

**RECORD OF PROCEEDINGS**

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING  
HELD ON: MAY 12, 2011 7:00 PM**

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Notes: These minutes are a summary of the Xenia Township regular business meeting and are not a word for word account of the discussions. The proceedings were electronically recorded on tape, but limited by the quality of the recording equipment. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a regularly scheduled meeting on a date established during the reorganization meeting. No additional notices were given.

Chairman Scott Miller called the meeting to order at 7:00 PM. All participated in the Pledge of Allegiance.

Board members attending also included Jim Reed and Amy Lewis. Others from the township included Fiscal Officer John Faulkner, Zoning Administrator Rhonda Painter, Public Works Superintendent David Shuey, Fire Chief Daryl Meyers and Captain Dean Fox. Fire Department Members joining the meeting in progress at approximately 7:30 PM included Chris Hagler, Tim Hines, Logan Surls, Kelly Hines and Captain Greg Beegle.

**PUBLIC COMMENT ON ACTION ITEMS:**

None

**MINUTES:**

April 25<sup>th</sup> work session #1 Jim Reed moved to approve. Amy Lewis seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed

April 25<sup>th</sup> work session #2 Jim Reed moved to table for reason of additions or corrections. Amy Lewis seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed, minutes tabled

April 28<sup>th</sup> regular meeting minutes were incomplete per the Fiscal Officer.

April 28<sup>th</sup> Public Hearing Scott Miller moved to approve. Jim Reed seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed

This completed the reading & approval of previous meeting minutes.

**FISCAL OFFICER/FINANCE:**

Scott Miller moved to approve the bills and payroll for the current period. Vendor checks totaled \$49,336.81. Payroll, including taxes totaled \$23,065.86.

The Fiscal Officer requested a purchase order to cover the seed money budgeted for the Tecumseh School JEDD. The JEDD approved amount was \$1,500.

Jim Reed moved to approve the request. Amy Lewis seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution #2011-93

Jeff DeVoe presented a request to renew the township’s computer system anti-virus protection for a 2 year contract period. The contract does not include the UAN computer in the Fiscal Officer’s office. The anti-virus contract amount is \$495. Scott Miller moved to approve the request. Amy Lewis seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution #2011-94

The Fiscal Officer requested approval of other blanket certificates and then & now purchase orders covering the period of April 1<sup>st</sup> thru 18<sup>th</sup> when other blanket certificates had expired. Amy Lewis moved to approve the request. Scott Miller seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed

This completed the Fiscal Officer’s report.

**ROAD DEPARTMENT:**

Public Works Superintendent David Shuey gave this report.

The annual Trustees’ road inspection is scheduled for Friday, May 13<sup>th</sup> at 8:00 AM. Chairman Miller added the Trustees will be visiting a drywell site at the Duncan residence in Amlin Heights.

Request for a Then & Now purchase order for the parts required to repair the Bomford highway mower. Shuey checked other vendors for availability, but needed to buy from the OEM. Total amount of the parts request is \$727.22. After discussion, Jim Reed moved to approve the request. Amy Lewis seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution #2011-95

This concluded Superintendent Shuey’s report.

**FIRE DEPARTMENT:**

Fire Chief Daryl Meyers gave this report.

He had no agenda items to report but acknowledged receiving a “thank you” from Gary Tipton, a representative from the CruiseFest Nationals promotion.

This concluded Chief Meyer’s report.

**ZONING DEPARTMENT:**

Zoning Administrator and Inspector Rhonda Painter gave this report.

There have been no permits issued since April 28<sup>th</sup>.

The Board of Zoning Appeals, no meetings.

Zoning Commission continues to meet and work on text language and amendments. The next scheduled work session and public hearing for zoning amendments will be May 19<sup>th</sup> at 6:00 PM.

Cemex has applied for a rezoning; requesting a change from A-Agriculture to M-3 Mineral Extraction for a parcel north of West Enon Road and east of State Rte 235. Ms. Painter noted the review by Greene County Planning Coordinating Committee will not occur until June 28<sup>th</sup>

Continuing efforts are being done to eliminate the zoning violation on the Hagler property at 658 Hook Road. Ms. Painter has had conversation with the Hagler’s attorney and other officials.

The semi-annual wellfield inspection is scheduled for Friday, May 13<sup>th</sup>. with representative(s) from the City of Xenia. Letters to property owners have been mailed.

Citizen boards need to be repopulated; the Board of Zoning Appeals is down one member because of a resignation. This board has two alternate members that have not been active. The Zoning Commission is down one member, also because of a resignation.

Agenda item: Kil-Kare/CruiseFest was moved to executive session. Chairman Scott Miller moved at 8:00 PM to retire into Executive Session – ORC 212.22 (g) pending legal matters. Amy Lewis seconded the motion. Invited attendees included the Trustees, Fiscal Officer & Zoning Inspector Painter.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed

At 8:45 PM Scott Miller moved to return to open/public meeting forum. Amy Lewis seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed

From the executive session discussion came these action items: (1) a recap meeting of all the government officials participating in the CruiseFest Nationals event will meet on Tuesday, May 17<sup>th</sup> at 3:30 PM. Ms. Painter will handle all the notifications. (2) Xenia

Township will include the recap, next step plans as an agenda item for their Wednesday, May 18th regular work session.

This concluded the report and action items of the zoning department.

**TRUSTEES' OLD / UNFINISHED BUSINESS:**

None

**TRUSTEES' NEW BUSINESS:**

Fiscal Officer Faulkner, as current president of the County Trustee Elected Officials asked trustees for their support of an information / exhibit tent during the 2011 Greene County Fair. Discussion was held and favorable support was acknowledged. There were no formal action items.

**UPCOMING MEETING & EVENT DATES:**

May 13 <sup>th</sup> , Friday @ 8:00 AM	Trustees & Supt. Road inspection
May 13 <sup>th</sup> , Friday	Wellfield Inspection – Painter
May 14 <sup>th</sup> , Saturday	Trustees' special work session, CANCELLED
May 17 <sup>th</sup> , Tuesday @ 3:30 PM	Kil-Kare recap meeting
May 18 <sup>th</sup> , Wednesday @ 8:00 AM	Trustees' regularly scheduled work session
May 19 <sup>th</sup> , Thursday @ 4:00 PM	Zoning Commission public hearing & work session
May 25 <sup>th</sup> , Wednesday @ 11:30 AM	Water & Waste Water Advisory Committee
May 26 <sup>th</sup> , Thursday @ 4:00 PM	Twp Trustees regular meeting – note time change.
June 18 <sup>th</sup> , Saturday AM	Wills for Heroes – Xenia Twp first responders
June 28 <sup>th</sup> , @7:00 PM	Sourcewater meeting @ Trustees' office

**COMMITTEE REPORTS:**

Miami Valley Regional Planning Committee:	Faulkner installed as MVRPC Chairman of the Board. Full mtg report in the read file.
MVRPC – Technical Advisory Committee:	Next agenda in read file.
Greene Co. Planning Coordinating Com.	No meeting
District Advisory Council , Health Dept.	No report
Water & Wastewater Advisory Com	Reported last – April 28 <sup>th</sup> .
Sourcewater	next meeting 06/28/2011 @ 7:00PM
XEGC	No attendee – no report
Safety Council	presentation on sun safety

**CORRESPONDENCE:**

**ADJOURNMENT:**

Having completed all of the regular business, Jim Reed moved to adjourn @ 8:50 PM. Amy Lewis seconded the motion and all Trustees voted aye. Meeting adjourned.

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Scott Miller, Chairman

\_\_\_\_\_  
Jim Reed

ATTEST: \_\_\_\_\_  
Amy Lewis

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John D. Faulkner, Fiscal Officer