

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
MAY 21, 2015 7:00 PM**

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

ROLL CALL: Susan Spradlin, Chair; Daniel O'Callaghan, Trustee; Scott Miller, Trustee; Alan Stock, Administrator. Mrs. Miller was out of town.

Meeting was called to order at 7:07 p.m. All participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

READ FILE:

GC Combined Health District PR

TOWNSHIP ADMINISTRATOR:

Mr. Stock read the details about the Payne Theological Seminary and their President, Dr. Fitchue's contributions to the school. Mrs. Spradlin made a motion to approve the proclamation read by Mr. Stock, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin-Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-124

Mr. Stock explained the changes and concerns with the Shared Services Agreement. He said it would be a template for specific projects. Mr. O'Callaghan made a motion to approve the Shared Services Agreement as presented, Mr. Miller seconded. Mrs. Spradlin wanted to clarify that the resolution is approving the terminology, not entering into a contract. Mr. O'Callaghan said they are laying the groundwork legally that if services are needed there is no need to go through the legal channels as it is already done and an agreement is already in place. Mr. Miller said, to clarify, the Trustees would have to sign each agreement if the time came. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-125

Mr. Stock explained and read the Mutual Aid Agreement with Bath Township. Mr. Miller made a motion to approve the Mutual Aid Agreement with Bath Township Board of Trustees for road maintenance, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin-Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** buy roll call of 3-0.

RESOLUTION NO. 2015-126

FISCAL OFFICER/ FINANCE:

A discussion was held about the bills to answer some questions the Trustees had. There was an explanation from Chief Fox about what happened with the trip to FDIC. Mrs. Spradlin said she had a question about the Greene County Safety Council application and the fifty dollar annual fee. She said she is okay with accepting the application minus the breakfast. Mr. Stock explained the benefits of being a part of the council. Mrs. Spradlin said she had another question with one of the MED3000 bills requesting refunds to people. Mrs. Spradlin made a motion to approve the May 7 bills with discussion, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-127

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, MAY 21, 2015**

Mr. Miller made a motion to approve the payroll as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Nay, Mr. O'Callaghan- Nay, Mr. Miller- Aye. Motion **FAILED**.

Mrs. Spradlin made a motion to approve the May 21 bills as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-128

Mrs. Spradlin made a motion to approve the May 7 payroll as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye. Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-129

Mrs. Spradlin made a motion to approve the May 21 payroll as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-130

Mrs. Spradlin made a motion to approve the Regular Meeting minutes from May 7, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Nay. Motion **PASSED** by roll call of 2-1.

RESOLUTION NO. 2015-131

A discussion was held between Mr. Stock and Mrs. Spradlin about the appropriated funds and what Mrs. Miller is asking from the Township. Mr. Miller made a motion to make the changes with reluctance without having the report, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-132

TRUSTEES' BUSINESS:

The credit card issue was tabled because the Fiscal Officer did not have a chance to look at the proposed policy.

Mr. O'Callaghan read off the details of the Township Financial Transaction Voucher and Expenditures. Mr. O'Callaghan made a motion to accept the Xenia Township Financial Transaction Voucher and Expenditure Authority, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-133

A discussion was held to discuss the Generator and Propane tank issue. It was decided that there was no need for a decision at this time.

FIRE DEPARTMENT:

Mr. Stock said the Township was granted the award from BWC of \$40,000 for two Stryker cots. The total amount would be \$53,336.36 with \$40,000 coming from the grant.

Chief Fox announced that he and 3 firefighters were going to be going to Kings Island for a fireworks class. He said that everything will be on his charge card and they will be taking his personal vehicle. He asked if it was okay with the Trustees and the Fiscal Officer, he would like to pay the bill from FDIC after he meets with the Fiscal Officer to go over the guidelines.

ROAD DEPARTMENT:

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, MAY 21, 2015**

Mrs. Spradlin made a motion to allow the purchase of a new knuckle and mower head not to exceed the price of \$10,686.88, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-134

UPCOMING MEETINGS:

Mr. Stock reported the Zoning Commission meeting will be held at 6 p.m. on May 26. A Public Hearing will be held at 7 p.m. for the proposed Sign Text Amendments.

COMMITTEES:

Mr. O'Callaghan reported that Greene County Regional Planning does not meet until later in the month.

Mrs. Spradlin reported the Health District Advisory Council only meets once a year but they send regular updates about what they are watching for.

Mrs. Spradlin reported that the Water & Wastewater Advisory Committee doesn't meet until the last Wednesday of the month. Jim Pile will not be able to attend. Mrs. Spradlin said she receives emails from Water & Wastewater and will forward them to Mr. Pile.

Mr. Miller reported Source Water Protection met earlier in the week for about an hour. They discussed the reports about the wells and what chemicals are tracked in the wells.

Mr. Stock reported for the inspection for 1-year time-of-travel, the letters have gone out the week prior. He has heard from a couple of residents already.

Chief Fox reported at the Safety Council meeting nothing new was discussed.

Mr. Stock reported the Chamber of Commerce meeting was only 30 minutes and was about committee reports.

ANNOUNCEMENTS:

Chief Fox announced that there will be an open house at Station 52 for EMS Week on Saturday from 1-4.

A discussion was held about the new water softener and iron filter that was installed. It was reported that the water is better.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mrs. Spradlin, and seconded by Mr. O'Callaghan. Roll Call vote: All voted Aye. Meeting was adjourned at 8:59 p.m.

_____	XENIA TOWNSHIP BOARD OF TRUSTEES
Resolution # _____	
_____	_____
Date Approved	Susan Spradlin, Chair
ATTEST:	_____
	Daniel O'Callaghan
ABSENT	_____
Barbara Miller, Fiscal Officer	Scott Miller