

**RECORD OF PROCEEDINGS**

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING  
NOVEMBER 19, 2019 3:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Special Trustee Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Susan Spradlin called the Special Meeting to order at 3:03 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Susan Spradlin, Trustee Chair; Scott Miller, Trustee; Steve Combs Trustee; Alan Stock, Township Administrator, and Jacqueline Robinson, Fiscal Assistant.

Mr. Frank Harmon of Ohio Insurance Services Agency was in attendance and provided a detailed overview of the options for the Township employees' major medical and prescription insurance policy renewal for 2020. He explained the three (3) options from the two (2) vendors. Trustees, Fiscal Officer and staff asked a number of questions for clarification. Mr. Stock and Mrs. Seiter provided some information based on their experience with prior plans.

**ADJOURNMENT:**

Mr. Miller moved to adjourn at 3:53 p.m. Mrs. Spradlin seconded the motion.  
Roll Call: Mr. Miller – aye, Mr. Combs – aye, Mrs. Spradlin – aye  
Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: 12-5-2019

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Susan Spradlin, Chair

Resolution # 2019-205

Attest:

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L. Stephen Combs

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Sheila J. Seiter, Fiscal Officer  
sjs

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Scott Miller