

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
February 2, 2023**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings are offered but quorum cannot be met by Zoom.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, and Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer, Absent

TRUSTEE BUSINESS:

Mr. Miller presented his highlights from the OTA Winter Class Session.

Mr. VanDyne presented his highlights from the OTA Winter Class Session.

Mr. Combs presented his highlights from the OTA Winter Class Session.

Mr. Miller presented an update on the MVRPC Meeting.

FIRE DEPARTMENT:

Chief Beegle was absent, Mr. Stock asked the Trustees to accept the bid from Dream Seat for Station 51 furniture (two, two seat loveseats) and create a PO for the same for \$3,526.55 from 2282-760-740-0000.

Mr. Combs moved to accept the bid from Dream Seat for Station 51 furniture (two, two seat loveseats) and create a PO for the same for \$3,526.55 from 2282-760-740-0000.

Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-022

Chief Beegle was absent, Mr. Stock asked the Trustees to declare the furniture replaced at Station 51 obsolete with a value under \$2,500.0 to be disposed of in a manner determined by the Township Administrator.

Mr. Combs moved to declare the furniture replaced at Station 51 obsolete with a value under \$2,500.0 to be disposed of in a manner determined by the Township Administrator. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-023

Chief Beegle was absent, Mr. Stock asked the Trustees to appoint PT FFII Austin Adkins at \$13.58 p/hr effective immediately.

Mr. Miller moved to appoint PT FFII Austin Adkins at \$13.58 p/hr effective immediately. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-024

FISCAL OFFICER:

Ms. Robinson was absent; Mr. Stock presented the bills.

Mr. Combs moved to approve bills. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-025

Ms. Robinson was absent; Mr. Stock presented payroll.

Mr. Combs moved to approve payroll. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-026

Ms. Robinson was absent; Mr. Stock presented Trustee Minutes: Regular TM 11.17.2022.

Mr. Miller moved to approve Trustee Minutes: Regular TM 11.17.2022. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-027

Ms. Robinson was absent; Mr. Stock presented Trustee Minutes: Special TM 12.07.2022.

Mr. Miller moved to approve Trustee Minutes: Special TM 12.07.2022. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-028

Ms. Robinson was absent; Mr. Stock presented Trustee Minutes: Regular TM 12.15.2022.

Mr. Miller moved to approve Trustee Minutes: Regular TM 12.15.2022. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-029

Ms. Robinson was absent; Mr. Stock presented Trustee Minutes: Reorganization TM 12.29.2022.

Mr. Miller moved to approve Trustee Minutes: Reorganization TM 12.29.2022. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-030

Ms. Robinson was absent; Mr. Stock presented Trustee Minutes: Regular TM 01.05.2023

Mr. Miller moved to approve Trustee Minutes: Regular TM 01.05.2023. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-031

Ms. Robinson was absent; Mr. Stock presented Trustee Minutes: Special TM 01.12.2023

Mr. Miller moved to approve Trustee Minutes: Special TM 01.12.2023. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-032

Ms. Robinson was absent; Mr. Stock presented Trustee Minutes: Regular TM 01.19.2023

Mr. Miller moved to approve Trustee Minutes: Regular TM 01.19.2023. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-033

Ms. Robinson was absent; Mr. Stock presented Trustee Minutes: Public Hearing TM (Zoning Text/Map) 01.19.2023

Mr. Miller moved to approve Trustee Minutes: Public Hearing TM (Zoning Text/Map) 01.19.2023. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-034

Ms. Robinson was absent; Mr. Stock presented Trustee Minutes: Public Hearing TM (Zoning Text) 01.19.2023

Mr. Miller moved to approve Trustee Minutes: Public Hearing TM (Zoning Text) 01.19.2023. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-035

ROAD DEPARTMENT:

Mr. Pile was absent; Mr. Stock asked the Trustees to accept the bid from Detmer and Sons of \$28,980.00 from 2272-190-740-0000 for new heaters at 125.

Mr. Combs moved to approve the bid from Detmer and Sons of \$28,980.00 from 2272-190-740-0000 for new heaters at 125. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-036

Mr. Pile was absent; Mr. Stock asked the Trustees to accept the bid from Spray Tight for \$84,798 for the Blue Building and Quonset Hut 2.5 inches closed – cell insulation from 2272-190-740-0000 at 125 Fairground.

This request was put on hold for more information.

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented his highlights from the OTA Winter Class Session.

Mr. Stock presented an update from MVRPC Tech Committee Meeting.

Mr. Stock presented the Finical Snapshot.

Mr. Stock asked the Trustees to approve the signature for the PSISN User Policy.

Mr. Miller moved to approve the signature for the PSISN User Policy. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-037

Michael Wolf from WS Electronics asked for clarification on Xenia Townships bid process.

Mr. Stock asked the Trustees to appoint Neelia Jackson of Wilberforce-Clifton Road to the Tecumseh JEDD Board.

Mr. Combs moved to appoint Neelia Jackson of Wilberforce-Clifton Road to the Tecumseh JEDD Board. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-038

ADJOURNMENT:

Mr. Combs moved to adjourn at 8:11 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2023-_____

Scott Miller

Attest:

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne

