

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
MAY 24, 2012 7:00 PM**

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Jim Reed, Chairman; Amy Lewis, Trustee; Scott Miller, Trustee; Alan Stock, Administrator.

Meeting was called to order at 7:11 p.m. All participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

READ FILE:

NOTHING IN READ FILE

Mr. Reed made a motion to go into an Executive Session. Mrs. Lewis seconded. Executive Session began at 7:12 p.m.

COMMENDATIONS:

Mr. Stock said that Chief Fox had made 28 personal calls and had done a fantastic job on gaining coverage. On the past Sunday, May 20th, they had two out of three on duty and one was a Paramedic.

Mr. Stock said that the Xenia Township Fire Department did a great job with the Winding Trail Fire and that they were very pleased with how the scene was handled, how it was cleaned up and how they were treated.

FISCAL OFFICER:

Mrs. Miller was not present at the meeting but she hoped to be there for the second half. Mr. Stock spoke in her place, saying she said nothing was critical and there was no bill amount at this time. Mr. Reed decided to move on until Mrs. Miller arrived.

ADMINISTRATOR:

Mr. Stock asked for a resolution for the purchase of the Dell server, two Dell PCs and a Dell laptop for \$6,397.83 and the install for \$770 to put in a new file server. Mr. Reed asked how much real labor will be involved for the transfer. Mr. Stock responded that with Ms. Beam's PC there was a bit of entanglement getting the hard drive off and putting a new one on. If they were to take the old file server off and not recondition it so it can be either sold or given away, it could possibly take 2- 2.5 hours. Mrs. Lewis made the motion to purchase two Dell PCs and one Dell laptop for \$6,397.83 and the install software for \$770, Mr. Reed seconded. Roll Call: Mr. Reed- Aye, Mrs. Lewis- Aye, Mr. Miller- Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2012-216

ROAD DEPARTMENT:

Mr. Stock gave a recommendation for VanHoose Mowing to continue to mow Stations 51 and 52 through the month of June. Mr. Reed commented that Mr. VanHoose charges \$70 each time he mows both places. Mrs. Lewis asked if this is what they had discussed or if it would be cheaper to have the Road Department mow. Mr. Shuey had said he would be able to mow every 7 business days. Mr. Reed clarified that this motion is to only allow the extension of VanHoose Mowing until the end of June. Mrs. Lewis made the motion, Mr. Reed seconded. Roll Call: Mr. Reed- Aye, Mrs. Lewis- Aye, Mr. Miller- Nay. Motion PASSED by roll call of 2-1.

RESOLUTION NO. 2012- 217

ZONING DEPARTMENT:

Mr. Stock said that there is a meeting for two text amendments on June 19 at 6:00 p.m.--ORC 519.01 and 519.21 and the Flood Plain Section 412.

Mr. Stock said that the Public Hearing for the text amendment will be June 19th at 7:00 p.m.

Mr. Stock announced that on July 10th at 6:00 p.m. there will be a Proposed Land Use Plan Meeting. He said Stephen Anderson will be there to answer questions and could schedule 20 minutes for each Trustee to meet with him. Mr. Reed disagreed strongly with this plan, he believed this is highly improper and violates the procedure. Mr. Reed said that for the Trustees to attend a Zoning Commission Meeting breaks procedure. Mr. Stock said he can tell the Zoning Commission this suggestion will not work. Mrs. Lewis then suggested that Mr. Anderson is welcome to attend a Trustee Meeting with a presentation and can answer questions afterwards. Coming to no conclusion at this time, Mr. Reed decided to move on.

Mr. Stock said it wasn't decided if the Public Hearing for the Proposed Future Land Use Plan would be on August 14, the Commission didn't know if this would take more than two months so they decided to set the hearing for three months to be safe.

TRUSTEES' OLD/UNFINISHED BUSINESS:

Mr. Stock announced that Xenia Township is one group hosting The Greene County Township Association Meeting on June 5th. They were well underway on what they needed to do. He said they are just deciding on what they are going to do with strawberry shortcake. Mr. Miller said they will supply the paper products. Mrs. Lewis asked if they want her to call Jackson's Farm Market to see how long they will have strawberries. Mr. Miller said that one of the Trustees of Miami Township is growing strawberries. Mrs. Lewis asked how many pieces of shortcake will be needed and Mr. Miller said a sheet cake will be plenty.

Mr. Stock said for everyone's information, the Med 3000 lawyers felt that the Xenia Township contract with them didn't have enough specific language, and they came up with a business associate agreement for all of their clients. A copy of the agreement was given to Mrs. Miller as well as the Township's lawyer. Mr. Stock clarified that this is not a contract period. He also said that our lawyer is able to make any changes desired.

Mr. Stock then talked about the status of the Xenia Township website.

Mr. Stock said he had a review of Chief Meyers' use of the Township vehicle. He said the date is pulled from the EMS manager, and the Chief responded 63 times and the Deputy Chief responded 87 times. There was a discussion over whether or not the use of the Chief's vehicle is worth the Township resident's tax money when he has a small percentage of calls he responds to after hours. Mr. Reed believes that Chief Meyers should reimburse the Township for the use of the vehicle due to the number of miles he drives a day versus the number of times he responds. Mr. Reed said that there will not be a decision made at this time and the issue was tabled.

The Trustees decided to hold the Work Session the 1st and 3rd Thursday of the months of June, July and August at 5:00 p.m. and the Trustees' Meetings the 1st and 3rd Thursdays at 7:00 p.m.

FIRE DEPARTMENT

Mr. Reed asked Chief Meyers to give the details of the Work Session topics. Chief Meyers suggested the Fire Department wait another year to purchase new cutters due to the fact there will be new and better technology by then. Mr. Reed said he had talked to some who have tried to cut through new car material and said it takes too much time with the current cutters.

Mr. Reed asked about the potential hiring of a couple of paramedics. Chief Meyers said he needs to sit down and get the posting done within the department and hopes to have them done within the next 60-90 days.

Mr. Reed made a motion to go into an Executive Session at 8:59 to discuss an Employee Issue and Mrs. Lewis seconded. Executive Session ended at 9:23.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mr. Reed, seconded by Mrs. Lewis. Roll Call vote: All voted Aye. Meeting was adjourned at 9:24 p.m.

Resolution # _____

XENIA TOWNSHIP BOARD OF TRUSTEES

Date Approved: _____

Jim Reed, Chair

ATTEST:

Amy Lewis

Barbara Miller, Fiscal Officer

Scott Miller