

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
February 15, 2023 4:30 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

**Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings are offered but quorum cannot be met by Zoom.**

Chair Steve Combs called the Regular Meeting to order at 4:33 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator

### **TRUSTEES' BUSINESS:**

Mr. Miller presented his findings from his meeting with ODOT and Greene County Engineer.

### **FISCAL OFFICER:**

Ms. Robinson presented the monthly financials.

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2023-039**

Ms. Robinson presented the payroll.

Mr. Miller moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2023-040**

Ms. Robinson presented Trustee Minutes: Regular TM 02.02.2023.

Mr. Combs moved to approve Trustee Minutes: Regular TM 02.02.2023. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2023-041**

### **ROAD DEPARTMENT:**

Mr. Pile was absent; Mr. Stock asked the Trustees to accept the resignation of Road Department member Nick Shaw effective Feb 10, 2023, and the final payout of same.

Mr. Miller moved to approve accept the resignation of Road Department member Nick Shaw effective Feb 10, 2023, and the final payout of same. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-042**

Mr. Pile was absent, Mr. Stock presented the heating costs of the Road Department.

Mr. Pile was absent; Mr. Stock asked the Trustees to accept the closed – cell insulation bid from Spray Tight for \$93,322.00 (3.5') in the Blue Building and 2.5" in the Quonset Hut, and create a PO from 2272-190-740-0000 at 125 Fairground.

Mr. Combs moved to approve the closed – cell insulation bid from Spray Tight for \$93,322.00 (3.5') in the Blue Building and 2.5" in the Quonset Hut, and create a PO from 2272-190-740-0000 at 125 Fairground. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-043**

**FIRE DEPARTMENT:**

Chief Beegle was absent, Mr. Stock asked the Trustees to accept the annual service agreement of \$2,652.00 from Aladtec, our EMS scheduling and paging company for the Fire Department.

Mr. Combs moved to approve the annual service agreement of \$2,652.00 from Aladtec, our EMS scheduling and paging company for the Fire Department. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-044**

Chief Beegle was absent, Mr. Stock asked the Trustees to accept the repair estimate for M52 from Rush for \$ 12,000.00 and create a PO for the same from 2282-230-323-0130.

Mr. Combs moved to approve the repair estimate for M52 from Rush for \$ 12,000.00 and create a PO for the same from 2282-230-323-0130. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-045**

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock asked the Trustees to forgo the Ohio Division of Liquor Control hearing for DBA Orchard Lane Events.

Mr. Combs moved to forgo the Ohio Division of Liquor Control hearing for DBA Orchard Lane Events. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-046**

Mr. Stock asked the Trustees to accept the Annual Preventative Maintenance Inspection Agreement from Federal Field Services for the mechanical operations for tornado sirens.

Mr. Miller moved to approve the Annual Preventative Maintenance Inspection Agreement from Federal Field Services for the mechanical operations for tornado sirens. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-047**

Mr. Stock discussed Governor DeWine’s announcement for 9-1-1 Funding. During his State of the State address, Governor Mike DeWine announced that his upcoming budget would seek to fully fund the Next-Generation 9-1-1 system in every community. The governor also announced his budget would ask for revenue to cover the monthly fees for agencies/departments using the Multi-Agency Radio Communications System (MARCS).

Mr. Stock presented the financial snapshot.

Mr. Stock discussed OPIOD findings from the County Commissioners.

**ADJOURNMENT:**

Mr. Miller moved to adjourn at 5:53 P.M. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # 2023-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

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Jacqueline Robinson, Fiscal Officer

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Jeremy VanDyne