

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
December 7, 2023 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 5:50 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair Scott Miller, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Township Administrator

FISCAL OFFICER:

Mr. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-207

FIRE DEPARTMENT:

Chief Beegle was absent, Mr. Stock presented the receiving of \$1,891.60 from Ohio Department of Safety for grants repayment.

Chief Beegle was absent, Mr. Stock asked the Trustees to move to accept the resignation of FF/Paramedic Kelly Weeks effective Dec 15, 2023. She is eligible for rehire.

Mr. Combs moved to accept the resignation of FF/Paramedic Kelly Weeks effective Dec 15, 2023. She is eligible for rehire. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-208

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented the Financial Snapshot.

Mr. Stock asked the Trustees to move to allow the Township Administrator with help from the Fiscal Officer to apply for and enter into STAR Investment of up to 65% of the average monthly balance.

Mr. Miller moved to allow the Township Administrator with help from the Fiscal Officer to apply for and enter into STAR Investment of up to 65% of the average monthly balance. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-209

Mr. Stock asked the Trustees to move to allow the Township Administrator to enter into an aggregation agreement at the appropriate time with either the County or SOCA.

Mr. Miller moved to allow the Township Administrator to enter into an aggregation agreement at the appropriate time with either the County or SOCA. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-210

Mr. Stock asked the Trustee to move to accept the 2024, 911 Dispatch agreement.

This request was put on hold for further discussion.

Mr. Stock asked the trustees to move to accept either the resolution for a three (3) month moratorium of operators, cultivators, processors, or retail dispensaries in the Township or move to accept the resolution for no operators, cultivators, processors, or retail dispensaries in the Township.

Mr. Combs moved to accept the resolution for a three (3) month moratorium of operators, cultivators, processors, or retail dispensaries in the Township. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-211

Mr. Stock asked the Trustees to move to appoint 2024 Trustee Chair.

Mr. Vandyne moved to appoint Steve Combs as Trustee Chair for 2024. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-212

Mr. Stock asked the Trustees to move to appoint 2024 Trustee Vice-Chair.

Mr. Vandyne moved to appoint Scott Miller as Trustee Vice-Chair for 2024. Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-213

Mr. Stock presented a discussion on the 2024 Temp/Final Budget update, Budget to be approved on Dec 14, 2023.

It was agreed to hold the December 14, 2023 meeting at 10:00 AM

ADJOURNMENT:

Mr. Combs moved to adjourn at 7:35 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2023-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne