

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES:
HELD ON: AUGUST 7, 2013**

**EMERGENCY MEETING
6:51 PM**

NOTE: These minutes are a summary of the emergency meeting and are not a word for word account of the discussions. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

Chair Amy Lewis called the meeting to order at 6:51 pm. Those present included Trustee Amy Lewis, Trustee Scott Miller, Trustee Jim Reed, Fire Chief Dean Fox, Deputy Chief Greg Beegle and Township Administrator Alan Stock.

Amy Lewis moved to go into Executive Session for a personnel issue to address personnel discipline. Today's date is August 7, 2013 and the time is 6:53 pm. Trustee Scott Miller seconded. Roll call vote: Lewis-aye, Miller-aye, Reed-aye, motion passed.

Trustee Amy Lewis moved the Xenia Township Trustees exit the Executive Session to return to open meeting. Today's date is August 7, 2013 and the time is 7:36 pm. Roll call vote: Lewis-aye, Miller-aye, Reed-aye, motion passed.

Township Administrator Alan Stock reported that today Chief Fox and he suspended Joel Hall for 3 days suspension paid for scheduled shifts only for the charges of misfeasance which is an act that is legal but performed improperly. It is prepared, written and presented to the Xenia Township Board of Trustees for their official action. It is found that he did not perform duties in an acceptable manner during his probationary period.

Stock did what was allowed him in the Xenia Township employees' handbook and now asked the Trustees for official action as the Xenia Township Board of Trustees.

Trustee Scott Miller made a motion, based on information given to them, to suspend Firefighter Joel Hall for a period of time not to exceed 15 days pending a disciplinary hearing scheduled for August 20, 2013 for the charges of misfeasance. Trustee Amy Lewis seconded. Roll call vote: Lewis-aye, Miller-aye, Reed-aye, motion passed. **RESOLUTION 2013-187**

Trustee Jim Reed raised question of putting actual time when the suspension occurred. It was discussed and decided to amend the motion to add the time of 4:30 pm when Joel exited the building. Trustee Scott Miller made a motion, based on information given to them, to suspend Firefighter Joel Hall as of August 7, 2013, 4:30 pm, for a period of time not to exceed 15 days pending a disciplinary hearing scheduled for August 20, 2013 for the charges of misfeasance. Trustee Amy Lewis seconded. Roll call vote: Lewis-aye, Miller-aye, Reed-aye, motion passed. **RESOLUTION 2013-188**

Having concluded all the business for today's meeting, Trustee Amy Lewis moved to adjourn. All voted aye. Meeting adjourned at 7:30 pm.

XENIA TOWNSHIP BOARD OF TRUSTEES

Amy Lewis, Chair

Scott W. Miller

ATTEST:

Jim Reed

Alan D. Stock
Township Administrator