

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
JUNE 16, 2021**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be held via Zoom with the invitation credentials on the website the day before.

Chair Steve Combs called the Regular Meeting to order at 6:10 p.m.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Susan Spradlin, Trustee; Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Administrator; Chief Greg Beegle was remote accessed. Guests: Mr. and Mrs. Brian Secor, BZA Candidate.

ADMINISTRATOR:

Mr. Stock introduced Brian Secor, a candidate for BZA, and asked the trustees to make a motion to appoint Brian Secor to the open position on BZA filling the term until December 31, 2022. Mr. Secor moved to XTWP in September 2019. Previously served on BZA for sixteen (16) years in Roanoke, Indiana, and was very active in the community serving on several committees. Mr. Secor scored 100 on the BZA test, met with Ed Jacobson, BZA Chair who recommends the trustee appoint Mr. Secor.

Mr. Combs moved to appoint Brian Secor to the open position on BZA filling the term until December 31, 2022. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-096

Mr. Stock presented a financial snapshot. Revenue received is over budget by \$95k, across all funds. Adjustments to insurance and salary account lines will be made as needed, due to salary increases.

Mr. Stock informed the trustees that he and Mr. Pile are researching availability of Road Department replacement vehicles.

Mr. Stock asked for any agenda items for the Combined Zoning Meeting on May 30, 2021. Current agenda includes, New Zoning Use and Size recommendations. The BZA has been working on this project for the past 2 years; the last change was in 2006.

Mr. Stock updated the trustees on the Quarterly JEDD meeting; XTWP will receive \$9,487.27 for the first half of the year, which is \$1,487.27 over budget. This JEDD is for the two parcels at Tecumseh school. Mr. Miller asked about the status of the CEDA – which Mr. Stock replied that is was delayed due to COVID-19 and that he will contact John Albers to get an updated status.

Mr. Stock asked the trustee to create a P.O. to iWorQ for \$4,600.00, 1/3 from each Department, 1000/110, 2031/330, 2282/230 with the same last digits 319-9999 respectively. This is for annual software maintenance, that is used for zoning, fire and road management of fleet maintenance. Mr. Miller would like to see a way to track incoming telephone calls, including who called, routed to, and response.

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Mr. Miller moved to create a P.O. to iWorQ for \$4,600.00, 1/3 from each Department, 1000/110, 2031/330, 2282/230 with the same last digits 319-9999 respectively. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-097

Mr. Stock asked the trustees if there was any discussion on the of July Tax Budget, and that the trustees move to accept it.

Mr. Combs moved to accept the July Tax Budget as presented. Mr. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-098

Mr. Stock informed the trustee's that David Graham's office is preparing a sale for delinquent taxes, but has not set a date for the sale. Mr. Stock will ask Mr. Graham to please set a time-frame that the sale might occur.

Mr. Stock informed the trustee's that the state legislature will vote next week to give Townships a portion of the last funding released.

Mr. Stock informed the trustee's that the River Ranger's spent \$48,000 to clear safe passages on the Little Miami River. It was discussed that maybe the other townships should start putting funds aside for future maintenance of the river.

Mr. Stock presented on the Chamber of Commerce meeting – no meeting for the next 2 months and the annual dinner has been postponed. There will be informational meeting on "what to do with Xenia Town Square" for residents input. Xenia will host a Block party on July 2, 2021 downtown, followed by music at Shawnee Park and ending the evening with the Sunnycalb firework show.

Mr. Stock updated the trustees on the nuisance mowing; still have not found a contractor, any recommendations are welcome. Township will rent Bush hog and Road department will mow. Mr. Stock presented two (2) properties for nuisance mowing.

Move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1227 Wilberforce Clifton Rd, M36000200270007800; and

Move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1221 Turner Place, M36000200280007100

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1227 Wilberforce Clifton Rd, M36000200270007800. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-099

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1221 Turner Place, M36000200280007100. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-100

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Mr. Stock asked the trustees to make a motion endorsing EMERGE application. EMERGE has applied for an \$500,000 matching grant. The zoning does not need to be changed, the use is compatible. The property just closed and has to go before the county for occupancy limits. Once that is completed the Fire department will inspect.

Mr. Combs moved to endorse and submit to the Board of Greene County (BOCC) Municipal Grant Application on behalf of Emerge (located former career Center). Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-101

FIRE DEPARTMENT:

Chief Beegle asked the trustees to appoint Josh Eckley as a part time FF1/ EMT at the hourly rate of \$13.74 effective immediately.

Mr. Combs moved to appoint Josh Eckley as a part time FF1/ EMT at the hourly rate of \$13.74 effective immediately. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-102

Chief Beegle asked the trustees to appoint Cody Dotson as a part time FF1/ EMT at the hourly rate of \$13.74 effective immediately.

Mr. Combs moved to approve appoint Cody Dotson as a part time FF1/ EMT at the hourly rate of \$13.74 effective immediately. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-103

FISCAL OFFICER

Ms. Robinson presented the bi-weekly payroll.

Mr. Combs moved to approve the payroll as presented. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-104

Ms. Robinson presented the bills.

Mr. Miller moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0

RESOLUTION NO. 2021-105

Ms. Robinson will review and make changes to the minutes from the 5.20.21 meeting.

ROAD DEPARTMENT:

No update from the Road department

TRUSTEE BUSINESS:

Mrs. Spradlin wanted to publicly recognize and thank Sheriff Fisher on the Flag Burning Ceremony that he organized on Flag Day, June 14, 2021, at the Greene County Fairgrounds. It was a very impressive, ceremony with over hundreds of flags being retired properly. They invited anyone with an old or worn out **flag** to retire it with, " an honorable display of patriotism and respect for "Old Glory." Please attend next year; 6/14/22.

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ADJOURNMENT:

Mrs. Spradlin moved to adjourn at 7:26 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Date Approved: 7/15/21

