

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
March 2, 2023**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator, Absent. Greg Beegle, Fire Chief

FISCAL OFFICER:

Ms. Robinson presented the monthly financials.

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-048

Ms. Robinson presented the payroll.

Mr. Combs moved to approve the payroll as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-049

Ms. Robinson presented Trustee Minutes: Regular TM 02.15.2023.

Mr. Combs moved to approve Trustee Minutes: Regular TM 02.15.2023. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-050

TOWNSHIP ADMINISTRATOR:

Mr. Stock was absent, Ms. Robinson asked the Trustees to accept the Letter of Conveyance from the Zoning Commission regarding the Bed and Breakfast text amendment and set a date no later than 30 days from today. The Trustees set the date as April 6, 2023 at 6:00 PM.

Mr. Stock was absent, Ms. Robinson presented the Financial Snapshot.

Mr. Stock was absent, Ms. Robinson asked the Trustees to Move to accept the copier proposal from BEC for the five (5) year buyout program for a Sharp BP-50C31 copier at \$229.00 monthly, copy allowance included.

This motion was tabled to gather more information.

Mr. Stock was absent, Ms. Robinson asked the Trustees to enter into a one year contract with SWAP4G (road salt) for \$35.00 from April 1 2023 to March 30 2024.

Mr. Miller moved to enter into a one-year contract with SWAP4G (road salt) for \$35.00 from April 1 2023 to March 30 2024. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-051

Mr. Stock was absent, Ms. Robinson asked the Trustees to hire Alex Sparks as a Road Worker I effective immediately at \$20.00 an hour during his year probationary period. Pay may increase at his 6-month review.

Mr. Combs moved to hire Alex Sparks as a Road Worker I effective immediately at \$20.00 an hour during his year probationary period. Pay may increase at his 6-month review. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-052

Mr. Stock was absent, Ms. Robinson asked the Trustees to accept 2023 Final Budget.

Mr. Combs moved to accept 2023 Final Budget Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-053

TRUSTEE BUSINESS:

Mr. Miller presented his findings from his meeting with ODOT and Greene County Engineer.

FIRE DEPARTMENT:

Mr. Miller asked the Trustees to allow the cost of travel/meals to anyone attending the FDIC Conference in Indianapolis 4/24-4/29 to be compensated.

Mr. Miller moved to allow the cost of travel/meals to anyone attending the FDIC Conference in Indianapolis 4/24-4/29 to be compensated Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-054

Mr. Miller moved to enter into Executive Session 505.10 for the acceptance and Disposition of Property. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

Executive Session 7:03 PM -7:15 PM

ADJOURNMENT:

Mr. Miller moved to adjourn at 7:16 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2023-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne