

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
DECEMBER 16, 2021 8:30 A.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings are offered but quorum cannot be met by Zoom.

Chair Steve Combs called the Trustee Meeting to order at 8:30 am.
All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Susan Spradlin, Trustee; and Jacqueline Robinson, Fiscal Officer.

In attendance: Chief Beegle; guests for year-end celebration and fire department recognitions.

FIRE DEPARTMENT:

Recognition of Lt Kelly Hines (Ret) 17 years of service to Xenia Township; Lt. Hines has been with Xenia Township since August 26,2004.

Recognition of Firefighter Wade Beam, Garrett Beam, Elizabeth Sheridan, 15 years, and Lt Shawn Richter, 5 years. Wade, Garrett and Elizabeth are all family members and have been with the township since 2006 and started directly out of high school.

Trustee Miller sworn in Carl Schnieder and Adam Bistrek as Lieutenants within the department.

Chief Beegle, asked the trustees to appoint Michael Whitby as part time firefighter 2 paramedic starting at \$14.40 p/hr effective immediately.

Mr. Combs moved to appoint Michael Whitby as part time firefighter 2 paramedic starting at \$14.40 p/hr effective immediately. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-207

Chief Beegle, asked the trustees to appoint Michael Whitby as part time firefighter 2 paramedic starting at \$14.40 p/hr effective immediately.

Mr. Combs moved to appoint Steven Edge as part time firefighter 2 EMT starting at \$13.74 p/hr effective immediately. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-208

Chief Beegle informed the trustees that Ethan Tavner, has reached the 600hr level for the Incentive Bonus; Chief expects more to reach the bonus the next payroll; pay period end date of December 31, 2021.

**XENIA TOWNSHIP TRUSTEES
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TRUSTEES' BUSINESS:

Mr. Miller moved to give Melissa Krause a raise to \$14.50 p/hr effective the first full pay of January 2022. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-209

FISCAL OFFICER:

The Fiscal Officer presented the transfers that have been completed.

The Fiscal Officer presented the payroll.

Mr. Combs moved to accept payroll as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-210

The Fiscal Officer presented the bills.

Mr. Combs moved to accept the bill as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-211

The Fiscal Officer presented minutes for the regular meetings of 11.18.21 and 12.02.21

Mr. Miller moved to approve the following minutes: Regular Trustee Meeting for 11/18/2021. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-212

Mr. Miller moved to approve the following minutes: Regular Trustee Meeting for 12/02/2021. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-213

TOWNSHIP ADMINISTRATOR:

Ms. Robinson filled in for Mr. Stock in his absence.

Ms. Robinson read a commendation letter from Mr. Milt Thompson, Facilities Director, Central State University, for the Road department.

Ms. Robinson asked the trustees to accept the MOU from OneOhio regarding Janssen/Johnson & Johnson settlement of same and authorize the Township Administrator to sign the same. This is the second pharmaceutical that has been initiated; the first being Perdue Pharmaceutical.

Mr. Combs moved to accept the MOU from OneOhio regarding Janssen/Johnson & Johnson settlement of same and authorize the Township Administrator to sign the same. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-214

Mr. Stock asked the trustee accept the contract for Hamvention for 2022. Hamvention has canceled the last 2 years due to COVID-19, so there is no change to the contract from 2019 of \$7,000. There will be an increase for 2023.

**XENIA TOWNSHIP TRUSTEES
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Ms. Robinson presented the draft agenda for the January 6, 2022 Reorganization meeting.

Ms. Robinson presented the financial snapshot; no change since the December 2, 2021 meeting; revenue is over budget and expenses are on track.

Ms. Robinson asked the trustees to accept the formal resolution of opposition to the Kingwood Solar Project in Xenia Township; this is necessary for the OPSB hearing.

Mrs. Spradlin moved to accept the formal resolution of opposition to the Kingwood Solar Project in Xenia Township. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-215

Ms. Robinson asked the trustees to add to the Zoning Fee Structure, Conditional Use Annual Operating Permit be one third of the initial application fee. Any conditional use will pay the new fee.

Mr. Combs moved to add to the Zoning Fee Structure, Conditional Use Annual Operating Permit be one third of the initial application fee. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-216

Ms. Robinson asked the trustee to approve a 2022 PO to cardmember services for the three, scheduled replacement computers for FD of 3,864.27 from 2282-230-319-9999.

Mr. Miller moved to approve a 2022 PO to cardmember services for the three, scheduled replacement computers for FD of 3,864.27 from 2282-230-319-9999. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–abstain, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2021-217

GUESTS:

Will Urschell informed the trustees that the city of Xenia is reviewing the Central Dispatch system; currently the costs are split 50/50 with the County; approximately 700,000 call volume; looking to a call volume reimbursement.

TRUSTEES' BUSINESS:

Trustee Combs updated the trustees the Kingwood Solar meeting everything is on delay until 2022.

Mr. Miller presented trustee Spradlin with a Proclamation thanking her for her service to the township.

Mrs. Spradlin moved to adjourn at 10:31a.m. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, DECEMBER 16, 2021**

**Xenia Township Board of
Trustees**

Date Approved:

L. Stephen Combs, Chair

Resolution # _____

Attest:

Scott Miller, Trustee

Jacqueline Robinson, Fiscal Officer

Jeremey VanDyne Trustee