

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
OCTOBER 05, 2022 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings will be offered but quorum can not be met by Zoom.

Chair Steve Combs called the Regular Meeting to order at 6:04 pm.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremy VanDyne, Trustee, absent; and Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Administrator

FISCAL OFFICER:

Ms. Robinson presented the monthly financial statements.

Ms. Robinson announced that the end of encumbering expenditures for 2022 except emergency spending starting Nov 18, 2022.

Ms. Robinson presented payroll.

Mr. Miller moved to approve the payroll s presented. Mr. Combs seconded the motion Roll Call: Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-167

Ms. Robinson presented bills.

Mr. Combs moved to approve the payroll s presented. Mr. Miller seconded the motion Roll Call: Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-168

Ms. Robinson presented minutes from Trustee Meetings 9.15.22; minutes put on hold.

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented information on the proposed Road and Fire repeaters (fire 30+ years), antennae, and new Road radios. The current repeaters are over 30 years old; the vendors have presented information; bid on project: Hunter Electric - \$21,115; WS Electronics - \$33,375 and \$4800 annually; and P&R Communications - \$30,375. Funding for this project is ARPA Funds. Mr. Stock asked the trustees to approve a PO to Hunter Electric.

Mr. Miller moved to accept the bid and create a PO to _Hunter Electric in the amount up to \$22,115 for Road and dept. this is an ARPA expenditure. Mr. Combs seconded the motion. Roll Call: Mrs. Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-169

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, OCTOBER 05, 2022**

Mr. Stock notified the trustees of the impending PSISN software increase and 911 Call Center increase. The township has never been billed for the PSISN software in the 10 years it has been in service, the costs for 2023 are approximately \$3,000. The 911 dispatch fees are increasing 56% or \$12,838; currently township pays \$16,000 annually, the new proposed rate is \$29,006 annually. The jurisdictions have written a letter to the City Manager and County Commissioners requesting more information to support the changes that have been proposed for 2023. All of the jurisdictions have submitted their budgets for 2023 and cannot absorb these increases.

Mr. Stock is asking the trustees to accept the response letter seeking additional information and delay of the PSISN and 911 Call Center increases.

Mr. Combs moved to accept the response letter seeking additional information and delay of the PSISN and 911 Call Center increases. Mr. Miller seconded the motion. Roll Call: Mrs. Mr. Combs—aye, Mr. Miller – aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-170

Mr. Stock discussed upcoming events that were discussed at the Chamber of Commerce’s meeting: 10.8.22 is the Yellow Springs Street fair, Xenia’s Harvest on Main and Octoberfest at Devil Wind. The Bob Hope Auditorium in Xenia High School can be rented out for events and Xenia Community Schools will hold a ground-breaking ceremony for the new Warner Junior High School. The City of Xenia has plans to tear-down the old Fulmer’s Grocery Store by the end of the year.

Mr. Stock asked the trustees to accept the CBA 3 agreement, there are 2 slight adjustments that need to be made. Trustee Combs made a motion, but did not receive a second. This will be tabled until the adjustments have been made.

Mr. Stock discussed the Well Field Inspection results from Sept 23 walk about. Clarifications on labels from Knickerbocker Pools were requested.

Mr. Stock discussed the Tax Incentive Review Committee report from Sept 15 Meeting. All TIF’s and abatements were approved; they all passed their goals and increased jobs and payroll within the county.

FIRE DEPT:

Incentive Pay 600 hrs. \$500 – Castle, Fries, Dotson, Mahaffey, Schrier, Tavner, Williams, \$750 – Eckley, Schneider, Miller Albertini.

TRUSTEES’ BUSINESS:

MVRPC Committee –Mr. Miller stated that MVPRC has voted to increase the rates for the next year and that Brian Martin, Director, will be at the next trustee meeting.

Mr. Combs moved to adjourn at 7:20pm. Mr. Millers seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – absent. Motion **PASSED** by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2022-_____

Attest:

Scott Miller, Trustee

Jacqueline Robinson, Fiscal Officer

Jeremey VanDyne, Trustee