

**RECORD OF PROCEEDINGS**

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
JUNE 18, 2015                    7:00 PM**

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

ROLL CALL: Susan Spradlin, Chair; Daniel O’Callaghan, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Chair Spradlin called the meeting to order at 7:12 p.m. All participated in the Pledge of Allegiance.

**READ FILE:** GC Combined Health District PR-2

**TRUSTEES’ BUSINESS:**

Mr. O’Callaghan made a motion to approve the proposed credit card policy, Mrs. Spradlin seconded. Mr. O’Callaghan said he sent the policy to Sheryl and no changes were made. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-146**

**ROAD DEPARTMENT:**

Mrs. Spradlin announced that several Township roads will be getting repaired and they will need a total of 77 tons in the amount of \$5,698; a certificate is already in place and no resolution is needed.

Mr. Stock shared that CEMEX said they would pay \$5,000 toward fixing Routzong Road.

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock explained the process of declaring properties a nuisance and how the payments are handled.

Mr. Miller made a motion to approve the nuisance mowing renewal for 365 days for the property at 597 Columbus Street, Parcel #M36000200310002800, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-147**

Mr. Miller made a motion to approve the nuisance mowing renewal for 365 days for the property at 1333 E. Main Street, Parcel #M36000200301007700, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-148**

Mr. Miller made a motion to approve the nuisance mowing renewal for 365 days for the property at 1073 Union Road, Parcel #M36000200320002900, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-149**

Mr. Miller made a motion to approve the nuisance mowing renewal for 365 days for the property at 1221 Turner Place, Parcel #M36000200280007100, Mr. O’Callaghan

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seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-150**

Mr. Stock said he talked to a former Fire Chief and former Trustee about the building of the Fire Station in 1975. They said there was no other funding other than normal taxes and funds that came in for the Township to do operations. The firefighters and the Association helped. Mr. O'Callaghan said there is no obligation to lease out the meeting room to the public as it is now used as living quarters. There was no need for a resolution for this.

**FISCAL OFFICER/ FINANCE:**

Mrs. Spradlin made a motion to approve the bills as presented, Mr. O'Callaghan seconded stating on the record that he will not approve any bills that are to be paid to Sinclair due to conflict of interest. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-151**

Mrs. Spradlin made a motion to approve the payroll as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-152**

Mrs. Spradlin made a motion to approve the minutes from the Special Meeting on September 24, 2014, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Abstain, not in office, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

**RESOLUTION NO. 2015-153**

Mrs. Spradlin made a motion to approve the minutes from the Regular Meeting on May 21, 2015, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-154**

Mrs. Spradlin made a motion to approve the minutes from the Work Session on June 4, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-155**

Mrs. Spradlin made a motion to approve the minutes from the Regular Meeting on June 4, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-156**

Mrs. Miller said she wanted to pass the last month bank reconciliation to all the Trustees for their information.

**FIRE DEPARTMENT:**

Chief Fox gave an update on the full-time position and he asked that the Trustees accept his and Deputy Chief Beegle's recommendation for Meghan Burrell to be appointed the Full-Time Firefighter. Mrs. Spradlin gave her opinion on making Mrs. Burrell the full-time firefighter and she agreed that she would be a good candidate. Mr. O'Callaghan agreed. Mr. Miller made a motion to approve the Chief's recommendation to offer Meghan Burrell a conditional offer for the full-time firefighter/Paramedic based on the outcome of the physical, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-157**

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Deputy Chief Beegle thanked Mr. Stock for his assistance in the interview process.

**COMMITTEES:**

Mrs. Spradlin reported that the Health District meets once a month and there was no new information.

Mr. Stock reported that Mr. Pile will be attending the next Water & Wastewater meeting which will be in September.

Mr. Stock reported that he did not attend the Chamber Meeting.

**DISCUSSION:**

A small discussion was held about the tractor trailer wreck with the 2,200 piglets and the houses that were anonymously built based on a children's story.

**ADJOURNMENT:**

There being no further business, a motion to adjourn was made by Mrs. Spradlin, and seconded by Mr. O'Callaghan. Roll Call vote: All voted Aye. Meeting was adjourned at 7:55 p.m.

_____	XENIA TOWNSHIP BOARD OF TRUSTEES
Resolution # _____	
_____	_____
Date Approved	Susan Spradlin, Chair
ATTEST:	_____
_____	Daniel O'Callaghan
Barbara Miller, Fiscal Officer	_____
	Scott Miller

mlp