

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
JULY 7, 2016

7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chair; Susan Spradlin, Trustee; Steve Combs, Trustee; Sheila Seiter, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:05 p.m. All participated in the Pledge of Allegiance.

READ FILE:

GC Public Health PR (3)
League of Women Voters, July
Xenia City Drinking Water Report, 2015
MVRP Annual Report, 2015

FISCAL OFFICER/ FINANCE:

Mr. Miller made a motion to approve the payroll as presented, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-144

A discussion was held about an employee who purchased a pair of safety glasses that were also being used for personal use. Mr. Miller made a motion to approve the bills as presented with the exception of the reimbursement of the glasses and to pay that one in accordance to the policy the Township has in place, Mrs. Spradlin seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-145

Mr. Miller made a motion to approve the Work Session minutes from June 16, 2016, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-146

Mr. Miller made a motion to approve the Regular Meeting minutes from June 16, 2016, Mrs. Spradlin seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-147

A discussion was held about the Trustees' stance of the Public Hearing minutes due to new corrections made that day and they were unable to review prior to the meeting. Mrs. Spradlin made a motion to table the Public Hearing minutes for the Central State Rezone case from June 16, 2016, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-148

Mr. Stock gave more insight to what other options the Trustees had when multiple meetings of rezoning for one individual property have taken place. He said it was just the preference of the Chair.

Mr. Stock and Mrs. Seiter asked the Trustees to set a date for the Tax Budget meeting. They decided to hold the meeting on Tuesday, July 19th. A discussion was further held to determine the best time to schedule the meeting for. It was determined it would be held at 4:00 p.m.

TOWNSHIP ADMINISTRATOR:

Mr. Stock stated items one and two on the agenda were potential resolutions. Mr. Stock then gave some history on the two properties that he is asking be deemed a nuisance.

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Mr. Miller made a motion to declare the property at 597 South Columbus Street, parcel #M36000200310002800, a nuisance, Mrs. Spradlin seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-149

Mr. Miller made a motion to declare the property at 1556 Wilberforce Switch Road, parcel #M36000200391002100, a nuisance, Mrs. Spradlin seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-150

ROAD DEPARTMENT:

Mr. Miller explained the SWAP4G. He said it is a contract the Township enters into for the purchase of salt. The price came back as \$58.45 per ton, which is lower than last year. The Total expenditure will be in the amount of \$46,760.00. Mrs. Spradlin asked Mrs. Seiter how she would like to pay for this, whether by purchase order or a different way. Mr. Seiter said she would prefer a purchase order. Mrs. Spradlin made a motion to approve the purchase order to Compass Minerals America, Incorporated for salt in the amount of \$46,760.00, Mr. Miller seconded the motion. Mrs. Seiter stated on record that it will be out of fund number 2021-330-420-0000. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-151

FIRE DEPARTMENT:

Mr. Miller asked if the Chief had the Apparatus Parking SOP. Chief Fox said yes they do and he okayed it once Mr. Spradlin went through it. Mrs. Spradlin asked if there were any changes made. Chief Fox said there were very few changes from what they originally had. Mr. Miller asked if there will be training due to this change. Chief Fox said there will be training. Mr. Miller asked when it will be put into effect, it was responded that it would be put into effect immediately after the resolution. Mrs. Spradlin clarified what Chief Fox was asking for. Further discussion was held about the effective date and the amendment effective date. Mrs. Spradlin made a motion to accept the Xenia Township Fire Department Standard Operating Procedure, section 200-005, with the effective date of June 3, 2004 and the amended date of July 7, 2016, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-152

Deputy Chief Beegle gave background information for the annual EMS grant the Department received. He reported that Xenia Township received a total of \$3,250.00. He gave information on what they were able to use the grant for the year prior. Mrs. Spradlin asked if they would be able to use the grant for child restraint training. Mrs. Seiter asked that either she or Mr. Stock be notified within a few days of how and when they would like the money used.

Deputy Chief Beegle read two Commendation letters into the record. The first was addressed to Deputy Chief Beegle, Lieutenant Kelly Hines, Fire Fighter/Medic Meghan Burrell, Fire Fighter/EMT Brian Simpson and Fire Fighter/EMT Cory Schrier who were dispatched on June 16, 2016 to a cardiac arrest case. He continued to read the details of the letter. The second letter was addressed to Fire Fighter/Paramedic Jeff Burrell and Fire Fighter/EMT Wade Beam who were dispatched on June 24, 2016 to a motor vehicle accident. Deputy Chief Beegle read the details of the second letter. Mrs. Spradlin announced the she had to call 9-1-1 to her home and she said she is proud of the excellent care the men and women who responded delivered.

Chief Fox said his recommendation for the Lieutenant position be filled by Ms. Meghan Burrell. He gave details on her interview process that pleased all interviewers. He requested that it be effective on July 3, 2016 and a yearly stipend of \$1,300.00. Mr. Miller asked to do this in two steps. Mr. Miller made a motion to accept the Lieutenant's Promotional List as presented which will remain effective for two years from July 7,

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2016, Mr. Combs seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-153

Mr. Miller made a motion to approve the request for Ms. Meghan Burrell effective July 3, 2016 with a yearly stipend of \$1,300.00 breaks down to approximately \$50.00 added to each paycheck, Mrs. Spradlin seconded the motion. Roll call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mr. Combs- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2016-154

Chief Fox announced that Xenia Township received a grant last year from Fire House Subs in the amount of \$13,148.00 to buy a compression device. He announced that they now want them to attend a news media the following week to represent Xenia Township. He gave further information on the grant. Mr. Stock said he will be taking his camera.

TRUSTEES' BUSINESS:

Mr. Miller reported on the zoning case of a resident who has chickens in a residential area. He asked that the Prosecutor attends the next meeting so the matter can be put to rest.

Mrs. Spradlin asked if the first date for the Farmer's Market was still to be July 12. Mr. Stock said yes it was. He then said there were seven farms invited with the paperwork sent out. He said the banner prices started out at \$500 but then decreased to \$300. He reported that many farms were invited but no paperwork had been returned. The market will be set up at 10:00 a.m. ready to go.

GUESTS:

Janis James of Bickett Road, she said she was very pleased with how the Trustees handled the Rezoning case of Central State. She also said she would have been fine with either decision the Trustees made due to all of the research they did.

UPCOMING MEETING:

Mr. Miller gave an update of the upcoming meetings. He said the new meeting will need to be added to the list. Mr. Stock announced that on the 19th, the Zoning Commission will be holding two Public Hearings. He gave more information on those.

Mrs. Seiter wanted to clarify that Mr. Miller wanted the Prosecutor to attend the July 21st meeting. He said yes, he did.

GUESTS cont.:

Janis James announced that the Greene County Commissioners were going to start holding meeting to discuss land banking. She asked if the Trustees would be attending them. Mr. Combs asked if they could move on to the Committees so he could comment on that.

COMMITTIES:

Mr. Combs reported on the Greene County Regional Planning. He said they discussed three different topics. He further explained what land banks are. Mr. Stock asked if the discussion of political subdivision taking ownership and who the end purchaser would be was settled. Mr. Combs said he didn't hear anything about that issue at the meeting.

Mrs. Spradlin brought the Health Department newsletter she received. She said it was still discussing the mosquitoes and the testing they are doing.

Chief Fox reported on the Safety Council. He said it was about active shooters. He gave extra information on what was taught. Mrs. Spradlin asked if Chief Fox would be interested in possibly holding an active shooting class. He said he would be interested

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in it. Mrs. Spradlin reported on a news story she saw about a couple shootings where the one's faking to be dead were also shot.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mr. Combs and Mrs. Spradlin seconded the motion. Roll Call: All voted Aye. Meeting was adjourned at 8:06 p.m.

_____	XENIA TOWNSHIP BOARD OF TRUSTEES
Resolution #	
_____	_____
Date Approved	Scott Miller, Chair
ATTEST:	_____
_____	Susan Spradlin
Sheila Seiter, Fiscal Officer	_____
	Steve Combs

MLP