

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
JUNE 21, 2012 7:00 P.M.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Jim Reed, Chairman; Amy Lewis, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:00 P.M. and pledge was given.

GUESTS:

Susan Spradlin, 2033 Hilltop Road, said she questioned the Fire Chief, Daryl Meyers, being put on administrative leave due to the Ohio Ethics Commission Investigation because she knew that was not true. Mrs. Spradlin questioned the relationship between Chief Meyers and Mr. Miller and addressed the letter that was sent to her husband in regards to his interest in getting back on the Xenia Township Fire Department as a volunteer. Mr. Reed explained the Trustees had an emergency meeting where they made a motion to place the Chief Meyers on paid administrative leave for medical reasons. Mrs. Spradlin thought it appeared that Mr. Meyers had hard feelings and animosity towards her and her husband and felt their safety was in jeopardy. She questioned if the hiring policy had changed recently, and if they had a travel expense policy. Jim Reed said to his knowledge the hiring policy had not been changed, and he discussed the travel policy. He said a resolution needed to be passed requiring an individual planning a trip to get approval from the Board so no one will be able to approve their own trip. Mrs. Spradlin asked about the policy on using Township vehicles, and how long an employee had for their lunch breaks. Mr. Reed explained the Township has never used time clocks before, but Mrs. Miller was in the process of having time clocks installed so employees would have to clock in and out for their lunch breaks. Mrs. Spadlin said she was aware the Township paid to have an investigator come in and do an investigation on Chief Meyers, and asked if she could receive a copy of the findings. There was a discussion if the findings were a public record or not, and thought that issue should be addressed by Stephanie Hayden.

Scott Miller said he never had a conversation with City Manager Jim Percival. He said he would not hire anybody at the Township that would violate the Ohio Ethics Board as it pertained to the question raised about his relationship to the current Fire Chief Meyers. He stated as far as the former Fire Chief at no point did he ask for his resignation or any desire to see him leave prematurely. Mr. Miller said Mr. Spradlin served a variety of positions, and he never questioned Mr. Spradlin's abilities, and was informed he was leaving because he found another job.

Mr. Reed said he saw documents with Scott Miller and John Faulkner names that were given to the State Fire Marshal's office regarding Mr. Spradlin. Mr. Reed said he could give Mr. Miller the opportunity to answer the questions but he already knew the answers.

FISCAL OFFICER/FINANCE:

- Barb Miller said there was not enough money in the Social Security and Medicare accounts, so she needed the Trustees to approve a resolution to approve the transfer so the bills presented to them tonight could be paid. A motion was made by Amy Lewis to transfer \$4,000 to Social Security and \$7,000 to Medicare accounts, seconded by Scott Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2012-224

- Approval of Bills in the amount of \$23,720.67 and Payroll in the amount \$71,264.70. A motion was made by Scott Miller, seconded by Amy Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2012-225

- Barb Miller asked about where they stood on the termination of several fire personnel that was brought up several meetings ago. The Trustees asked Dean Fox to make contact with the individuals, and to work with the Administrator to get the issue solved.
- Mrs. Miller said they need to determine when the public hearing was going to be held for the budget. They determined it would be held at 5:00 p.m. on July 5, 2012. The Trustees also decided to move the meeting that was scheduled on July 19, 2012 to July 17, 2012.
- Barb Miller discussed her concern with how the Township was operating, and said she was putting the Trustees on notice that unless the morals and values got better she had no other recourse but to resign.

FIRE DEPARTMENT:

- Dean Fox requested the Thermal Imaging Camera item be put on hold until the next meeting because he needed to leave since they just received three calls.

TOWNSHIP ADMINISTRATOR:

- Dale Harris called the Township and thanked them for his new fire gear. Mr. Stock said he has been with the department for 12 years, and was so pleased to have equipment that actually fit him.
- Mr. Stock stated in Chief Meyers absence, Greg Beegle is coming in and working extra hours and asked if it would be appropriate to switch him to hourly during this time. The Trustees determined this should be discussed in a work session especially if the Chief was going to be out for a long period.
- A discussion occurred with Steve Fletcher regarding the projects he has been working on, and the work that was completed by the prior company, Midwest.
- A motion was made by Scott Miller to approve a purchase order to John Jurgensen for paving projects in the amount of \$105,067.50, seconded by Jim Reed. Motion PASSED by roll call vote of 3-0.

RESOLUTION NO. 2012-226

- Mr. Stock stated they received a bid from Sam VanHoose about maintaining the two Township properties. A motion was made by Jim Reed to accept the bid from Sam VanHoose to maintain the two properties under the current contract the Township has at the same rate, seconded by Amy Lewis. Motion PASSED by roll call vote of 2-1. (Miller)

RESOLUTION NO. 2012-227

- Jim Reed questioned who was doing the nuisance mowing. Mr. Stock stated Sam VanHoose has shown an interested in doing it. The Trustees discussed creating an administrative fee since other municipalities charge for nuisance grass mowing. Mr. Stock stated he spoke to Stephanie Hayden about it and she thought one could be established as long as it was reasonable and justifiable.

FIRE DEPARTMENT:

- Dean Fox stated he was planning on sending Elizabeth Beam to a two-day class in Sharonville for an Emergency Reporting class. He said the fee for the class was under \$500, so no action was needed from the Trustees but he wanted to make them aware of it.
- Amy Lewis asked if the issue with the phones being covered from 8 a.m. to 11 a.m. was taken care of. Mr. Reed asked Interim Chief Fox if there would be any fire fighters that would be interested in coming in and answering the phones. Interim Chief Fox said he would ask, and thought someone would be interested.
- Mr. Miller thought the walk-through at Tecumseh school went well, and Mrs. Lewis thought it would be appropriate to send the School Board a thank you letter. Mr. Reed thought the Township should send Mr. Faulkner a letter also or presented a plaque to him for all his work at the Township. Mr. Reed thought everyone should be treated equally.

UPCOMING MEETING DATES:

- June 26, 2012, 2:45 p.m. Records Retention before JEDD Meeting

XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, JUNE 21, 2012

- June 26, 2012, 3:00 p.m. JEDD Meeting
- July 5, 2012, 5:00 p.m. Work Session Trustees
- July 5, 2012, 7:00 p.m. Trustees' Meeting
- July 10, 2012, 6:00 p.m. ZC Work Session – Land Use Plan
- July 19, 2012, 7:00 p.m. Work SESSION Trustees
- July 19, 2012, 7:00 p.m. Trustees' Meeting
- August 14, 2012, 6:00 p.m. ZC Public Hearing – Land Use Plan

EXECUTIVE SESSION:

Scott Miller made a motion to go into executive session for an employee issue at 9:25 p.m., seconded by Amy Reed. Motion PASSED by roll call vote of 3-0.

There being no further business, motion was made by Scott Miller to adjourn the meeting at 9:43 p.m., seconded by Amy Lewis. Motion PASSED by a roll call vote of 3-0.

XENIA TOWNSHIP BOARD OF TRUSTEES

Jim Reed, Chair

Amy Lewis

Scott Miller

ATTEST:

Barbara Miller, Fiscal Officer