

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
JUNE 4, 2020**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Scott Miller called the Regular Meeting to order at 6:00 p.m.

All participated in the Pledge of Allegiance.

ROLL CALL: Jacqueline Robinson, Fiscal Officer; Susan Spradlin by conference call, Trustee; Steve Combs, Trustee; Scott Miller, Trustee Chair; Alan Stock, Township Administrator, Chief Beegle by conference call and Jim Pile by conference call. Guests: Angie and Bill Farris

FIRE DEPARTMENT:

Chief Beegle presented statistics and update for Greene County for COVID-19. These statistics are as of May 27, 2020 and are included as an attachment. There has been one (1) confirmed as that Xenia Township handled and that was on March 21, 2020. Statistics are reported from the state by Zip Code, no data as to how many cases are in Xenia Township.

Chief Beegle presented the resignation of Hunter Bradford, PT FF/Paramedic, effective June 14, 2020. Mr. Hunter is eligible for rehire. Mr. Miller moved accept the resignation of PT FF/Paramedic, Bradford Hunter, eligible for rehire effective June 14, 2020. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-85

Chief Beegle gave a report about the Water Rescue that occurred May 31, 2020. Xenia Township Fire was dispatched mutual aid to assist Spring Valley Township with rescuing a stranded kayaker on the Little Miami River. Boat 51 was requested by Spring Valley to launch and retrieve the victim. Chief Beegle responded along with Firefighter Doug Cope, Hanna Conley, Kelly Weeks, and Colin Mangan. This rescue highlighted the need to keep current on training. The fire department was able to manage this call with all personnel on duty and only having to call in Doug Cope. Chief Beegle's full report is attached.

Chief Beegle stated that Adam Bistrek, Shawn Richter and Carl Schneider have reached the milestone of 600 hours for a \$500 bonus. Chief Beegle thanked the trustees for their support in the bonus program.

As a reminder, this meeting is being recorded.

Guests Angie and Bill Farris of Granny Franers Homemade Noodles presented information to the trustees about their food truck homemade noodles business. The Farris' proposed to lease the parking lot, the Brush Row Rd. side, to sale food out of their trailer one-two days a week. The Farris have been in business over 17years and previously have been vendors at Hamvention. Their trailer is equipped with its own generator, water and trash receptacles; there will be no cost to the township. The Farris' will provide certificate of insurance and health department inspection to township administrator. The Trustees unanimously agreed to allow the Farris to start with 2 days a week, Wednesday and Friday, 11am – 5pm, under the current guidelines and fee structure that are in place for leasing of space. The cost will be \$90/month for 2 days a week. This lease agreement was for the Farmer's Market lease of the parking lot. Mrs. Spradlin commented that this might prompt the Farmer's Market to come back and lease space.

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ROAD DEPARTMENT:

Mr. Pile presented the updated 2020 Road Project listing, see attachment. There was lengthy discussion as to the whether Dura Patch is a reliable product, the life of a Dura Patch, Dura Patch vs Chip Seal on the projects that Mr. Pile has identified as Dura Patch projects on his list. Mr. Pile suggested in order use township funds prudently, these projects should be Dura Patch this year and the possibility of Chip Sealing them next year. He felt that the pricing was high this year. Dura Patch life expectancy to a road is 3-5 years; Chip Seal's life expectancy to a road is 7-8 years.

Mr. Pile requested a Purchase Order to Leader Machinery Co. for the Dura Patch for \$6,238.00, \$5,000 from 2011-330-599-0120 and \$1,238 from 2231-330-360-0120.

Mr. Combs moved to approve to create a Purchase Order to Leader Machinery Co. for the Dura Patch for \$6,238.00, \$5,000 from 2011-330-599-0120 and \$1,238 from 2231-330-360-0120. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - nay. Motion PASSED by roll call of 2-1.

RESOLUTION NO. 2020-86

As a reminder, this meeting is being recorded.

FISCAL OFFICER:

Ms. Robinson advised she had given everyone copies of the Monthly Financial Reports. Mrs. Robinson stated that the audit should be finalized within the next week or two.

Ms. Robinson presented the bills. Mr. Miller moved to approve the bills. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0

RESOLUTION NO. 2020-87

Ms. Robinson presented the monthly and bi-weekly payroll. Mr. Miller moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-88

Ms. Robinson advised there were three set of minutes to approve.

Mr. Miller moved to approve the minutes from the Public Hearing meeting of 04/02/20 as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-89

Mr. Combs moved to approve the minutes from the regular meeting of 05/07/2020 as presented. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-90

Mr. Combs moved to approve the minutes from the regular meeting of 05/21/20 as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – abstain, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-91

As a reminder, this meeting is being recorded.

ADMINISTRATOR:

Mr. Stock gave an update on SB-310. SB-310 allows townships and political subdivisions the ability to spend for COVID-19 under local government funds by the end of this month. Wording for the Resolution will be ready for the next trustees meeting. Chief Beegle is keeping track of COVID-19 related expenses. See attachment.

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Mr. Stock stated that the Source Water Protection meeting was canceled this quarter due to COVID-19.

Mr. Stocked requested that the trustees approve the Greene County Collective Bidding Contract, which is for the Chip Sealing portion of the 2020 Road project listing.

Mr. Miller moved to approve the resolution as presented to approve the Greene County Collective Bidding Contract. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-92

Mr. Stock stated that he and the Fiscal Officer plan to start working on items requested by the county auditor's office, instead of the July tax budge for submission.

Mr. Stock advised that the trustees are permitted to Call-in for quorum until the end of the year.

As a reminder, this meeting is being recorded.

TRUSTEE BUSINESS:

Mr. Combs wanted it stated in the minutes that Xenia Township opened re-opened June 1, 2020 due to COVID-19. Xenia Township did not jump the gun in reopening; stating that as bars, restaurants, the state reopens it was time that we did also.

Mrs. Spradlin started a discussion as to whether or not the township should purchase shoe cover and stands to protect the Fire department employee's from transfer of particles. The township administrator stated that the cost for two stands was less than \$170 they are 4' wide stainless steel stands. 2 racks will be needed for foot coverings. Chief Beegle was asked about his thoughts/concerns on this purchase. Chief Beegle stated that there has not been any real proof of protection and in trying to be prudent with the funding he did not think this as a necessary purchase. Other concerns stated were about response time; even though expense was reimbursable is it and effective use of funds, and rating of the product. The decision was made to not purchase the shoe coverings.

Mr. Miller stated that the Source Water Protection meeting was canceled for June 2, 2020.

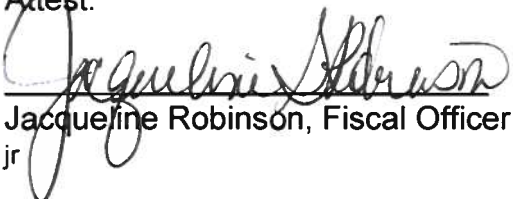
ADJOURNMENT:

Mr. Miller moved to adjourn at 7:35 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Date Approved: 6/2/20

Resolution # 2020-

Attest:


Jacqueline Robinson, Fiscal Officer
jr

Xenia Township Board of Trustees



Scott Miller, Chair



L. Stephen Combs

Susan Spradlin