

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING
December 14, 2023 10:00 A.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Vice-Chair Scott Miller called the Special Meeting to order at 10:06 A.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Scott Miller, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer. Steve Combs, Trustee; Chair, Absent

In attendance: Alan Stock, Township Administrator, Jim Pile, Road Superintendent

FISCAL OFFICER:

Ms. Robinson presented the bills.

Mr. Miller moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-214

Ms. Robinson presented the payroll.

Mr. Miller moved to approve payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-215

Ms. Robinson presented Trustee Minutes: Special TM 11.30 2023.

Mr. VanDyne moved to approve Trustee Minutes: Special TM 11.30 2023. Mr. Miller seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-216

Ms. Robinson presented Trustee Minutes: Regular TM 12.07 2023.

Mr. VanDyne moved to approve Trustee Minutes: Regular TM 12.07 2023. Mr. Miller seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-217

ROAD DEPARTMENT:

Mr. Pile presented a discussion on Road and Fire Department Lifts.

Mr. Stock asked the Trustees to move to accept the estimate from Mohawk Lifts for \$113,927.88.

Mr. VanDyne moved to accept the estimate from Mohawk Lifts for \$113,927.88. Mr. Miller seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-218

Mr. Stock asked the Trustees to move at the appropriate time to pay from the General Fund but approve an advance/loan of \$14,530.37 from the General Fund to the Fire Department to be repaid from the first draw of taxes in 2024.

Mr. VanDyne moved to approve at the appropriate time to pay from the General Fund but approve an advance/loan of \$14,530.37 from the General Fund to the Fire Department to be repaid from the first draw of taxes in 2024. Mr. Miller seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-219

Mr. Stock asked the Trustees to move to create a PO at the appropriate time \$84,867.15 from the ARPA Fund, \$14,530.37 from Roads.

Mr. VanDyne moved to create a PO at the appropriate time \$84,867.15 from the ARPA Fund, \$14,530.37 from Roads. Mr. Miller seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-220

FIRE DEPARTMENT:

Chief Beegle was absent, Mr. Stock presented TJ Fries has met the 1400-hour incentive pay.

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked the Trustees to accept the 911 Dispatch agreement between the City of Xenia and Xenia Township for years 23, 24, 25 & 26 with a payment scheduled to be billed and paid quarterly.

Mr. Miller moved to accept the 911 Dispatch agreement between the City of Xenia and Xenia Township for years 23, 24, 25 & 26 with a payment scheduled to be billed and paid quarterly. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-221

Mr. Miller moved to go into EXECUTIVE SESSION, 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. VanDyne seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0. Also in attendance: All Elected Officials and Township Administrator

Executive Session from 10:46 A.M. to 11:03 A.M.

Mr. Stock asked the Trustees to move to accept the Final 2024 Budget.

Mr. Miller moved to accept the Final 2024 Budget. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-222

ADJOURNMENT:

Mr. VanDyne moved to adjourn at 11:04 A.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – ABSENT, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 2-0

Xenia Township Board of Trustees

Date Approved: _____

_____ ABSENT

L. Stephen Combs, Chair

Resolution # 2023-_____

Attest:

_____ Scott Miller

_____ Jacqueline Robinson, Fiscal Officer

_____ Jeremy VanDyne