

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
OCTOBER 21, 2021 7:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings are offered but quorum cannot be met by Zoom.

Chair Steve Combs called the Trustee Meeting to order at 7:00p.m.
All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Susan Spradlin, Trustee; and Jacqueline Robinson, Fiscal Officer.

In attendance: Township Administrator; Alan Stock, Road Supervisor; Fire Chief Beegle.
Guests: Trustee-elect Jeremy VanDyne.

FIRE DEPT:

Chief Beegle informed the trustees of a Commendation for Structure Fire on Washington Rd. This was a kitchen fire that started in a trash can, no loss of life. Firefighters Fries, Eckley, Williams, Boyd and Chief Beegle were on the scene of the fire.

Chief Beegle asked the trustees to accept the resignation of PT FF Jacob Fife effective Oct 6, 2021. Fries is a paramedic student, has been with township for six months, he has returned all of his equipment.

Mr. Combs moved to accept the resignation of PT FF Jacob Fife effective Oct 6, 2021. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin—aye, Mr. Combs—aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-166

Chief Beegle presented information on the Brush Truck need and available resources. Solicited bids from All American Fire for \$179,873; Ford F5500 diesel with a 300-gallon chassis and Crossroads Sales & Service \$163,905; Ford F5500 diesel with a 200-gallon chassis. Anticipated delivery of January 2023.

Chief Beegle, informed the trustees that the fire department is working on a policy of employee responsibility of 10% total damages due to preventable accident. Reviewing issues with apparatus damage over the past 24 months, determining if incidents could have been preventable. There have been incidents with the same personnel, incidents reports completed sometimes a disciplinary report is also completed. Younger group of employees, department does a lot of training, instilling a sense of "ownership". Trustee Miller suggested the department take personnel to areas in the township to familiarize with the location; explain to employees the cost/expense of equipment; and that the department needs to reach out to residents of township that their property needs to be accessible for first responders. Chief Beegle stated that he routinely sends out letters concerning the accessibility of their property. Trustee Spradlin stated that drug testing should be mandatory and the policy should be reviewed. Chief Beegle has drafted a memo concerning the incidents in the past 24 months.

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Chief Beegle informed the trustees of the Incentive bonus' earned as of the last payroll: 1,000 Hours: Jay Evans, Amanda Everett, TJ Fries, Brian Miller. 600 Hours: Logan Surls, Jacob Fife, Kelly Weeks.

ROAD DEPT:

The township administrator updated the trustees on the replacement vehicles for the road Department especially for the 2021-22 snow season as well as available resources. The road department found a new Western Start Salt truck and "Baby" Dump truck with State Bid. Salt truck: \$169,000; "Baby" Dump - \$110-120k; from Dexter and Caleda.

Mr. Stock asked trustees to accept the annual report of Township roads as presented last meeting.

Mr. Combs moved to accept the annual report of Township roads as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-167

TRUSTEES' BUSINESS:

Trustee Combs reported that the city of Xenia is expected to annexation a section of the bikes path from the Township; 3 miles from Brush Row Rd. to Old-Springfield Pike. The ORC language is such that townships have no standing for annexation; the county has some recourse.

FISCAL OFFICER:

The Fiscal Officer presented the payroll.

Mr. Miller moved to accept payroll as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-168

The Fiscal Officer presented the bills.

Mr. Miller moved to accept the bill as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-169

The Fiscal Officer presented minutes for the regular meetings: 9.2.21 and 9.16.21; minutes from the 9.16.21 meeting are on hold.

Mr. Combs moved to accept the trustee minutes from 9.2.21 as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-170

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked the trustees to accept 4th quarter 2M004 Delinquent Weed Mowing assessment to Greene County Auditor's Office.

Mr. Combs moved to accept 4th quarter 2M004 Delinquent Weed Mowing assessment to Greene County Auditor's Office. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin-

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aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-171

Mr. Stock presented information on the State Sunshine Law requirement.

Mrs. Spradlin moved to appoint the Township Administrator to attend on behalf of the elected Officials for the current Ohio Sunshine Laws requirement. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-162

Mr. Stock updated the trustees on the Xenia Chamber of Commerce meeting –Athlete in Action is growing but they are having trouble hiring coaches; Montgomery Insurance is having a hard time finding employees. Xenia Community schools are painting the Benner field house bleachers. The Eavy building is waiting on funding from the state. Xenia Towne Square may tear-down/renovate – looking for an upscale/unified theme for the development.

Mr. Stock discussed setting dates for the Christmas Party, Temporary Budget meeting and Reorganizational Meeting. The reorganizational meeting will be the first trustee regular trustee meeting in January. The Temporary budget meeting will be Monday, January 10,2022 at 4pm.

Guest: Trustee-elect Jeremy VanDyne introduced himself and thanked the Trustee Spradlin for her years of service. All the offices for trustee are on the ballot and all candidates are running unopposed.

Mrs. Spradlin moved to adjourn at 8:12 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: 11/18/2021

L. Stephen Combs, Chair

Resolution # 2021-189

Attest:

Scott Miller, Trustee

Jacqueline Robinson, Fiscal Officer

Susan Spradlin, Trustee