

# RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
June 15, 2017**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 5:45 p.m.

ROLL CALL: Susan Spradlin, Trustee; Scott Miller, Trustee; Steve Combs Trustee, Chair; Alan Stock, Township Administrator. Sheila Seiter was absent.

Mr. Combs moved to enter into Executive Session at 5:45 p.m. for 121.22 (G)(2): To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code and 121.22 (G)(8) To consider confidential information related to the marketing plans, specific business strategy. Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller - aye; Mr. Combs – aye; Mrs. Spradlin - aye. Motion passed. Included in the session were Administrator Stock, and all elected officials, with the exception of Sheila Seiter, Fiscal Officer who was absent.

Mr. Combs exited Executive Session at 6:12 p.m.

Mr. Combs called the Regular meeting to order at 6:12 p.m.

Roll Call: Susan Spradlin, Trustee; Steven Combs, Trustee, Alan Stock, Administrator; Scott Miller, Trustee.

All participated in the Pledge of Allegiance.

**IN THE READ FILE:** GCCHD Report/Press Release (2); League of Women Voters, June;

## **FISCAL OFFICER/FINANCE**

Mr. Stock advised that he would be handling the Fiscal Officer's items tonight in her absence. He stated that Mrs. Seiter is working on confirmation of the Real Estate Tax Abatement for 125 Fairground Road. She would have the information to the Trustees soon.

Mr. Combs asked if there were any questions regarding payroll. Mrs. Spradlin asked if anyone had the bills. Mrs. Haller stepped out of the room to get the bills for Mrs. Spradlin.

Mr. Miller moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

### **RESOLUTION NO. 2017-112**

Mr. Combs asked if there was any needed discussion regarding the bills and Mrs. Spradlin stated yes. Mrs. Spradlin stated that she had a question about the bank reconciliation, but not any about the bills.

Mr. Combs moved to approve the bills as presented. Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

### **RESOLUTION NO. 2017-113**

Mr. Combs asked Mrs. Spradlin what question she had regarding the bank reconciliation. Mrs. Spradlin advised that her question related to something that happened in 2012. She stated that when things were tallied there was a bill for Plattenburg. She explained that the reconciliation looks like this company is saying

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JUNE 15, 2017**

the Township still owes money, even though they did work that was not approved or requested. Mrs. Spradlin stated that they need to clarify this with Mrs. Seiter to be sure what has been done with this amount in question. Mr. Stock stated that he knew Mrs. Seiter was working on this issue. Mrs. Spradlin stated that she did not want to forget to ask Mrs. Seiter about this issue. Mr. Stock stated that he would put it on the next meeting agenda.

Mr. Miller stated that he did not receive any changes from the May 18<sup>th</sup> minutes. There was discussion about how the minutes are revised and sent out to the Trustees.

Mr. Combs moved to approve the minutes from May 18, 2017 for the regular Trustee meeting. Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

**RESOLUTION NO. 2017-114**

**FIRE DEPARTMENT:**

Mr. Stock advised that he would speak for Chief Fox and the Fire Department. Mr. Stock stated that first there was a commendation for a water rescue. He explained that Xenia Township Fire Department was requested for mutual aid to Sugarcreek Township to assist with a water rescue on May 20, 2017. Mr. Stock explained the water rescue in more detail.

Mr. Stock advised that he has given the Trustees two bids for painting the fire bays. He explained what work was included in the bids. Mrs. Spradlin asked about degreaser that was purchased to prepare for painting and asked why would this be included in the bids. Mr. Stock stated that two of the trucks at Station 51 had leaked some oil all over the floor, so that is why there was a purchase for degreaser. Mrs. Spradlin asked how long before the bays would have to be painted again. Mr. Stock advised that he believes it has been at least 12 years since they have been painted. Mr. Stock stated that he would ask about the life cycle of the paint and get that information back to them. Mr. Miller asked if there was a time frame for the job from start to finish. Mr. Stock advised that he would ask for a time completion. There will be no painting of the floor. Mr. Combs suggested that a letter should be sent to any companies that do not get picked to do a job, so that the company will understand that they did not get the job. Mr. Stock stated that he would take care of that.

**TRUSTEES BUSINESS:**

Mr. Stock stated that he had an update regarding the medical insurance. He advised that he spoke with the insurance company and explained what was going to happen with the two funds. He explained what happened with the negative account that was spotted at the last meeting. Mr. Stock explained how the insurance is set up with the two funds and how they would work between the \$3,000 deductible and the \$1,000 HRA. Mrs. Spradlin asked for the negative amounts from the invoices and Mr. Stock read those to her. Mr. Miller asked what type of formal plan was the \$1,000 account. Mr. Stock stated that it is a health reimbursement arrangement that is an IRC Section 125 premium only plan. There was discussion about the different types of accounts that were considered and why the 125 plan was chosen. Mrs. Spradlin asked what was going to be done with the negative amounts and wanted to know if it had been paid, and if that meant there would be no other claims submitted from that account that the Township would be responsible for. Mr. Stock stated that it had been paid and that she was correct about any claims on that account.

Mr. Stock advised that two or three years ago the Trustees made a resolution that the Township would follow the GSA travel guidelines. He stated that he tried to give the Trustees all the information he could regarding this matter. Mr. Combs asked if there were any questions. Mrs. Spradlin stated that she had made her comments at the previous meetings. Mrs. Spradlin explained to the guests that were in attendance about a trip that was taken to FDIC in May. She stated that this was a conference that was attended by fire and administration personnel. It had been requested for the trip to be paid for and for a meal to be reimbursed. Mrs. Spradlin explained the bill that

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JUNE 15, 2017**

she had questioned and felt that the attendees had over spent. Mr. Combs stated that according to the per diem rates for 2017 the meal rates are \$54.00. Mrs. Spradlin stated that is a per diem rate not a per meal rate. There was discussion about the difference between a meal rate and per diem rate. Mr. Miller stated that according to the reorganizational meeting they had decided to follow the GSA guidelines. Mrs. Spradlin stated that they could justify it any way they want but she would not take tax payers money to buy a meal. She stated that she always votes no to pay for meals for those on a trip. She stated that in her opinion this was overspending and that the others could justify it however they wanted. Mr. Combs asked that her disagreement is not with the conference itself but the meal. Mrs. Spradlin stated that she has no problem with the trip and she felt that Mr. Combs needed to go since he had not been before. Mrs. Spradlin stated that she thinks it is worthless and useless and it was just about filling the bags with souvenirs and things, however this year they did have a fire engine that was supposed to be looked for at the conference. Mr. Combs stated that they spent more than an hour speaking to a rep about the fire engine so he felt it was time well spent. Mr. Miller stated this conference is a world class conference held in Indianapolis annually. Mrs. Spradlin stated that they did not attend the conference but only the trade show. Mr. Miller explained what was included in the conference and what they were looking at while they were there this year. Patricia O'Callaghan asked how they traveled to the conference. Mr. Combs stated that some went in the Township vehicle and that he drove himself. He was asked if he received reimbursement for using his own vehicle and Mr. Combs stated that he did not. Janis James stated that she understands that there is some disagreement about what had happened but that the value of the information gained at the conference was good. She stated that she understands where Mrs. Spradlin was coming from but also where Mr. Miller was coming from, but if the point was that they agreed to buy lunch but a more expensive meal was taken instead then it does not look good and she feels it is fudging the lines a bit. Mr. Miller advised that what was requested was a meal and not for lunch. Mrs. Spradlin stated that she did not give her opinion on the conference but on the trade show. Mr. Combs asked if she had been before and how it was paid. Mrs. Spradlin stated that she had attended before and she paid for it herself. Mr. Combs stated that he was confused as to why Mrs. Spradlin recommend that he go to the trade show if her opinion was that it was a waste of time. Mrs. Spradlin stated that it was because he had never been and it would not be good for Mr. Combs to take her opinion on something and make it his. Mr. Combs stated that he took her opinion into consideration in making his decision to go. Mr. Combs stated that his final statement on this matter was that if he owes \$2.00 he wants to know. Mrs. Spradlin stated that they are the Trustees and they have to police themselves as well as everyone else. Mr. Combs stated that from what he read they were well within reason, but he wants to know if he owes the Township just \$1.00 he wants to know. Mrs. Spradlin asked who that would be and Mr. Combs stated that it would be the Township Administrator. Mrs. Spradlin stated that maybe it should be the Fiscal Officer who is in charge of the books and record keeping. Mr. Combs stated that he would take her recommendation. Mrs. Spradlin stated that if they did not feel that they had over spent then that was on them. Mr. Combs stated that from what he has read he feels that they did not over spend, but this seems to be in question. Mrs. Spradlin stated that it is in question and the meetings are recorded so they can go back and listen. Mr. Combs stated that he remembers Chief Fox asking for a meal. Mrs. Spradlin stated that about two meetings ago she asked Chief Fox and he stated that he thought he asked for a lunch. Mr. Combs stated that they had breakfast also while on the trip and everyone paid out of their own pocket. Mr. Combs stated that he drove his own vehicle and bought his own gas and did not ask for any reimbursement and the Township Administrator rode with him. Dan O'Callaghan asked if there was a travel policy as far as driving out of town. Mr. Combs stated that they follow the GSA standards. Mr. O'Callaghan stated that he thought there would be standards for how far one traveled and how long the trip took and how he felt reimbursement should happen. Mr. Miller stated that he appreciated everyone's comments and stated that they had a meeting earlier in the year and that everyone would follow the GSA guidelines and it is the interpretations of those guidelines that can be very extensive and there are different interpretations of them. Mr. O'Callaghan stated that if someone drove their own vehicle and were not reimbursed for the mileage and GSA does provide for that then you should be reimbursed for your mileage. Mrs. Spradlin stated that was correct but the Township's travel and things have to be preapproved

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JUNE 15, 2017**

as per the resolution made years ago and that resolution stands. Mrs. Spradlin gave an example of having preapproval for travel, a conference and meals. Mr. Combs asked if there was anything else on this matter. Mrs. Spradlin asked who was going to get back to them with this information and determine this. Mr. Combs asked if Mrs. Spradlin had a preference of who got the information. Mrs. Spradlin stated that it did not matter to her and she was not the one that has a conflict. Mr. Combs stated that she had the question so he wanted to be sure she would be satisfied with the answer. Mr. Combs stated that he would be happy with either Mr. Stock or Mrs. Seiter. Mrs. Spradlin stated that there was a third option as well and that would be the State Auditor. Mr. Combs asked which one she would like since she is the one with the question. Mrs. Spradlin stated that she did not need a solution, she questioned it because she did not agree with it. She stated that she does not have to come up with the solution because her solution would have been to say no to the reimbursed meals. Mrs. Spradlin stated that a person should stick to what had been approved. Mr. Combs stated that he thought he had stuck to what was approved and stated again that if he owes the Township \$1.00 he will pay it, but they need to have someone decide as to whether there was an overage or not. Mr. Miller stated that the State Auditor looks at these things all the time and they will ask him. Mr. Combs stated that he was good with the State Auditor giving an answer. Mrs. Spradlin asked if Mr. Miller planned on asking the State Auditor and bringing back the answer he receives. Mr. Miller stated that he did not have any problem with that.

Mr. Stock advised that they have been discussing the firearms policy for three months and this policy has been revised by Stephanie Hayden, Greene County Prosecutor's Office. This is in response to Senate Bill 199 and making sure that the sticker on the door is backed up with policy. He stated that the Trustees had asked for a policy and in front of them is the Employee Possession of Firearms for Xenia Township. He stated that Mrs. Hayden worked on this policy including wording that the Trustees asked to be included. Mrs. Spradlin asked for clarification on which document was the right one. Mr. Stock showed her and stated that there had not been many changes from the last revision. Mr. Combs asked for discussion regarding firearms on Township property. Mr. Stock advised that previously the State of Ohio had said that a person could not have firearms locked in a car but SB199 changes that. The new policy for Xenia Township states that no one will carry and shares the definitions from SB199. Mr. Stock advised that this policy also has an exception that would be left to the Trustees to decide if they want to grant any exceptions or not. Mr. Stock stated that even though we have the stickers on the door if the Township was taken to court it would have to have a policy to back up the sticker. Mr. Stock advised that there was an article from the Ohio Township Association regarding the top five things to have in your employee handbook and a firearms policy was in the top five. Mr. Combs asked if the guests had any comments on this topic. Mr. O'Callaghan suggested to the Trustees that they do the same as they did with the medical marijuana meetings. He recommended having a Listening Session on this topic. He stated that it was his understanding that the conceal carry law changes and it can give the Trustees the authority to either admit or deny. He recommended asking the public what they thought about this issue and what they want, whether they want to allow conceal carry in a public building and whether they want to allow exceptions and how they work. Mr. Combs stated that this was not a bad idea. Janis James stated that she just found out about this and wants to know why the administrator needs to carry a weapon on the job. She really liked Mr. O'Callaghan's suggestion of having a listening session to hear what the public thought about this critical issue. Mr. Combs asked if Mrs. James had been watching the news lately with the shooting that occurred near Washington, D.C. Mrs. James stated that she had and was afraid that people will use that as a reason to need to carry a weapon. She stated that the Senator that was shot was being guarded by two professionals. She stated that they were there for a reason to protect him. Mrs. James stated that if the Administrator had been carrying a weapon that he would have been able to help in time. She stated that she believes the administrator does a wonderful job with his duties and does not know how carrying a lethal weapon would enhance his job. She stated that this was not a gun issue for her in this case but rather why would he need that tool to do his job. Mr. Combs stated that in Mrs. James' letter she stated that if protection was needed why not have a sheriff at the meetings. She stated that she felt that a professional that is trained in assessing a situation and knows when to use their

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JUNE 15, 2017**

weapon would be a better idea. Mr. Combs advised that Mrs. James would be comfortable with a professional having a firearm. She stated that if there was a threat then there should be a trained professional in the building. Mrs. James asked if anyone had been threatened while trying to complete their job. Mr. Combs stated that yes someone had been threatened and explained the situation. There was discussion about carrying a weapon while on the job and the carry conceal law in general.

Mrs. Spradlin asked Mr. Stock if the firearms policy had any changes from the current policy. Mr. Stock advised that there is currently no firearms policy in place. Mrs. Spradlin stated that this policy is in accordance with the SB199 and is close to being word for word of that bill. Mr. Stock stated that the Trustees came to him and said that the Township needed a policy with the understanding that firefighters would not carry. He stated that the Trustees had a policy, that it was current with all the prevailing laws and that the Trustees did not want anyone to carry. Mr. Stock advised that all the signs had been changed three to four weeks ago; however, there was discussion at that time about whether the Trustees would like to carry and whether the Trustees would allow certain individuals to carry. Mr. Stock stated that the Trustees asked for an exception procedure to the policy. Mr. Stock stated that this is what he has provided to the Trustees after working with Mrs. Hayden for several hours doing research at the state level and with the Township's insurance. Mr. Stock advised that he is very thankful for the discussion that is happening because it needs to be discussed. Mr. Stock advised that the Township does not have a policy so that if the signs on the doors were ever challenged then the courts would go to the policy because it does not just start and end with the signs. Mr. Stock stated that he could not emphasize it enough that the Township needs a written policy in place. Mrs. Spradlin stated that one of the issues is that the house bill has changed, we do not have a policy, and she stated that it is mentioned in an article in the Ohio Township News. Mr. Stock stated that the article mentions that having a firearm policy is in the top five of things needed in a handbook. Mrs. Spradlin agreed and stated that this was something that is suggested to look at and be revised this year. Mrs. Spradlin read the article to everyone and stated that this is what Mr. Stock has been saying. She advised that the Township is in continued compliance with Ohio law. Mrs. Spradlin stated that a decision needs to be made so that the Township has a policy in place, it can be changed after a public hearing if needed, but currently there is no policy. Mr. O'Callaghan stated that the Township is in compliance with the law by having the stickers on the doors, because the law says that the sticker tells a person they cannot bring a gun in here. He stated that the only thing that needs to be reviewed is to make sure that the policies do not prohibit people from keeping weapons in their vehicle. Mrs. Spradlin stated that she agreed with him but the Township does not have any policy. Mr. O'Callaghan stated that many places had policies that kept people from having a weapon in their car, an example Sinclair Community College had a policy that no one could have a weapon in their car if the car was in their garage, but you are not allowed to do that anymore; so, if you have that policy then the policy needs to be reviewed and that wording taken out. He stated that the law does not require the Township to have a policy saying weapons are prohibited on Township property because there are signs on the doors which makes the Township in compliance with the law. Mr. Combs stated that instead of having an employee handbook, employers should just put signs on their doors. Mr. Combs stated that the policy strengthens the signs. There was discussion about the signs and who allows an individual to carry a weapon onto a property. Mr. Miller stated that whether it was a church, a business or this office, the owner has the right to put the signage on the doors whether it is to cover open carry or conceal carry. Mr. Stock advised that there is case law that open carry is one thing but how the business words it is what determines whether permission to conceal carry in the establishment was given. Mr. Stock stated that the Township needs a policy. Mrs. Spradlin agreed with Mr. Stock that the Township needs a policy, because it is public knowledge in the past that there has been a report of a Township employee who had their weapon stolen out of their locker. She stated that this is in the past, it has been recorded. Mr. O'Callaghan stated that even if there is a policy someone will ignore it. Mrs. Spradlin stated that if they have the policy in place that says it can include up to termination and it will be reported to the law that it would help deter employees. It was asked if this was an employee's policy, Mrs. Spradlin stated that it was.

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JUNE 15, 2017**

Mrs. Spradlin moved to approve and accept the Employee Possession of Firearms for Xenia Township as presented. Mr. Combs seconded the motion. Mr. Miller asked for discussion and stated that if they are going down this path there are a few words he would strike and called them out. Roll Call: Mr. Miller – nay, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 2-1.

**RESOLUTION NO. 2017-115**

Mr. Combs asked for discussion regarding exceptions to the firearm policy. Mrs. Spradlin stated that there had been quite a bit discussion on this issue. Mr. Combs asked if anyone had anything to add from the earlier discussion regarding the exceptions. Mrs. James stated that she thinks there should be a hearing so that the public can come and speak on this issue. There was discussion about the exception and what it would entail. Mr. Chamness stated that he feels if the Township needs to arm the Administrator then maybe they should look into hiring a constable. Mr. Combs stated that if anyone thinks there is not someone that may want to do harm in Greene County and Xenia Township then that person is very naive. Mr. Chamness stated that there are people out there and they will be out there whether the Administrator is armed or not. There was discussion for a date for a public hearing and July 24 at 6:00 p.m. was decided to be the best date.

**ADMINISTRATOR:**

Mr. Stock advised that he was given notice that office cleaning person will no longer be able to provide that service for us after September. He stated that she charges \$20 per cleaning, cleaning is done twice a month and \$20 twice a year to do the windows. Mr. Stock stated that if anyone knew of someone who could take over this job to have them call the office.

Mr. Stock advised that Sam VanHoose who does the nuisance mowing for the Township will no longer be able to do this because he is closing up his business. Mr. Stock stated that he would make phone calls but asked if anyone knows of a company to have them call the office. Mr. Stock advised that he could put together a list of the good and bad of our crew doing the nuisance mowing, however he would prefer a third party take care of this mowing. Mr. Miller asked Mr. O'Callaghan if he knew of anyone in the farming community that may have an interest in this. Mr. O'Callaghan did not think so but suggested calling the extension office to see if they knew of anyone. Mr. Stock advised that any company that may be interested must have insurance and Worker Compensation.

Mr. Stock advised that he needed the Trustees to declare a property a nuisance for weeds and tall grass at 720 Murray Hill.

Mr. Miller moved to declare 720 Murray Hill Drive Parcel Number 36000200310006400 as a nuisance by way of weeds. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

**RESOLUTION NO. 2017-116**

Mr. Miller asked if the residence on Union Road had been declared a nuisance. Mrs. Spradlin stated that it had. Mr. Stock stated that he did not want to go public with why Mr. VanHoose was closing his business. He stated that 1073 Union was on his list to mow and will be happening soon. Mr. Stock advised that once these yards are caught up, they will be mowed on a regular basis.

Mr. Stock stated that last Saturday we had 18 volunteers that came out to Stevenson Cemetery and were able to clean 35 additional stones. Mr. Stock explained what the volunteers did and that they helped save the Township money.

Mr. Stock advised that the first day for the Farmer's Market got rained out.

Mr. Stock stated that a gentleman talked to him about a possible rezone on 235. He is interested in developing an estate and explained what he was thinking about doing.

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JUNE 15, 2017**

Mr. Stock stated that he recently took care of the one year time of travel water protection. He explained that he looked at residences to see if anything could contaminate the water source. Mr. Stock stated that nothing was found and that this year was the cleanest that he had seen.

Mr. Stock stated that he had a form approved by Mrs. Hayden, for the rental of space at 125 Fairground Road. He stated that he had Mrs. Hayden work on the document and update everything. Mr. Stock advised that this contract would be for one year. Mr. Combs asked if the area was defined. Mr. Stock stated that he tried to do that as best he could.

Mr. Miller moved to authorize the Administrator to enter into the contract with Tim Harner d/b/a Studio B signs as presented. Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller – aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion **PASSED** by a roll call of 3-0.

**RESOLUTION NO. 2017-117**

**GUESTS:**

Janis James, Bickett Road, she asked that someone pass along her appreciation to the Road Department for fixing the pothole near her house. Mr. Combs stated that he had received a call regarding the culvert work on Wilberforce Switch Road. Mr. Stock stated that they have been adding aggregate as it gets compacted and it will be paved this summer.

Mrs. Spradlin asked how the work was coming along with the trees in the right of way. Mr. Stock stated that Mr. Pile went out last Saturday to inspect the work and he stated that he could not be more pleased and that the company is doing it in a timely manner and as safely as they can. Mrs. Spradlin asked if he thought the company would meet the deadline. Mr. Stock stated that he thought they would and if they don't it is in the Township's favor. Mr. Stock stated that the company is going above and beyond what had been asked of them. Mr. Pile spoke to them and the company told Mr. Pile that they knew they were doing more but it was the company's name on the work and this will look better for everyone.

Mr. O'Callaghan asked about the process for the nuisance grass and weeds. Mr. Miller stated that a person need to inform the office, give the property address and it will be looked at and if it meets the criteria then it is brought to the Trustees to declare it a nuisance. Mr. Stock stated that the grass must be a minimum of one foot tall.

Mr. O'Callaghan stated that he wants to commend that the meeting minutes are getting out and in a more timely manner and that he appreciates that. Mrs. Spradlin stated that this was thanks to Mary the Township's new full-time secretary. He stated that he would like for the Trustees or the administrator to consider bringing back the email list. There was one in the past and anyone that signed up would get the agendas in advance and a copy of the minutes. Mrs. Spradlin asked if this was not happening. Mrs. Haller stated that she was not given an email list to do this. Mr. O'Callaghan stated that even though the minutes are timely they are still a month old by the time you see them. He stated that then people do not know what is being talked about, and he did not know about the listening session on medical marijuana until after the fact because he did not go on the Township website. He stated that at one time people could sign up with their email address to receive information. If there is not a list, then he would like to see a new list started. Mrs. Spradlin stated that Mr. Stock should have the list. Mr. Stock advised that we have started updating the website and asked for people to keep nudging us because it is the right thing to do.

**UPCOMING MEETING DATES:**

June 27, Zoning Commission  
June 29, Zoning Commission Public Hearing for KilKare Rezone  
July 6, Trustee meeting

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JUNE 15, 2017**

**COMMITTEE REPORTS:**

Inspection 1 year time-of-travel Water Protection: Commercial Alan Stock –October 6  
Safety Council-monthly-first Wednesday: Dean Fox – onsite consultation for  
programming services.

**ADJOURNMENT:**

Mr. Combs moved to adjourn, Mr. Miller seconded the motion. Roll Call: Mr. Miller –  
aye, Mrs. Spradlin – aye, Mr. Combs – aye. Motion PASSED by a roll call of 3-0. The  
regular meeting was adjourned at 8:25 p.m.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # \_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Alan Stock, Township Administrator

\_\_\_\_\_  
Susan Spradlin

MEH