

# RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
AUGUST 2, 2018**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Scott Miller, Trustee; Steve Combs Trustee, Chair; Susan Spradlin, Trustee; Alan Stock, Township Administrator.

All participated in the Pledge of Allegiance.

Mr. Combs introduced the guest speaker, Marty Heide from District Outreach for Congressman Mike Turner. Ms. Heide stated she also brought a guest with her, Mike Turner, he was in the district today so he could share a few things as well. Mr. Turner stated he was pleased with the outcome at Wright-Patterson Air Force Base and the active shooter situation. He stated that he had just come from the Greene County Fair and stated the farm bill was progressing through the House of Representatives. Mr. Turner stated there was a part of this bill that had an impact on the Greene County region with a provision that will result in millions of dollars going to Central State University. He explained this was for the outreach as a result of the land grant status. He stated that this would bring significant stability for the University and the outreach program. He stated this would also help the overall community and region as it was outreach funded. He stated yesterday the Senate passed the National Defense Authorization Act and this will help the region at Wright Patterson Air Force Base. He reported on the new construction that would be happening on the base and the intelligence work being done there. Mr. Turner thanked the Trustees for their time. The Trustees thanked Mr. Turner and Ms. Heidi for coming and for the work they were doing.

## **IN THE READ FILE:**

Greene Council on Aging (Aug/Sept), League of Women Voters (Aug), Bellbrook community News (Aug), Greene County Public Health Press Releases (3), Xenia Planning and Zoning Agenda (Aug. 2), Xenia Area Chamber of Commerce.

## **FIRE DEPARTMENT:**

Deputy Chief Beegle stated a few additional items of concerns had been found so he thought the first item on the agenda should be postponed until everyone had a chance to review the Standard Operating Procedure (SOP) for Swift Water Rescue. Mr. Stock asked about the concerns and Deputy Chief Beegle stated he did not want to seek approval tonight and then do more revisions at a later date. Mr. Miller explained his concerns with the SOP and why he does not support it as it is written. Mrs. Spradlin asked Mr. Miller if this was discussed with him four weeks ago when it had been presented to them and Mr. Miller stated no. Mrs. Spradlin asked Deputy Chief Beegle if the SOP was based on the National Standards. Deputy Chief Beegle stated it was. Mrs. Spradlin asked about the changes made and Deputy Chief Beegle explained the changes. Mrs. Spradlin asked if this was the SOP that had been in place for fourteen years. Deputy Chief Beegle stated it was and that the Fire Department had been doing Swift Water Rescue since 2006. Mr. Miller asked what the changes were based on and Deputy Chief Beegle stated they were based on the National Standards. Mr. Miller stated the Fire Department had a water policy in general. Deputy Chief Beegle stated it was more of a rescue operations not necessarily targeted water rescue. Mr. Miller asked if this applies to water or if it applies to all technical rescue. Deputy Chief Beegle stated it was for all technical rescue. Mr. Combs asked Deputy Chief Beegle if he had concerns about some of the wording in the SOP Deputy Chief Beegle stated it was not going to take much revision and should have it done in two weeks. Mrs. Spradlin asked if Deputy Chief Beegle would have this completed and ready for the Trustees to approve. Deputy Chief Beegle stated he wanted to address the concern before the approval. Mr. Combs advised that they would table it and he will be ready at the next meeting for the approval of the SOP.

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Deputy Chief Beegle advised of the resignation of James Terrell for lack of participation over two years and that he will not be eligible for rehire. He stated that Mr. Terrell had moved out of the general area in pursuit of a career in law enforcement as well as having other responsibilities. Deputy Chief Beegle stated he spoke with Mr. Terrell and he submitted a resignation and understood that this was not an easy thing for the Fire Department to do. Deputy Chief Beegle reported that Mr. Terrell had returned all issued items.

Mr. Miller moved to accept the resignation of James Terrell and thanked him for his efforts. Mrs. Spradlin stated that she thought it was important this motion include that he would not be eligible for rehire. Mr. Stock asked Deputy Chief Beegle why Mr. Terrell was not eligible for rehire and why it was important to state this. Deputy Chief Beegle explained Mr. Terrell had trouble meeting the participation requirements. This motion died due to a lack of a second.

Mrs. Spradlin moved to approve the resignation of James Terrell for lack of participation over two years and is not eligible for rehire. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-100**

Deputy Chief Beegle reported there were three new candidates for hire. He advised of the background and qualifications for Jenna Williams FFII/Paramedic and she brings many skills to the department.

Mr. Miller moved to approve the new hire Jenna Williams, FFII/Paramedic \$13.98 per hour effective today. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-101**

The next new hire was John Ostrowske, FFII/Paramedic, he is a full time firefighter for Beavercreek Township, and is currently serving in the military as a reservist, he brings many skills to the department.

Mr. Miller moved to approve the new hire John Ostrowske, FFII/Paramedic \$13.98 per hour effective today. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-102**

Mrs. Spradlin asked for clarification that all the new hires are for part time positions. Deputy Chief Beegle stated these were all part time hires and the next new hire Tyler Castle was an Explorer and now was an FFI. He reported that Mr. Castle had been out on scenes with the department as part of the Explorer group.

Mrs. Spradlin moved to approve the new hire Tyler Castle, FFI \$12.16 per hour for Paid on Call effective today. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-103**

Deputy Chief Beegle reported he had two other new hires in process and advised to the skills of these new hires.

Deputy Chief Beegle requested a Then and Now Purchase Order for Fire Apparatus Service dated May 5, 2017 invoice 24257 and 24256 total amount \$4,290.09 from 2111-220-323-0000. Mr. Miller asked if there were any questions about the items on the invoices and if Deputy Chief Beegle felt the charges were appropriate. Mrs. Spradlin stated there was discussion at a previous meeting and she remembered that Chief Fox had told this company to hold off on the work because the Township was not sure if they wanted to have it done however the work was done anyway. She stated she remembered that this company said there would be no bill for that work, but here the invoice is before them. She stated the company did work that was not approved. Mr. Stock advised that there was work that was not completed as well. There was discussion about what work

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had been done. Mrs. Spradlin stated they do not have a choice but to pay this bill because the Township always pays its bills on time when they are received on time. She added that in the future she would like to use another company for this type of work. Deputy Chief Beegle stated he was checking into other companies and knows that Mr. Pile was coming before the trustees tonight to ask about EVT certification. Mr. Combs stated the people with this type of certification are far and few between so he did not want to burn a bridge with this company. Mr. Miller stated that bill in front of them was for parts and work completed and whether the work was done recently or last year it needs paid. Mrs. Spradlin stated that the invoice shows the work was completed June 5, 2018 and asked if this was correct. Deputy Chief Beegle advised this was when the stop was put on the engine. Mrs. Spradlin asked if any work was actually performed on June 5, 2018, so the invoice should show the date that the work was performed and should show that this would be full payment and there would not be another invoice for any other work for this engine. Mrs. Seiter stated it would be helpful if there was an attachment to the invoice showing dates of the work done.

Mr. Miller moved to approve the Then and Now Purchase Order for Fire Apparatus Service Repair dated May 5, 2017 invoice 24257 and 24256 total amount \$4,290.09 from 2111-220-323-0000 with caveat all services are up to date and no additional invoices to date. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-104**

Deputy Chief Beegle gave the notification of the Ohio Bureau of Workers Compensation Safety grant in the amount of \$15,000.00 for no smoke emission capture machine, waiting on AFG (Assistance to Firefighter Grant – FEMA) application for remaining \$81,129.66. Mrs. Spradlin asked if this was something he had already applied for and Deputy Chief Beegle stated they had applied for this grant and it was awarded which began the process for purchasing this type of apparatus. Mr. Stock asked Deputy Chief Beegle to explain how this is different and why this route was chosen. Deputy Chief Beegle explained the no smoke emission capture machine how it worked. He stated he applied for the AFG FEMA grant to help cover the cost of this project. Mrs. Seiter asked if this was a reimbursement or federal grant. Deputy Chief Beegle explained, yes it was federal, only had to show receipts for \$15,000 of the total grant. Mrs. Spradlin stated she wished they had this equipment years ago and that this will be a great tool to help protect people. Mrs. Seiter suggested if they get the federal grant it may need to be put into a separate fund and tracked differently, she said she would check into this and let everyone know.

Deputy Chief Beegle stated the cab of Engine 51 needed painted and was in need of a Purchase Order to Heritage Fire Equipment for Painting E51 cab top in the amount of \$4,046.50. Deputy Chief Beegle stated he spoke with Sutphen about the paint job and Sutphen said they would split the cost of painting the cab.

Mr. Combs moved to approve the Purchase Order to Heritage Fire Equipment, Painting E51 cab top, \$4,046.50, from 2282.230.323.0130. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-105**

**ADMINISTRATOR:**

Mr. Stock advised that Mr. Pile was going to be asked for EVT Training and he explained the training classes that were available. Mr. Stock stated he gave the Trustees copies of articles and why this training would help the Township. He stated the certification would help the department by being able to work on repairs they are comfortable with doing and send the other out. Mr. Stock reported on the training expenses used over the last few years.

Mr. Stock reported about the Murray Hill assessment procedures. He stated Greene County shared with him that typically it is three years and many times five years for assessments. He stated most entities have five or six ongoing assessments. Mr. Stock stated most jurisdictions split things up by direction (north, south, east west) and then

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rotate to keep everything in good repair. Mr. Miller asked about the estimation, would it be 50 % of the concrete work may be done or 100% or a rough estimate of how much would be dealt with. Mr. Pile stated 50% of the properties would need an overlay. Mr. Miller stated the cost would be based on the 100% replacement and asked what percentage this was based. Mr. Stock advised those were effective but during the road ride they had discussed taking out the gutters and having to do individual inspections. There was discussion about the estimate supplied at this time and what it was based on.

Mr. Stock advised he had an updated quote for a new copier since they were closer to having occupancy at 125 Fairground Road. He asked for a contract approval to Geyer Office Supply for the purchase of new Xerox machine. Mr. Stock reported the plan was to move the current copier to 125 Fairground Road and have the new copier installed in the administration office. Mr. Stock advised of the progress made to the sprinkler system at 125 Fairground Road. Mr. Stock advised the only money going out would be \$602 for the last owed on the current copier. Mrs. Spradlin asked if this would make this copier ours and Mr. Stock agreed. Mr. Miller asked if the current machine had been serviced recently. Mr. Stock advised that he would have a tune up done before the buyout was complete. Mr. Miller stated to be sure there were supplies in stock before the contract on the current machine ended. Mr. Stock advised the supplies would be included in the maintenance agreement, the difference would be if it broke down we would pay per hour for repair. There was discussion about how the payments would be broken between departments for the current machine and the new machine. Mrs. Spradlin stated Mr. Stock could approve the purchase of the current machine. She stated the new machine would be a lease with the option to purchase

Mrs. Spradlin moved to approve the lease with the option to purchase the new Xerox machine from Geyer Office Supply for a monthly lease of \$170.18 for 60 months. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-106**

Mr. Stock reported about the proposed Central State University (CSU) Fire EMS Contract and stated he was entering his second month of trying to make contact with the President. He stated he was trying to make her aware, as well as the Vice President, of this contract offer and calling often. Mr. Stock stated he spoke with the Vice-President once about three weeks ago and he promised Mr. Stock that he would talk to his staff about the contract. Mr. Stock explained he had spoken with the law director who said she would call Mr. Stock later but had not returned the call. Mr. Stock advised the City of Xenia had offered CSU a one-year contract through July 1, 2018 and has now added an addendum to extend it through 2019 for \$156,000. This has been sent to CSU but they have not sent an executed contract back to the City. He stated he was trying to contact the Chairman of the Board of Directors to find out what it would take to move forward with a contract. Mr. Stock advised he spoke with the gentleman about handicap curbing and shared with him that the money the university would save with the Fire/EMS contract would pay for this curbing project. He explained the improvements that had been done around the area in the last year.

Mr. Stock advised about the lightning strike at Station 52 and reported on the damage assessment. He stated after the first assessment was done it was found that the modems were no longer communicating with 911dispatch. He explained the manhours put in to correct this problem. Mr. Pile found the boiler also had issues after the lightning strike and he was meeting with someone to have that repaired. Mr. Stock reported that Mr. Pile was looking into some surge protectors that will help in the future. Mr. Stock stated he had been in contact with the insurance company and was working with them on this as well.

Mr. Stock stated he wanted to ask the Trustees for a resolution for the donation of property that is unneeded, obsolete or unfit for municipal purposes valued under \$2,500. He stated Chief Fox would like the Station 52 TV Tag 6552 to go to Bridges of Hope. Mr. Combs stated he thought Bridges of Hope had been closed. There was discussion about whether Bridges of Hope was closed. Mr. Stock asked if the Trustees could donate it to an unnamed charity and they would find a local charity that could use it.

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Mr. Miller moved to approve the donation of property unneeded, obsolete or unfit for municipal purposes, including the Station 52 TV Tag 6552 to a local charity. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-107**

Mr. Stock asked for the approval of a purchase order to Grave Groomers for \$3,910.89. He stated this will complete about 75% of Stevenson Cemetery. Mr. Stock stated two stones had been found 2 ½ feet underground. He stated the work Grave Groomers has done has been excellent and they put heart and soul in to their work. Mrs. Spradlin asked about the balance in the cemetery fund. Mrs. Seiter stated the sheets they were looking at was a total summary of what was available but if they would look at the detailed copies it shows more detail. There was discussion about the cemetery funds and which fund should be used to pay Grave Groomers. Mr. Stock asked if there could be a transfer from Contingencies for \$4,000 to the Cemetery line code to cover this purchase. There was discussion about which line items should be used for the transfer and how much would be needed to complete the projects at the cemeteries. Mrs. Spradlin suggested transferring enough to get the next stones done and then the rest of the year they can wait to see what can be done.

Mrs. Spradlin moved to transfer from Contingencies 1000-930-930-0000 for \$5,000 to Repairs and Maintenance 1000-410-323-0000. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-108**

Mrs. Spradlin moved to approve the Purchase Order to Grave Groomers of \$3,910.89 from 1000-410-323-0000. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-109**

Mr. Stock stated due to the time he could report on agenda items 8 and 10 next time if it was good with everyone. Everyone agreed this was good.

Mr. Stock gave a short report from the Water & Wastewater Advisory Committee Meeting.

**ROAD DEPARTMENT:**

Mr. Pile reported the Hilltop Rd estimated costs \$11,571.36 which potentially was \$5,842.67 overage. He explained how the difference occurred. Mr. Stock advised no invoice had been received yet but wanted to update the Trustees on this matter. There was discussion about the amount approved previously and the amount that would be needed when an invoice was received. Mr. Stock advised the Township portion was \$11,571.36, the Trustees already approved \$7,000, so if everything holds the additional amount needed would be \$5,842.67.

Mr. Pile requested EVT Training for three members of the road department at a cost of \$1,427.00. Mr. Combs asked once the classes were completed if the road crew would have their certificates or was this just the first step towards the certificate. Mr. Stock explained a person cannot be EVT certified unless they are also ASE certified, so they take the classes, study for the test and then take the test. Mr. Stock advised there were three levels of EVT certification. Mr. Combs asked when the next phase would be. Mr. Stock explained the steps and stated these classes would help the road department be more confident in what they can work on and what would need sent out to be done by someone who was certified. Mr. Stock stated it was his and Mr. Pile's hopes to send two people each year. Mr. Miller asked if there were similar cost to do the ASE. Mr. Stock stated that they could have one, two or three people EVT certified. Mr. Combs stated he thought that was the goal. Mr. Stock stated the Road Department is a small department doing an extreme amount of work and he was not sure if they could afford an EVT certified person as a dedicated member of the Road Department. Mrs. Spradlin asked if everyone was testing for level one and Mr. Pile explained what each person was going to study. Mrs. Spradlin asked what everyone's intentions were from taking the classes and tests. Mr. Pile said he would like to have the master level. Mrs. Spradlin asked what Mr. Morris

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and Mr. Shaw wanted to do. Mr. Miller asked what certification Mr. Seiter had. Mr. Stock advised Mr. Seiter used to have some but had none at this time and stated the Township was playing catch up because it had put all its eggs in one basket, and now this one person was out on sick leave. There was discussion about whether this would become a requirement for employment. Mr. Miller stated he did not have a problem approving this request but he would like to know that other tasks were also being completed. Mrs. Spradlin stated she did not have a problem with the Road Department staying overnight to attend the classes since they started so early in the morning. Mr. Miller asked how many days the classes would take. Mrs. Spradlin stated there were classes all five days. Mr. Miller asked how tasks would be completed if all the members of the road department were at the classes for a whole week. Mr. Pile stated they would deal with situations as they occur because there was no way to predict if there would be storm or other events. Mr. Pile stated if things could not be covered then he would come back. He stated he loves his job here at the Township. Mr. Miller stated the trick was trying to manage what was going on day to day. Mr. Pile agreed there was a lot going on and he did not know if there was a group large enough that handle this as well as the four people in this department does. He stated they manage and keep marching forward and try to please everybody. He stated they do property, grounds, equipment and still keep moving forward. Mr. Pile stated no matter what happens his department always finds a way to get their work done. He stated that he has worked with and employed many people over the years but has never worked with people as dedicated as the crew in the road department right now. He stated he cannot sit and think what if instead he just gets it done. Mr. Pile stated if something happens then it will be covered and stated he was confident in that statement, and if he was wrong then he would pay for the whole class himself so no one is out anything except for himself. He stated they needed to go and he was confident that they all need to be educated. He stated education is a wonderful thing and he would use the education to the best of his ability and to benefit Xenia Township. Mrs. Spradlin asked if anyone would entertain staying overnight. Mr. Combs asked Mr. Pile if he was trying to save money or if there was another reason for not staying overnight. Mr. Pile stated they would rather come back because they all have other responsibilities. Mrs. Spradlin stated they would have to leave really early to make sure they were not late. Mr. Pile stated working in a Road Department makes everyone aware that the day can start very early depending on the situation at hand.

Mr. Miller moved to approve the EVT Training for three members \$1,427.00, from 2282-230-318-0000 and 2031-330-318-0000. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-110**

Mrs. Spradlin asked why this was being paid out of two different funds and Mrs. Seiter explained the cost is for Fire/EMS and Road

**FISCAL OFFICER:**

Mrs. Seiter advised that she had given everyone a copy of the monthly financial reports. She also stated we received a stop payment for an EMS Billing check from an insurance company. She stated the insurance company could have sent a check to us by mistake and she has the EMS billing company checking into it for her.

Per the agenda, Mr. Miller moved to approve the Then and Now to Greene County Engineer for Bickett Rd past the bridge for \$2,560.00 from 2231-330-599-0000. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-111**

Mrs. Seiter added the Then and Now Purchase Order was for additional asphalt and stated the JR Jurgenson bill came in \$5,000 less than expected so everything worked out.

Mrs. Seiter reported during the last meeting that the Township received \$12,557.05 from the Bureau of Workers Compensation (OBWC) as an employer rebate. She stated she needed the Supplemental Certification of Revenue for the OBWC Refund into the three main funds and also to have the supplemental appropriations done as well.

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Mr. Miller moved to approve the Supplemental Certification of Revenue for the OBWC Refund into the three different funds per attached. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-112**

Mr. Miller moved to approve the Supplemental Appropriations from OBWC Refund into three different funds per attached. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-113**

Mrs. Seiter presented the payroll. Mr. Miller moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-114**

Mrs. Seiter presented the bills. Mr. Combs moved to approve the bills. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-115**

Mr. Miller moved to clarify the hourly paramedic wage at the rate of \$13.98 for Jason Curtis. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-116**

Mrs. Seiter advised there was one set of minutes to approve. Mrs. Spradlin moved to approve the minutes from the regular meeting of July 5, 2018. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2018-117**

**TRUSTEE BUSINESS:**

Mr. Miller stated he rescinds his request from GC Health on storing three pallets at 125.

Mr. Combs stated the GCRPC Committee met about a 10 acre parcel of land on US 42 and a rezoning this parcel from A-10 to light industrial.

**UPCOMING MEETING DATES:**

August 14, Trustee meeting  
August 28, Zoning Commission meeting  
Sept. 6, Trustee meeting

**ADJOURNMENT:**

Mrs. Spradlin moved to adjourn at 9:00 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # \_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Sheila J. Seiter, Fiscal Officer  
MEH

\_\_\_\_\_  
Susan Spradlin