

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING  
October 17, 2023**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:02 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair Scott Miller, Trustee; Jacqueline Robinson, Fiscal Officer. Jeremy VanDyne, Trustee; was absent.

In attendance: Alan Stock, Township Administrator

### **FISCAL OFFICER:**

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2023-167**

Ms. Robinson presented payroll.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2023-168**

Ms. Robinson presented Trustee Minutes: Regular TM 2023.10.05

Mr. Combs moved to approve Trustee Minutes: Regular TM 2023.10.05. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2023-169**

### **FIRE DEPARTMENT:**

Chief Beegle was absent, Mr. Stock asked the Trustees to move to appoint paramedic FFII Sean Woodmansee as a shifted, part time firefighter at the rate of \$15.90 effective immediately.

Mr. Miller moved to appoint paramedic FFII Sean Woodmansee as a shifted, part time firefighter at the rate of \$15.90 effective immediately. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2023-170**

Chief Beegle was absent, Mr. Stock asked the Trustees to move to raise newly certified Paramedic, Kelly Weeks to paramedic pay of \$15.90 effective Oct 15 pay week.

Mr. Miller moved to raise newly certified Paramedic, Kelly Weeks to paramedic pay of \$15.90 effective Oct 15 pay week. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2023-171**

Chief Beegle was absent, Mr. Stock asked the Trustees to move to accept the resolution of acceptance and agreement from the Ambulance Transportation Program up to \$20,000.00.

Mr. Miller moved to accept the resolution of acceptance and agreement from the Ambulance Transportation Program up to \$20,000.00. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2023-172**

Chief Beegle was absent, Mr. Stock asked the Trustees to move to lend from the General Fund to the Fire Department to be repaid in 2024, \$37,225.00, from 1000-930-930-0000 and 1000-760-790-0000 lending to 2282-760-720-0000.

Mr. Combs moved to lend from the General Fund to the Fire Department to be repaid in 2024, \$37,225.00, from 1000-930-930-0000 and 1000-760-790-0000 lending to 2282-760-720-0000. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2023-173**

Chief Beegle was absent, Mr. Stock asked the Trustees to move to accept the bid and create a PO for \$48,490.00 to Eldridge Roofing Inc. to roof Stations 51 and 52 from the following accounts: \$11,265.00 from 1000-760-730-0000, \$37,225.00 from 2282-760-720-0000.

Mr. Combs moved to accept the bid and create a PO for \$48,490.00 to Eldridge Roofing Inc. to roof Stations 51 and 52 from the following accounts: \$11,265.00 from 1000-760-730-0000, \$37,225.00 from 2282-760-720-0000. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2023-174**

Chief Beegle was absent, Mr. Stock asked the Trustees to accept the bid from West Virginia Signal and Light Inc, \$32,770.00, from the following accounts \$16,385.00 from 1000-760-750-0000 and \$16,385.00 from 2111-760-750-0000.

Mr. Combs moved to accept the bid from West Virginia Signal and Light Inc, \$32,770.00, from the following accounts \$16,385.00 from 1000-760-750-0000 and \$16,385.00 from 2111-760-750-0000. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2023-175**

Chief Beegle was absent, Mr. Stock presented Incentive Pay: 600 Hours – \$500; 1000 Hours – \$750; 1,400 hours - \$1,000 Carl Schneider (\$2,250.00-\$1.60 per hour plus \$15.24 effective rate \$16.84 (paramedic Captain receives \$16.90).

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented the Finical Snapshot.

Mr. Stock presented a discussion of the Chamber of Commerce meeting.

Mr. Stock presented a discussion of the November/December Meeting dates.

Mr. Stock presented a discussion on the Ohio Insurance Plan Medical renewal for 2024, it is up 11.9% from last year. Ave is 13 to 15%, just under 9% last year, looking at a potential gap insurance to a lower deductible to see if there is potential savings.

**TRUSTEE:**

Mr. Miller presented a discussion from the Source Water Protection Meeting.

**Mr. Combs moved to go into EXECUTIVE SESSION, 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - ABSENT. Motion PASSED by roll call of 2-0. Also in attendance: Captain, Tony Albertini.**

**Executive Session from 6:56 PM to 6:58 PM**

**ADJOURNMENT:**

Mr. Combs moved to adjourn at 6:59 P.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – ABSENT. Motion **PASSED** by roll call of 2-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # 2023-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Jacqueline Robinson, Fiscal Officer

ABSENT \_\_\_\_\_  
Jeremy VanDyne

