

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES:
HELD ON: JULY 28, 2011**

**REGULAR MEETING
4:00 pm**

NOTE: These minutes are a summary of the meeting and are not a word for word account of the discussion. The proceedings were electronically recorded on tape, but limited by the quality of the recording equipment. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a regularly scheduled meeting on a date established during the reorganization meeting. No additional notices were given.

Chairman Scott Miller called the meeting to order at 4:00 pm. All participated in the Pledge of Allegiance.

PRESENT: Amy Lewis, Trustee; Scott Miller, Trustee; Jim Reed, Trustee; Fiscal Officer, John Faulkner; Zoning Administrator, Rhonda Painter; Public Works Superintendent, David Suey; and Chief Daryl Meyers.

GUESTS: Stephanie Hayden, Greene County Prosecutors' Office; Dana Storts, County Services and the Adopt-A-Spot; Roy Colburn, Wilson Drive; and W.T. Spradlin, Hilltop Drive.

PUBLIC COMMENT ON ACTION ITEMS:

No Comments

MINUTES:

Public Hearing—June 23: Reed moved to approve the minutes. Miller seconded the motion. Roll call vote: Lewis-absent; Miller-Aye; Reed-Aye. Motion passed 2-0.

Regular Meeting—June 23: Miller moved to approve the minutes. Reed seconded the motion. Roll call vote: Lewis-absent; Miller-Aye; Reed-Aye. Motion passed 2-0.

Work Session for Budget—July 5: Lewis moved to approve the minutes. Reed seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0.

Budget Hearing—July 7: Tabled until next meeting.

Regular Meeting—July 14: Tabled until next meeting.

FISCAL OFFICER/FINANCE: John Faulkner

From July 16 through July 28 there was payroll of \$21,808.71, payroll taxes of \$6212.84, and vendor checks of \$22,959.31 for a total of \$50,980.86. Revenue for the same period was \$31,747.43. Lewis moved to approve the bills and payroll for the current period. Miller seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **Resolution #2011-122.**

Faulkner requested an emergency PO for replacement of the phone system due to a lightening strike. There will be a reimbursement from insurance minus the deductible. Lewis moved to approve. Miller seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **Resolution #2011-123.**

Time Warner Cable Franchise 2nd Quarter payment \$14,917.76, this is included in \$31,747.43 receipts.

Need to change PO name from Piqua Concrete to Phillips Companies, there is no amount change. Resolution #2011-83 was already passed for the amount. Lewis moved to approve the name change. Miller seconded. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0.

Bureau of Worker's Comp Audit bill for 2010 wages is \$8,998.31. There was a discussion of what the audit found with the Fire Department wages and how they differ if someone responds from the fire house or if they respond from somewhere else. Miller made a motion to make the payment and initiate a strong letter contesting also. Reed seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0.

Reed moved to look into the former Fiscal Officer's Bond coverage with the insurance company to see about coverage for the payment for the BWC audit. Lewis seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **Resolution #2011-124.**

Cathy DeWine, part-time payroll assistant, has given her letter of resignation and her last day will be August 9, 2011. Faulkner mentioned that a new part-time person will need to be found as there is a lot of work that needs to be done and there are not enough hours in the day.

Faulkner also stated the computer in the center office is an old UAN computer and needs to be replaced. Reed said to go ahead and replace the computer since it is a small cost. Miller suggesting he check with UAN to see when a new computer will be issued by them.

ROAD DEPARTMENT: David Shuey

There was a discussion about the Replacement Levy for 2011. Based on current valuation of \$154,700,000 a one mil levy will yield approximately \$140,000, a \$100,000 home would cost the homeowner \$31. The Board discussed the cost and options of a new or replacement levy.

There was discussion that the replacement levy should not be put on the ballot until next spring or fall. Mr. Shuey discussed the cost savings measures he has taken to help the road department. The Board discussed at length options for a new facility, EPA issues, Grants and other options. A replacement levy of 1.2 was discussed and how it would help with the improvement of the roads and a new facility for road equipment in a better location on Union Road.

Miller moved to place a new 1.2 mil levy on the November 2011 ballot with collections delayed until 2013. The anticipated yield would be \$168,000 annually, costing \$37.20 per \$100,000 home. Motion failed for lack of second.

Lewis moved to place a Replacement Levy of .9 mil on the November 2011 ballot with collections beginning Fiscal Year 2012. Reed seconded the motion. Roll call vote: Lewis-Aye; Miller-Nay; Reed-Aye. Motion passed 2-1. **Resolution #2011-125.**

ZONING DEPARTMENT: Rhonda Painter

The following permits have been issued since July 14:

- 736 Jacoby Road, Paul Sampson, 8x16 deck.
- 1885 Winchester Road, Kevin Moe, 28x16 deck.
- 1246 Hook Road, Matt Manning, in ground pool and fence.
- 677 Columbus Street, Wells Fargo Bank, 64 sq ft deck.

Board of Zoning Appeals:

- August 23, at 4:00 pm, they will continue a Public Hearing of 1166 Dayton-Xenia Road, request for Administrative Appeal from Xenia Township Zoning Inspector's decision.

Zoning Commission

- July 26, at 6:00 pm, a meeting was held regarding the request for rezoning from A to M3 by Cemex, at the Norman Ward Center Ballroom, Central State University, 1400 Brush Row Road, Wilberforce. This meeting will be continued on September 20.

FIRE DEPARTMENT: Daryl Meyers

Doing internal training for on CPR for Fire, Paramedics and EMT's, this will save approximately \$325-\$350 a person. Training will go from August 29 up until November 17 so everyone will be recertified at a tremendous savings to the fire department.

Meyers requested to go into Executive Session at the end of the regular meeting to discuss personnel matters.

TRUSTEES OLD/UNFINISHED BUSINESS:

Brush Row Road and US 68 intersection safety and mailboxes issues: Reed updated everyone on this issue. The Xenia Postmaster says they will put mailboxes on the west side of the road so residents don't have to cross the road to get their mail but first they have to get approval from their Supervisor.

Stephanie Hayden was there to discuss the "Adopt-A-Spot" on Township Roads: There was concern about the Township responsibility should something happen to someone while on a Township Road. Hayden stated that Greene County Environmental Services has everyone who will work along the side of a road sign a release form and if they are under age the parent must sign. Reed moved to approve the Adopt-A-Spot with the condition no juveniles (under 18) participate. Motion failed for lack of second.

Miller moved to approve Xenia Townships' participation in the Adopt-A-Spot program as presented by Greene County Environmental Services. Lewis seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Nay. Motion passed 2-1. **Resolution #2011-121.**

Review information from Jay Stewart and Frank Leone report was tabled.

TRUSTEES NEW BUSINESS:

Liability insurance: Renewal date is August 19. Rhonda Painter has met with someone from Montgomery Insurance and Ed Barber from Burnham & Flowers to get quotes.

Health insurance: Renewal date is September 1. Painter stated there is a 7.2% increase; however, there is some wiggle room in that. She has also talked to Robin from Montgomery Insurance for a quote.

Worker's Comp: Xenia Township has been offered a group rate but does have the option to stay in retro. The group rate is a substantial savings. Painter did not have that renewal date. She will find out more information.

Street Lighting Agreement: Painter has received an agreement from Miami Valley Lighting for a renewal for the next five years. However the rate will increase in the next agreement after the fifth year.

J&J Lawn maintenance contract. Lewis moved to terminate the mowing contract immediately per an opinion of Prosecuting Attorney, Stephanie Hayden. Reed seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **Resolution #2011-126.**

UPCOMING MEETING DATES:

July 31, Sunday, Noon	Fairground Dedication Ceremony/Bell Memorial
August 3, Wednesday, 2:00 pm	OPWC Issue I Round 26 Review
August 11, Thursday, 7:00 pm	Board of Trustees' Meeting
August 17, Wednesday, 4:00 pm	Work Session
August 25, Thursday, 4:00 pm	Board of Trustee's Meeting
September 16-17, Thurs-Fri	Xenia Community Festival
October 7, Friday	Chamber Golf Outing
February 25, 2012, Saturday	Chamber Awards Dinner

COMMITTEE REPORTS:

Miami Valley Regional Planning Comm:	August 4, 9:00am. Agenda and presentation on file.
Technical Advisory Committee:	August 18, 9:30 am. July agenda is on file.
Greene Co Regional Planning Committee:	No report.
District Advisory Council of Health Dist:	No report.
Water & Wastewater Advisory Committee:	No report.
Source water (1-2 per year):	Next meeting October 18, 2011, 7:30 pm.
Xenia Economic Growth Corp:	Miller gave an update on the Hooven & Allison facility and grant to help remediate that property. The goal is to make part of the property into a kitchen oil recycling facility. Chipotle restaurant to go into old video store in Kroger Complex.
County Managers and Officials:	No report.
Safety Council:	No report.
Chamber of Commerce:	No report.

CORRESPONDENCE:

Public record request by W.T. and Susan Spradlin was given to Reed. Stephanie Hayden will review and give an opinion on.

EXECUTIVE SESSION:

Miller moved the Xenia Township Trustees retire to Executive Session to discuss personnel matters on this day July 28, 2011, at 6:00 pm. This is an exception to the Open Meeting Act as permitted by the ORC 121.22 (G) #3. Lewis seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. Those in attendance include Trustees Amy Lewis, Scott Miller, and Jim Reed; Fiscal Officer, John Faulkner; Fire Chief, Daryl Myers; and Assistant Prosecuting Attorney, Stephanie Hayden.

Miller moved to return to regular session at 6:19 pm. Lewis seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0.

ADJOURNMENT:

Having completed all of the regular business, Amy Lewis moved to adjourn at 6:21 pm. Scott Miller seconded the motion, all Trustees voted aye and the meeting adjourned.

Scott Miller, Chairman

Amy Lewis, Trustee

Jim Reed, Trustee

ATTEST:

John Faulkner, Fiscal Officer

ccs