

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
APRIL 23, 2020**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Scott Miller called the Regular Meeting to order at 6:00 p.m.

Chair Scott Miller read a statement as approved by Township Counsel, Greene County Prosecutor's Office: We are holding this Trustee meeting under the guidelines from Governor Mike DeWine and Ohio Attorney General Dave Yost, reducing exposure to the COVID-19 virus. Trustees must meet quorum but may do so by face to face or teleconferencing, or a combination thereof if the public has opportunity to share in the meeting in the same manner. Xenia Township has complied with this teleconferencing method. He further advised the meeting was being recorded.

All participated in the Pledge of Allegiance.

ROLL CALL: Jacqueline Robinson, Fiscal Officer; Susan Spradlin, Trustee; Steve Combs, Trustee; Scott Miller, Trustee Chair; Alan Stock, Township Administrator.

Mr. Miller moved to enter into Executive Session at 6:03 p.m. for discussion to give permission for Township administrator to finalize sale of property owned by the Township. Mr. Combs seconded the motion. Those included were all elected officials and the Administrator.

Mr. Miller advised they exited Executive Session at 6:42 p.m. and resumed the regular meeting.

ROAD DEPARTMENT:

Mr. Pile was not in attendance. No report.

FIRE DEPARTMENT:

Chief Beegle was not in attendance. No report.

ADMINISTRATOR:

Mr. Stock requested Permission for the Township Administrator to finalize the sale of property as discussed in executive session.

Mrs. Spradlin moved to approve the resolution as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-62

FISCAL OFFICER:

Prior to Fiscal Officer presenting bills, Mrs. Spradlin informed the Fiscal Officer our current resolution only allowed to mail bills that are routine, ie. utility payments, anything that may result in a negative fashion on the township if late paid without review of the trustees. If a meeting has been postponed, the bills should wait in the drawer until the trustees have reviewed.

Ms. Robinson presented the bills. Mr. Combs moved to approve the bills. Mrs. Spradlin seconded the motion. Roll call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-63

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, APRIL 23, 2020**

Ms. Robinson presented the monthly and two bi-weekly payroll. Mr. Combs moved to approve the payroll as presented. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-64

Ms. Robinson advised there was two set of minutes to approve.

Mrs. Spradlin moved to approve the minutes from the regular meeting of March 19, 2020 as presented. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-65

Mr. Miller moved to approve the minutes from the regular meeting of April 2, 2020 as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-66

Chair Miller reminded the meeting was being recorded.

ADJOURNMENT:

Mr. Miller moved to adjourn at 6:53 p.m. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.


Xenia Township Board of Trustees

Date Approved: _____



Scott Miller, Chair

Resolution # 2020-_____



L. Stephen Combs

Attest:

Jacqueline Robinson, Fiscal Officer
jr



Susan Spradlin