting of March 15, 2018. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-051

Items four and five of the agenda were tabled for another meeting.

ADMINISTRATOR:

Mr. Stock asked if the trustees would be willing to send him to Novi, Michigan for a seminar regarding “Just Cause Discipline” from AAA. He stated that Chief Fox also saw this and would like to attend as well. He stated that this would be May 10, 2018 and was asking for the Trustees to approve the cost for the two of them to attend this seminar. Mr. Combs asked Mr. Stock to break down the charges. Mr. Stock explained the charges for attending the seminar and staying for one night for each of the attendees. There was discussion about what would be covered during the seminar.

Mrs. Spradlin moved to approve the travel to Novi, Michigan for Mr. Stock and Chief Fox to attend the “Just Cause Discipline” from AAA to include the \$75.00 for conference and room and meals not to exceed \$244.00 each with half from the Fire fund and half from General fund for a total not to exceed \$488.00. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-052

Mr. Stock stated that when they attended the Greene County Township Association meeting, Mr. Geyer, Greene County Engineer, shared his idea for increasing the annual auto registration fees. Mr. Stock stated that Mr. Geyer shared his resolution that he asked the Townships to support. Mr. Stock advised to how this increase would benefit the Townships. There was discussion about how this money could be spent to repair Township roads. There was discussion about tabling this until the next meeting to collect more information and everyone decided to table this issue.

Mr. Stock asked the Trustees to declare nine properties a nuisance for abatement under ORC 505.87 for vegetation by tall weeds and gave the list of properties to the Trustees.

Mr. Combs advised there would be a short recess. He stated they were back from the five-minute recess.

Mr. Stock advised that they could call out all the addresses or refer to the exhibit in the motion either would be official.

Mr. Miller moved to declare nuisance properties by R.C. 505.87 for vegetation (by tall weeds) for abatement of the nine (9) properties list on Appendix A. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-053

Mr. Stock stated that he wanted to update the Trustees about the transfer of money to work on nuisance abatement buildings. He explained that one use was for indigent burials and the other for mowing. He stated that there were several properties on the radar for possible demolition. He advised that he was in contact with the Treasurer’s Office to find out since there was not a land bank what were the Township’s responsibilities/liabilities and what could the Treasurer’s Office help with the foreclosed properties. He stated that by putting some money aside for this we could show the community that the Township was working on this issue. As he gets more information, he will continue to give updates. Mrs. Spradlin advised that she had a conversation with someone with the Montgomery County land bank and stated that Xenia Township was able to join an established land

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, APRIL 19, 2018**

bank even if it was in a different county. She stated that it would benefit the Township and advised the options available to the Township. Mr. Combs stated that he would bring this up at the next Regional Planning meeting to get some more information. Mr. Combs stated that he would like this as a topic for the next meeting.

Mr. Stock advised that he had an update on the 125 Fairground Road occupancy and the Fire Suppression/Fire Alarm. He stated that he received the adjudication for the occupancy and stated that work had already begun on this list.

Mr. Stock advised that the Xenia Community Schools were going to do the Road Trash Cleanup along Kinsey Road and maybe part of Stevenson Road. He stated that Legacy Christian Academy had expressed interest in helping with the Road Clean up as well and Mr. Stock was waiting to hear back from them on possible dates. He stated that he had heard from the WCPOVA and the Wilberforce Community wanted to help with Roads in their community.

TRUSTEE BUSINESS:

Mr. Stock advised that Mrs. Seiter had received a letter from District 11 Public Works integrating committee. Mr. Stock advised that he looked up the last time this committee was looking for nomination and Mr. Miller had been nominated. Mr. Stock advised that he asked Mr. Miller and Mr. Miller was willing to serve on the Ohio Public Works Committee Board for another three-year term. Mr. Miller advised that his alternate for this was from Spring Valley Township and she was willing to be the alternate for this term as well.

Mr. Combs moved to appointment Mr. Scott Miller from Xenia Township to Ohio Public Works Committee for the District 11 Board and the alternate Carrie Smith of Spring Valley Township. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2018-054

ADJOURNMENT:

Mrs. Spradlin moved to adjourn. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # _____

Attest:

Scott Miller

Sheila J. Seiter, Fiscal Officer
MEH

Susan Spradlin