

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
MARCH 04, 2021**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings are be electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

**Beginning in January, all Trustee Meetings will be held via Zoom with the invitation credentials on the website the day before.**

Chair Steve Combs called the Regular Meeting to order at 6:00 p.m.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Susan Spradlin, Trustee; Jacqueline Robinson, Fiscal Officer; Alan Stock, Township Administrator; Fire Chief Greg Beegle, and Road Dept. Jim Pile. Guests include members of the Citizens for Green Acres: Terry Fife, Brian Miller, Kelly, and Will Urschell of Xenia City Commissioners.

### **FISCAL OFFICER:**

Ms. Robinson informed the trustees that the monthly financials for Februarys are in the P: drive along with a copy in their mailbox; the township is still operating in temporary budget mode.

Ms. Robinson presented the bills for approval.

Mr. Miller moved approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2021-033**

Ms. Robinson presented the Biweekly and Monthly payrolls for approval.

Mr. Miller moved approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2021-034**

Ms. Robinson advised that there are two sets of minutes for approval, January 21, 2021, and February 04, 2021 for approval. The minutes from February 04, 2021 will be on hold for corrections.

Mr. Combs moved to approve the minutes from the regular meeting of January 21, 2021 as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin - aye, Mr. Combs - aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2020-035**

### **TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented a financial snapshot everything is on track.

Mr. Stock requested topics for the Joint TM Zoning Boards Meeting, March 30, 2021; currently the change to size use of B2 and B3 and the elimination of M1 joining with B3 are the agenda for discussion.

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Mr. Stock informed the trustees that the forfeited property on Arthur Dr. are \$7200 and documents are on the P: drive.

Mr. Stock informed that the old career center property on W. Enon Rd. sold for \$1.6 million. The new owners may open a HVAC school and are committed to working with people in recovery/at-risk community. Currently zoned as Institutional Government that may need to be changed.

Mr. Stock informed that the township received notification that an application was filed to annexation 24.544 acres on Lower Bellbrook into the City of Xenia. The payroll and taxes will go to the city and the real estate taxes will go to the township.

Mr. Stock asked the trustee to discuss and approve the 2021 Annual Budget, highlighting the Road department's vehicle replacement listing. Due to technical difficulties, Mr. Miller asked to put the budget approval on hold. Mrs. Spradlin said that they have had the budget for over a month and that there is no reason to not go ahead and approve. Mr. Miller made a motion to put the budget on hold; no one seconded the motion. Mr. Miller made a motion to adjourn the meeting no one seconded the motion.

Mrs. Spradlin moved to accept the 2021 Final Budget. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - nay. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2021-036**

Mr. Stock asked the trustee to move to accept the Dell quote for Chief Computer from BC 2021-70 of \$2,686.02 (minus tax).

Mr. Combs moved to accept the Dell quote for Chief Computer from BC 2021-70 of \$2,686.02 (minus tax). Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - nay. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2021-037**

**FIRE DEPARTMENT:**

Chief Beegle attended the Safety Council meeting – the meetings are virtual. Xenia Police department discussed safety awareness.

Chief Beegle read a thank you from the Ohio Department of Public Safety for attending the funeral of Trooper Brad Huffman. Chief Beegle mentioned that the township encounters the Sheriffs all of the time on calls and truly appreciate them.

Chief Beegle read a Commendation for Logan Surls assisted in a cardiac arrest on a township resident.

Chief Beegle asked the trustees to accept the resignation of PT FF/EMT Clint Adams effective immediately, eligible for rehire.

Mr. Miller moved to accept the resignation of PT FF/EMT Clint Adams effective immediately, eligible for rehire. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2021-038**

Chief Beegle asked the trustees to accept the resignation of PT FF/EMT Kaleena Albertini effective immediately, eligible for rehire.

Mr. Miller moved to accept the resignation of PT FF/EMT Kaleena Albertini effective immediately, eligible for rehire. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2021-039**

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Chief Beegle asked the trustees to move to create a P.O. to Motorola for \$10,000.00 from 2111-760-740-1200 for radio and equipment. The township will be reimbursed from the State Fire Marshall grant

Mr. Miller moved to create a P.O. to Motorola for \$10,000.00 from 2111-760-740-1200 for radio and equipment. The township will be reimbursed from the State Fire Marshall grant. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2021-039**

Chief Beegle asked the trustees to move to create a P.O. to the City of Xenia of \$10,000.00 from 2111-220-319-0000 for this year's LGIF payment for MARCS Radios.

Mr. Miller moved to create a P.O. to the City of Xenia of \$10,000.00 from 2111-220-319-0000 for this year's LGIF payment for MARCS Radios. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2021-040**

**ROAD DEPARTMENT:**

Mr. Pile presented the annual Ice and snow report along with vehicle performance report. The annual ice and snow report is a snapshot of materials used, costs comparison, and hours worked starting from 2016 to current. See attached reports and graphs.

Mr. Pile presented the vehicle replacement/update report. The vehicles are all in need of repair or replacement, the road department does an excellent job in maintaining vehicles and are very conscientious of the funds available for repair and replacement.

Mr. Miller asked to see a report on fuel usage; Mr. Stock will provide.

Mr. Pile updated the trustees on the boiler at Station 51. The road department got the boiler up and running had not seen it perform in this manner before, they contacted Detmer who came out and they had not seen this problem before either on a relatively new boiler. The boiler at Station 51 and 53 were purchased at the same time, but there has not been any problems with station 53. Parts were ordered and Road department and Detmer will monitor.

**TRUSTEES:**

Mr. Miller reminded everyone about the Greene County Township Association meeting at the Greene County Career Center, Tuesday, March 9, 2021. The hosts for the evening are Xenia and Bath Townships. Dinner is being prepared and served by the students in the culinary arts program.

Mr. Combs spoke briefly about a new subdivision named Bluegrass property; Nutter is developing the property.

Mr. Miller started the discussion about the Solar Project and PUCO. If the township has an opinion then we need to hire an attorney. Each township needs to get their own legal representation. Mrs. Spradlin spoke about how much should the township contribute to make an impact, with the limited funds of the township. Mr. Miller spoke about a joint agreement with either Cedarville or Miami townships. Cedarville Township has a contract with an environmental lawyer from Dayton. Cedarville feels that sharing an attorney is a conflict of interest but that the attorneys have agreed to share information. A decision needs to be made soon about the direction the township wants to go in; Mr. Stock will have more information on attorneys at the next meeting. Terry Fife, of Green Acres LLC,

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spoke that the attorney that Green Acres, LLC has engaged with is charging their organization a flat fee for services rendered.

Mr. Stock informed the trustees of a solar project on Route 42 N; before you get to Stevenson Road; this project is not large enough for PUCO. Samsung of South Korea is the principle in this project.

8:15pm - Mr. Combs moved to enter into executive session: Executive Session 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, for all elected officials and township administrator. Mrs. Spradlin seconded the motion.

9:20pm out of executive session.

**ADJOURNMENT:**

Mr. Miller moved to adjourn at 9:22 pm. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Date Approved: 2/11/21

Resolution # 2021-057

Attest:

Jacqueline Robinson  
Jacqueline Robinson, Fiscal Officer  
jr

**Xenia Township Board of Trustees**

L. Stephen Combs  
L. Stephen Combs, Chair

Scott Miller  
Scott Miller, Trustee

Susan Spradlin  
Susan Spradlin, Trustee