

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
April 20, 2023**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator

FIRE DEPARTMENT:

Chief Beegle was absent, Alan Stock presented the Safety Council report.

Chief Beegle was absent, Alan Stock presented Fire Grant training award given for \$2,337.04 from State Fire Marshall's Office.

Chief Beegle was absent Alan Stock asked the Trustees to move to renew the Stryker maintenance agreement for cardiac care equipment and create a PO. for the same for \$4,192.20 from 2282-230-360-0000.

Mr. Miller moved to renew the Stryker maintenance agreement for cardiac care equipment and create a PO. for the same for \$4,192.20 from 2282-230-360-0000. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-077

Chief Beegle was absent Alan Stock asked the Trustees to move to accept the quote from Phoenix for Fire safety Boots for \$3,199.20 from 211-760-740-1201.

Mr. Combs moved to accept the quote from Phoenix for Fire safety Boots for \$3,199.20 from 211-760-740-1201. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-078

FISCAL OFFICER:

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-079

Ms. Robinson presented payroll.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-080

Ms. Robinson presented Trustee Minutes: Special TM 04.04.2023.

Mr. VanDyne moved to approve Trustee Minutes: Special TM 04.04.2023. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-081

Ms. Robinson presented Trustee Minutes: Public Hearing Bed & Breakfast 04.04.2023.

Mr. Combs moved to approve Trustee Minutes: Public Hearing Bed & Breakfast 04.04.2023. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-082

TOWNSHIP ADMINISTRATOR:

Mr. Stock Presented the Financial Snapshot.

Mr. Stock presented the Utilities Report.

Mr. Stock presented two parcels in Xenia Township not sold at Sheriff Auction, offered to the Township to purchase.

Mr. Stock asked the Trustees to create a Then and Now PO's for the emergency power to the tornado siren at Xenia Meats for a generator in the amount of \$5,544.00, half to Member Services and half to reimburse Jim Pile from 1000-760-730-0000.

Mr. Miller moved to create a Then and Now PO's for the emergency power to the tornado siren at Xenia Meats for a generator in the amount of \$5,544.00, half to Member Services and half to reimburse Jim Pile from 1000-760-730-0000. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - abstain. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-083

Mr. Stock asked the Trustees to approve the contract for Hamvention 2023.

Mr. Combs moved to approve the contract for Hamvention 2023. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-084

Mr. Stock asked the Trustees to accept a three (3) year agreement from Scotsman Mid-Oh for maintenance on ice machines for preventative maintenance twice a year at all three locations for \$250.00 per visit.

Mr. Combs moved to accept a three (3) year agreement from Scotsman Mid-Oh for maintenance on ice machines for preventative maintenance twice a year at all three locations for \$250.00 per visit. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-085

Mr. Stock presented his vacation and the Legacy Christian Students coming for their Day of Service to lay mulch and plant flowers at both Township locations.

Mr. Combs moved to go into executive session under 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

Mr. Stock asked the Trustees to authorize the Township Administrator to conduct sealed bids on parcel number M36000200280013900 under the conditions discussed in the Executive session.

Mr. Combs moved to authorize the Township Administrator to conduct sealed bids on parcel number M36000200280013900 under the conditions discussed in the Executive session. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-086

It was agreed to reschedule the June Trustee Meeting dates from June 1 and 15 to June 8 and 22, 2023 at 6:00 Pm.

TRUSTEE:

Mr. Miller discussed the late Ross Township Trustee, Mark Campbell.

Mr. Miller asked for a list of Local Government Funds the Township receives.

Mr. Miller discusses Township Right of Ways.

Mr. Miller discussed OTA's conference in Washington D.C. Mr. Miller asked the Trustees to cover the cost of mileage and meals. It was agreed to not cover the cost of mileage and meals.

ADJOURNMENT:

Mr. Combs moved to adjourn at 7:50 P.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2023-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne