

# RECORD OF PROCEEDINGS

## MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
May 18, 2017 6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 p.m.

ROLL CALL: Scott Miller, Trustee; Steve Combs Trustee; Susan Spradlin, Trustee; Alan Stock, Township Administrator, Sheila Seiter, Fiscal Officer is out on medical leave.

All participated in the Pledge of Allegiance.

### IN THE READ FILE:

GCCHD Report /Press Release (4)

### ROAD DEPARTMENT:

Mr. Stock advise that Mr. Pile was not in attendance tonight due to a lightning strike at 125 Fairground Road. This took out the gate closure and Mr. Pile is working on fixing this right now, Mr. Stock stated that he would take care of the Road Department business.

Mr. Stock stated that last time he gave the Trustees information about Grave Groomers and after the agenda was sent out he received an estimate. He stated that Grave Groomers estimate stated that to completely restore all the old stones, which old stones are over 75 years old. Mr. Stock advised that Grave Groomers can do this work this year if the Trustees would like, but he was not sure what the Trustees wanted to do. Mr. Stock stated that there are newer stones that are 50 years and newer that do not need cleaning, but they are leaning. He advised that there about 15 of these that need repaired, and explained the work from the Grave Groomers estimate. This would complete all the stones at the cemetery. Mrs. Spradlin asked for clarification on the cost, and Mr. Stock advised that it was an additional \$3,000 not \$300. Mr. Stock stated that the first estimate was for \$6,000 and then the for the 15 additional stones would be an additional \$3,000. Mr. Stock advised that there was enough money in the budget to cover this expense. Mr. Miller stated that he would like to speak with Mrs. Seiter about the funds that have been suggested to be sure that everything is correct. Mr. Miller asked if there were any other expense for the cemeteries that have not been dealt with yet. Mr. Stock advised as to what money would be left in the budget after the stone restorations. There was discussion about the work to be done and when it could be done. Mr. Combs asked if the Trustees wanted to do this work this year or not. Mr. Miller stated that he was interested in seeing the work completed whether that was this year or next. Mr. Combs stated that he felt the same way, but better sooner than later. Mr. Combs asked if the Trustees decide to wait would the prices increase. Mr. Stock advised that Grave Groomers had not raised his prices so far. Mr. Stock advised that this would be an opportunity to completely finish one cemetery. Mr. Miller asked how far off on the Stevenson cemetery stones, as in what percentage is done including the work to be done with the DAR. Mr. Stock advised that there are 58 stones that are being done now and he was hoping to get another 20 stones with the volunteers, so he would say that the Stevenson Cemetery is between 15 and 20% done. Mr. Combs asked Mrs. Spradlin for her thoughts on getting the work done this year. Mrs., Spradlin advised that they should take the tiger by the tail and not let this one go. She stated that if it is in the budget then it should be good.

Mr. Combs moved to approve \$6,000 for all the remaining old stones to Grave Groomers from fund 2031-410-360-0000. Mrs. Spradlin seconded the motion. Mr. Miller asked for clarification on the amount of money. Mr. Stock stated that the \$6,000 will finish all of the old stones and if the Trustees were to do another resolution not to exceed \$3,000 to finish the rest. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

### RESOLUTION NO. 2017-090

Mr. Stock stated that during the last meeting there was discussion about the HVAC at 125 Fairground Road. He stated that there was a question about which fund should be

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used to pay this quote. Mr. Stock stated that he spoke with Mrs. Seiter about which was the correct fund and Mrs. Seiter advised that he had the correct fund listed. Mr. Miller asked if there were any questions about the quote from Detmer. There was discussion about the quote.

Mr. Miller moved to approve the contract with Detmer for the HVAC unit for 125 Fairground Road not to exceed \$10,000 from 2013-760-720-0000. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2017-091**

**FIRE DEPARTMENT:**

Chief Fox explained why he was not in attendance at the last meeting. Chief Fox stated that he would like the Trustees to appoint Jason Curtis as Firefighter II/EMT B to be shifted at a rate of \$12.94 per hour. He stated that Jason is a friend of a current employee and after talking to that employee decided that he would like to work with us. Chief Fox stated that Jason had recently been hired by another department and had copies of his background and health check, so this saved the Township money. All the checks came back positive on his end, so he recommends Jason Curtis for part-time employment.

Mr. Miller moved to appoint Jason Curtis as Firefighter II/EMT Basic for \$12.94 per hour effective immediately. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2017-092**

**ADMINISTRATOR:**

Mr. Stock stated that the Township Clean-Up went very well and in fact some residents have called asking, “where are the dumpster” after the event was over. Mr. Stock advised to the cost of the Clean-Up and shared a thank you letter from Mr. Washington, the WCPOVA Executive Board Member. Mr. Stock advised that Mr. Pile stated that the clean-up has saved the road crew time and money because they are not having to clean up debris from the road sides. Mr. Stock added that the clean-up was an overall success for the Xenia Township community. Mr. Miller asked which of the three sites had a higher usage from the others. Mr. Stock explained that the charges were done by weight, the drop off and pickup fee was constant. He stated that the dumpster that had the most weight was the one located at Old Hook Road. Mr. Stock advised that the Road Department went by each of the dumpsters every three days and smashed the trash down into the dumpsters to be sure we could get them as full as possible and have fewer pick-ups/drop offs. He stated that the dumpster in Wilberforce was the second most used during the clean-up. Mrs. Spradlin stated that the banners may need updated due to the names of previous trustees on them. Mr. Stock stated that he had gone out and tried to cover the names with duct tape as best he could. Mr. Stock stated that he will continue to work on the banners to cover up the names so they will be ready for the next time the Trustees decide to do another clean-up.

Mr. Stock advised that during the last meeting the Trustees had asked for more time to review the documents regarding the final extension for Bob Evans Farms Free Enterprise Zone. Mr. Miller asked why this is worded as the Final Extension. Mr. Stock stated that there had been changes within the Bob Evans Corporation. He stated that he had spoken with the Greene County Department of Development and believes that the County wants to have a sit-down conversation with Bob Evans to say this is the last time they would approve an extension. Mr. Stock explained the expansion that Bob Evans has planned. Mrs. Spradlin stated that she did not get a chance to speak with Stephanie Hayden, of the Prosecutor’s Office, but she did get a chance to look up the Ohio Revised Code mentioned in the paperwork and understands it better. She too feels that this should be the very last extension, because she would like to see some progress. She stated that Bob Evans promised 22 jobs, they have hired 20 and she would like to see the other 2 positions filled, and she is sure that others are not happy with the continuances and delays. She asked if this document was accessible on a computer here because she found a typo. Mr. Stock stated that he had asked Stephanie Hayden about that, but had not heard anything back from her. Mr. Stock stated that they must not be worried about the double word. Mrs. Spradlin stated that she was since her name would be on this document also.

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Mr. Miller moved to approve the Ohio Enterprise Agreement the final version between Greene County Commissioners, Xenia Township Board of Trustees, and Bob Evans Farms for their project on Birch Road. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.  
**RESOLUTION NO. 2017-093**

Mr. Stock advised that the Fairgrounds may have another group that could bring in 10,000 delegates to that space. Mr. Stock advised that he and Chief Fox had been working on a spreadsheet along with Sheriff Gene Fisher. They believe that Hamvention is the beginning of many large events at the Fairgrounds. Mr. Stock stated that this group is looking for what is the first thing that first responders are looking for and then be able to use that information to communicate better to others. This spreadsheet will eventually include questions about parking, are parking attendants needed, and other aspects of a large event. Mr. Stock advised that he wanted to give this information to the Trustees to keep them informed and to get any feedback or suggestions. Mrs. Spradlin asked about the copy of the letter, in her packet of information and wanted to know if this was the original copy of the letter. Mr. Stock stated that the copy the Trustees had was a copy of the letter that went out to the public. Mrs. Spradlin asked if this was what was sent to the newspaper. Mr. Stock stated that the letter was a part of what was sent to the newspaper, but he also sent a document with more detail about the event. Mr. Stock explained where the letters were sent. Mr. Miller stated that concerning the large events that could be happening at the Fairgrounds in the future, he would tie this spreadsheet with the Fairgrounds itself, so that it does not just help first responders but the Fairgrounds as well. Mr. Stock stated that he plans to not only include the Fairgrounds but also the Greene County Commissioners through Brandon Huddleston and Chrisbell Bednar of Greene County Parks and Trails. Mr. Miller suggested including the Greene County Convention and Visitors Bureau, because he thinks they are supporting the Fairgrounds as well as trying to push that type of traffic to them.

Mr. Stock advised that the next item on the agenda was for the Trustees to declare some properties a nuisance. Mr. Stock advised that one of the properties will be going to the State of Ohio and described all the properties along with a junk car on a property.

Mr. Miller moved to declare weed nuisance for property at 1287 Brush Row Road, Parcel #M36000200270007100. Mr. Combs Seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.  
**RESOLUTION NO. 2017-094**

Mr. Miller moved to declare weed nuisance for property at 1556 Wilberforce-Switch Road, parcel #M36000200391002100. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.  
**RESOLUTION NO. 2017-095**

Mr. Miller moved to declare weed nuisance for property at 1221 Turner Place, parcel #M36000200280007100. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.  
**RESOLUTION NO. 2017-096**

Mr. Miller moved to declare weed nuisance for property at 1333 E. Main Street, parcel #M36000200301007800. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.  
**RESOLUTION NO. 2017-097**

Mr. Miller moved to declare weed nuisance for property at 625 Murray Hill Drive, parcel #M36000200310003800. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.  
**RESOLUTION NO. 2017-098**

Mr. Miller moved to declare weed nuisance for property at 597 S. Columbus Street, parcel #M36000200310002800. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.  
**RESOLUTION NO. 2017-099**

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Mr. Miller moved to declare weed nuisance for property at 1527 US 68 South, parcel #M36000200361003200. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2017-100**

Mr. Miller moved to declare a junk car at 1527 US 68 South, parcel #M36000200361003200. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2017-101**

Mr. Miller moved to declare weed nuisance for property at 1073 Union Road, parcel #M36000200320002900. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2017-102**

Mr. Miller moved to declare weed nuisance for property at 1304 Wilberforce-Clifton Road, parcel #M36000200270006400. Mr. Combs seconded the motion. Roll Call: Mr. Miller– aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2017-103**

**FISCAL OFFICER/FINANCE**

Mr. Combs stated that Fiscal Officer, Sheila Seiter was not in attendance tonight as she is recovering from knee surgery. Mr. Stock advised that he would be taking care of this business tonight for Mrs. Seiter. Mr. Stock advised that the recognition of the monthly financials was done at the last meeting. Mr. Stock asked for the payroll to be approved as presented.

Mr. Miller moved to approve the payroll as presented, Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2017-104**

Mr. Stock asked for the Trustees to approve the bills as presented. Mr. Combs asked if there needed to be any discussion. Mrs. Spradlin stated that she had asked several times, and this would be her third time, about the McKesson bill. She stated that they charge us to do our bills. A fee is charged based on what is billed and then we have to turn around and refund, because people's insurance say that a bill has been paid twice. Mrs. Spradlin asked if McKesson was refunding that amount to us that we were charged. Chief Fox stated that we were charged when the bill was sent to us. Mrs. Spradlin stated that we are charged a percentage so we are getting penalized for excepting a payment twice and McKesson is reaping the benefits. McKesson is getting the extra money by billing that because they get paid per the amount of the billing. Chief Fox stated that he was supposed to have an answer by the end of the week. Mrs. Spradlin asked that this be checked into. Chief Fox stated that based on the percentage rate of the charges he agrees with Mrs. Spradlin. Mrs. Spradlin stated that this has happened numerous times. Mr. Stock advised that he would put that as an agenda item for the next meeting.

Mrs. Spradlin stated that her next question was regarding the OPEC bill. She stated that there is one account that has exceeded \$3,000 that we had agreed on but it had been paid. Mr. Miller stated that the accounts can go up to \$4,000 not \$3,000. Mrs. Spradlin state that no, he would have to go back and look over the things that the Trustees had done. She stated that she went back and looked it over and she read the motions over and over again. Mrs. Spradlin stated that they need to make note of this. She stated that the other Trustees seem to think that the amount is \$4,000. Mr. Miller stated that it was \$3,000 plus \$1,000, with the plus \$1,000 going toward any medical whatsoever and asked if Mrs. Spradlin would agree. Mrs. Spradlin stated that no she would not agree and it says it in the meeting minutes that it was a total of \$3,000 and that because they had talked about the AFLAC versus the HSA and we were going to put money into that and then we found out that we could not match that. Mr. Combs asked Mr. Stock what he knew about this issue. Mr. Stock stated that he thought it had been clear that it was not going to exceed the \$3,000 for the OPEC but that we were starting an HRA for an additional \$1,000 so we were going from a \$9,000 to a total of

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\$4,000. He stated that a few meetings ago he was asked and was told by OPEC that they would spilt out the \$3,000 from the \$1,000, so that the monies were in separate categories instead of them being put together. Mrs. Spradlin stated that there is an account on the bill that is showing a -\$638.55. Mr. Miller asked if they had approved and put in place the HRA. Mr. Stock stated that was correct. Mr. Miller asked if the mechanism to initiate the \$3,000 plus an additional \$1,000 was in place. Mr. Stock stated that was his understanding. Mr. Combs stated that one phone call could straighten this out. Mrs. Spradlin asked if they could look up the meeting minutes when this was voted on, for the wording. She stated that it is in the meeting minutes. She stated that she went over it and looked through it. Mr. Miller asked what Mrs. Spradlin was contesting. Mrs. Spradlin stated that it was the \$3,000 versus \$4,000. She stated that on the OPEC bill one person is showing a negative on their account because this person had gone over the \$3,000.

Chief Fox asked about the picture of the grave marker that was in the power point presentation and wanted to know if that was one of the restored stones. Mr. Stock stated that it was not. He stated that this was an indigent burial. Chief Fox stated that he was wondering because of the dates on the stone. Mr. Stock stated that this was an indigent burial and Mrs. Haller, Administrative Assistant, did a tremendous amount of research. Mr. Stock explained that when there is an indigent burial, that means that the person is 150% of the poverty level, the Township does cremains and having this service done at a lower amount than the City of Xenia has and a lot of other places. He explained that the cheapest stone that could be found to put on the grave, due to materials and different types of stone the cheapest local option was \$400. Mrs. Haller got this stone for \$158 which included shipping from California.

Mr. Combs stated that they needed to get back to the insurance bill. Mr. Stock asked if the bill accounted for the total paid out to this person. Mr. Combs advised that it showed claims to date. Mrs. Spradlin stated that the bill states the HRA funds were \$3,000 and IRS 502 fund \$1,000. She stated that the claims to date for this person was \$3,638, and the fund balance was -\$638.55. Mr. Stock stated that this should mean that the insurance company would pay out \$400 so this person has about \$600 to go. Mr. Miller stated that when the insurance representative came and explained the services to our employees it was everything within the deductible of \$3,000 was very specific. Mr. Miller explained that the HRA fund was even broader yet, so it included dollar amounts that the insurance would not commonly cover. Mr. Combs stated that was how he remembered it but doesn't this bill contradicted that. Mr. Stock asked to see the bill because what has read it seems that the insurance company has mixed things up. He stated that the OPEC should have \$3,000 and the HRA at \$1,000 and he thinks they have done the opposite. Mr. Stock looked over the bill and stated that it looks like this person only has \$362 left that they could go toward. Mr. Combs asked if there should be a phone call made to the insurance company about this. Mrs. Spradlin asked if this person may be paying into this or is this being deducted from their check, so is that why there is a negative. Mr. Stock stated that he could not answer that question. Mr. Miller stated that it needs to be resolved. Mrs. Spradlin stated that they need to approve the bills and we need to watch that one. Mrs. Spradlin advised that they look over the minutes that shows where they made that decision, because that is where they made the insurance deductibles and percentages and the like. She stated that it might be even be in January. Mr. Miller stated that he believed the HRA portion was done in a subsequent meeting. Mr. Stock stated that he would make a phone call for the fund balance for the negative amount. Mr. Combs asked if it was possible the insurance company may have misunderstood what they wanted to do. Mr. Stock advised that he needs to ask the company about the fund balances. He stated that the thing that is interesting to him was that if you take a look at the previous year, this person had \$9,948 in claims. He stated that this was clearly \$948 over and this year they are not going to go over \$4,000 or the \$3,000 if there has been a misunderstanding. He stated that in his opinion when you take a look at what was carried over from last year from last time. Mr. Stock stated that he did not know why the company paid out more than they approved. Mr. Stock stated that he would give them a call first thing in the morning.

Mrs. Spradlin stated that there was a bill for the treadmill and it is for wiring. She stated that she had asked Mr. Stock about this and she had a question about this and if we

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had gotten this put onto our insurance. Mrs. Spradlin stated that the treadmills were purchased by the Xenia Township Fire Community Association. She stated that in order to be able to put these onto the insurance we have to do something. Mr. Stock stated that he needs to put it on the insurance. Mr. Combs asked if this was something that needed to be declared or does it just become contents. Mr. Stock advised that the insurance company has worked with the Township on this issue. Mr. Combs advised that if an item is valued at a certain amount then it has to be listed individually but if it is under a certain amount it can be considered contents. Mrs. Spradlin stated that in the bills for the Lowe's business account there is a bill for wiring for the treadmill. She stated that in another meeting it was mentioned that the Fire Department, when the Road Department moves out, was hoping to get that building, so why are the treadmills being wired now. Chief Fox stated that he agrees with Mrs. Spradlin 100%, but this was all his fault. Chief Fox stated that Mr. Stock had told him to hold off on the wiring, but he insisted because these treadmills were bought for the Firefighters and they want to use them. Chief Fox stated that he has been told he did not know what would happen to the Road Department building, so he went ahead and had them wired. Chief Fox stated that the treadmills had to be wired a certain way to run the computers in them or they would burn up and void the warranty. Chief Fox explained why he decided to go ahead after being asked to wait to do the wiring. Mr. Combs asked if the additional wiring could be used for other things in the future. Chief Fox stated it can eventually be used in the future. Chief Fox stated that he has not been promised that building and he cannot act on anything. Mr. Miller stated that if the building were to go to the fire department it is unknown when this will happen. Mr. Combs asked if Mrs. Spradlin want to reprimand Chief Fox and Mrs. Spradlin stated that no she did not, the Chief went by one of her old sayings that it is better to ask for forgiveness than permission sometimes.

Mrs. Spradlin stated that she had a question about the bill from FDIC. She stated that there were not five people's names on the list. Mrs. Spradlin asked if this bill was from lunch. Mr. Combs stated it was supper. Chief Fox stated that he had asked for lunch to be paid. Mr. Combs stated that he did not remember what time they ate. Chief Fox stated that he thought it was 4:00. Mrs. Spradlin stated that the receipt showed it was 3:56 and it was for four people. Mr. Combs stated that one person who went decided to pay for their own meal. Mrs. Spradlin stated that there was a resolution that dates back to January 14, 2016 that talks about travel and mileage reimbursement and also talks about meal reimbursement compensation to use the GSA rate. She stated that the GSA rate for Indianapolis, Indiana was \$12.00, so this bill exceeds the \$12.00 amount that people were allowed to have for their lunch. Mrs. Spradlin went over the bill in detail and stated that maybe they were not aware that the Township used the GSA rates. Mrs. Spradlin stated that meals were to be based on the GSA rate, this was voted on and a resolution was in place. Chief Fox stated that he thought that the rate was based on the day, and that it was for \$55.00 per day. Mrs. Spradlin stated that was for traveling overnight then you get the entire day. There was discussion about the amounts that were spent. Mr. Combs asked Mr. Stock what he knew about this. Mr. Stock stated that the premium rate is \$51.00. Mrs. Spradlin stated that they were not per diem and they had asked for a meal to be paid for and that was it, not per diem, but a meal. Mrs. Spradlin stated they break the meals down. Mr. Stock stated that per diem is Latin for per day and not per meal. Mr. Combs stated that he was not familiar with the rule, so if he owes any money let him know and he would be more than happy to reimburse it. Chief Fox asked about OTA and what was paid for lunch there. Mrs. Spradlin stated that they don't. Chief Fox stated that he was sure there was a lunch ticket. Mrs. Spradlin stated that there was a dinner or a meal that was included for one of the days that you can purchase extra and it is still a training event, so they are still working through it. She stated that the other days you can ask for reimbursement for meals but she does not. Mr. Stock asked if he could collect data and bring it to the next meeting so that there could be discussion about this and make a decision. Mr. Combs stated that they should know what this amount is and if people are entitled to it then they should get it but if not then they shouldn't, it is that simple. Mrs. Spradlin read the resolution from January 14, 2016. Mr. Stock advised that a person is eligible for reimbursement under 301-11.1, it is when a person has performed official travel away from your official station, the person can occur per diem expenses if you are in travel status for more than twelve hours, but a person will not be reimbursed if the travel is less than twelve hours. Mr. Stock stated this was the information regarding the GSA rates. Mrs. Spradlin stated that a meal was asked for at a meeting that she was absent

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from and it was approved, for a meal. She stated that according to the GSA guidelines a lunch meal is \$12.00 in Indianapolis, Indiana. Mr. Miller asked what is a dinner meal. Mrs. Spradlin stated that she did not know. She stated that is why she asked if this meal was for lunch or dinner. Mr. Combs asked Mr. Stock to gather information and bring it to the Trustees so they could make a decision. Mr. Combs asked if Mrs. Spradlin had any other questions about the bills. Mrs. Spradlin stated that she had no further questions.

Mr. Combs moved to approve the bills as presented. Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion passed by a roll call 3-0.

**RESOLUTION NO. 2017-105**

**TRUSTEES BUSINESS:**

Mr. Miller advised that he was not wanting to push this off, but there is a lot going on for staff the next few days and he asked that they table the next items until the next meeting. He stated that the staff are going to have many hours to put in on our behalf. Mr. Combs asked if Mr. Miller was talking about items one and two on the agenda and Mr. Miller stated that was correct. Mr. Combs stated that was okay with him. Mrs. Spradlin stated that it should be put into a motion.

Mr. Miller moved to table items one and two under Trustee business on the agenda. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion passed by a roll call 3-0.

**RESOLUTION NO. 2017-106**

**COMMITTEE REPORTS:**

Chamber of Commerce-monthly-third Tuesday: Alan Stock – there was discussion about new retail stores going in across from Wal-Mart and Lowe’s, and the only business known is a Penn Station. Mr. Miller asked if the Chamber knew when the hotel may be done. Mr. Stock advised that they expect it to be before the end of the year. Mr. Miller asked if the Chamber was trying to talk to Hamvention. Mr. Stock stated that the chamber had reached out three or four times to Hamvention, asking if they would come and talk to the business leaders. He stated that Hamvention had some phone conversations but Hamvention did not make a presentation.

**GUESTS:**

Mr. Combs asked if the guests had anything to add to the meeting. Mrs. Randall had a question about why they did not approve minutes from last Meeting. Mrs. Haller, Administrative Assistant, stated that they were not finished at that time.

**UPCOMING MEETING DATES:**

- May 23, Zoning Commission
- May 30, Combined Zoning Commission/Trustee meeting
- Jun. 1, Trustee meetings
- Jun15, Trustee meeting

**ADJOURNMENT:**

Mr. Combs moved to adjourn, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion PASSED by a roll call of 3-0. The regular meeting was adjourned at 7:32 p.m.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # \_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Alan Stock, Township Administrator

\_\_\_\_\_  
Susan Spradlin

MEH