

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING  
September 5, 2023**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:19 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator

### **GUEST:**

Dennis McGlothen, 756 US 68 South. Mr. McGlothen came to speak about the used car lot at 768 US 68 South. Mr. McGlothen stated that he has contacted the Township on numerous occasions and has not gotten any response. Mr. McGlothen has filed a lawsuit against owners of car lot and the court date is in November. Mr. Miller has a contact with the EPA, the EPA doesn't seem interested in this matter, but Soil and Water may be. Mr. Stock said he did not know how to help him, because he needs other agencies to enforce the zoning issues and they have not had access to the property. Fire Department has asked the car lot not to block the entrance. Zoning Violations are at the bottom of the list for judges. Will send violation letter for tall weeds and contact other agencies for help.

### **FISCAL OFFICER:**

Ms. Robinson presented the July and August Financials.

Ms. Robinson asked the Trustees to move to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor for tax year 2024.

Mr. Combs moved to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor for tax year 2024. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2023-140**

Ms. Robinson asked the Trustees to move to approve Supplemental Certificate of Resources as presented by Fiscal Officer for 2023 of \$70,657.13.

Mr. Miller moved to approve Supplemental Certificate of Resources as presented by Fiscal Officer for 2023 of \$70,657.13. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2023-141**

Ms. Robinson asked the Trustees to move to approve Supplemental Appropriations as presented by Fiscal Officer for 2023 of \$70,657.13.

Mr. Miller moved to approve Supplemental Appropriations as presented by Fiscal Officer for 2023 of \$70,657.13. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-142**

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-143**

Ms. Robinson presented payroll.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-144**

Ms. Robinson presented Trustee Minutes: Regular TM 2023.08.01

Mr. Combs moved to approve Trustee Minutes: Regular TM 2023.08.01. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-145**

**FIRE DEPARTMENT:**

Chief Beegle gave an update on apparatus. Brush Truck should be in within two weeks. Medic by Thanksgiving.

Chief Beegle presented a Commendation for FF/Paramedics Steven Edge, Kelly Weeks, Lt. Adam Bistrek, TJ Fries FF/EMT, Ryan Cope.

Chief Beegle presented a Commendation for Lieutenant Adam Bistrek, Paramedic/FF Cory Schrier, Steven Edge, Josh Eckley, Cody Dotson, FF/EMT Jacob Hines.

Chief Beegle presented a special note, we had a truck-driver who suffered a traumatic head injury at the Bob Evans plant on Tuesday. This subject was struck by a large hose, with enough impact to fracture nearly all bones in his skull and his palate. He was transported to MVH and admitted to the trauma floor.

Chief Beegle presented a Thank you from New Jasper FD for our mutual aide to a barn-fire they had on August 3<sup>rd</sup>.

Chief Beegle presented that Governor DeWine provided funds in his last budget to pay 50% or the MARCS subscriber fee from \$10.00 to \$5.00 per radio.

Chief Beegle asked the Trustees to Move to appoint Ben Supplee as a Part Time, Shifted FFII/EMT at \$15.24, effective immediately.

Mr. Combs moved to appoint Ben Supplee as a Part Time, Shifted FFII/EMT at \$15.24, effective immediately. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-146**

Chief Beegle presented that Josh Halverson has returned from active duty with the military and will be returning to work at the Township.

Chief Beegle presented Incentive pay: \$500 (600 hrs.) – Joe Mahaffey, Austin Atkins \$750 (1,000 hrs.), Ryan Hollingsworth, Carl Schneider.

**GUEST:**

Will Urshall presented an update of the 911 call center, and Xenia City Council people running for election. He spoke about Central State University water system issues and the possible annexation. He also spoke about the property reassessments happening and the 1,400 new homes being built in the city.

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented the Financial Snapshot.

Mr. Stock presented the TIRC Report.

Mr. Stock presented Form Fire 2024 Medical Insurance for 2024.

Mr. Stock presented XTWP Results from the Collective bidding process for Greene County for mill and fill operations, summer 2023. \$41,678.37 for 1,413.33 square yards for work on Woodland and Lamplighter.

Mr. Stock asked the Trustees to move to accept the 2023-2024 proposal for hazard insurance from Hylant, The Ohio Plan, at an increased premium of \$129.00 from 2022-2023 premiums.

Mr. Combs moved to accept the 2023-2024 proposal for hazard insurance from Hylant, The Ohio Plan, at an increased premium of \$129.00 from 2022-2023 premiums. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-147**

Mr. Stock asked the Trustees to move abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing/Debris) at: 943 Oak Dale Road, M36000200163019000, and M36000200163010500.

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing/Debris) at: 943 Oak Dale Road, M36000200163019000, and M36000200163010500. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-148**

Mr. Stock asked the Trustees to move authorize the County Auditor to place liens on three (3) properties for nuisance mowing according to ORC 505.87 and County form 2M004 for the combined amount of \$1,402.50.

Mr. Miller moved to authorize the County Auditor to place liens on three (3) properties for nuisance mowing according to ORC 505.87 and County form 2M004 for the combined amount of \$1,402.50. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-149**

Mr. Stock presented a discussion of request for “Slowdown, Children at play” near 1119 Woodland Dr, materials purchased by homeowner, erected by Road Department in ROW. Signs will be priced for the homeowner to decide, and a resolution will be made later if the homeowner would like to proceed.

Mr. Stock presented a discussion new Employee Handbook. This topic will be discussed at a later meeting date.

**TRUSTEE:**

Mr. Combs will discuss the Greene Co. Reg. Plan. Coordination Committee at the next meeting.

Mr. Miller stated that the MVRPC Meeting for August was cancelled.

**ADJOURNMENT:**

Mr. Combs moved to adjourn at 8:17 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # 2023-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Jacqueline Robinson, Fiscal Officer

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Jeremy VanDyne