

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
APRIL 07, 2022**

6:30 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings will be offered but quorum can not be met by Zoom.

Chair Steve Combs called the Regular Meeting to order at 6:40pm.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremey VanDyne, Trustee, absent; and Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Administrator

Guests: Pastor Will Urschell, Xenia City Council member.

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented a prioritized expenditure list using the ARPA funds. Mr. Stock explained that the procurement process is different with ARPA funds, the bid process has to follow federal guidelines. The trustees asked Mr. Stock to move forward with the quote and bidding process for all of the projects discussed. The township will have approximately \$656,000 to spend.

Mr. Stock discussed the next steps to complete the sale of the 1333 E Main St. A resolution is needed to allow him to complete the necessary transactions.

Mr. Combs moved to allow Township Administrator to complete the necessary transactions for the sale of the 1333 E Main St property. Mr. Miller seconded the motion. Roll Call: Mr. Combs—aye, Mr. Miller – nay, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-070

Mr. Stock asked the trustees to create another P.O. to Plank Law in the amount of \$10,000.00 from 1000-110-319-0000. The township has spent \$18,000 so far, and payments made are up to the hearings. Mr. Stock discussed with the legal firm that we do not have “deep pockets” as they go through this lawsuit.

Mr. Combs moved create another P.O. to Plank Law in the amount of \$10,000.00 from 1000-110-319-0000. Mr. Miller seconded the motion. Roll Call: Mr. Combs—aye, Mr. Miller – nay, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-071

Mr. Stock shared the Inside/Outside millage of the township with the trustees.

Mr. Stock shared that there are no liquor permits in the township. Occasionally there are events in the township that require a special liquor permit.

Mr. Stock shared with the trustees that the city of Xenia has not remitted any funds for the CEDA and JEDD in 2020 and 2020. The trustees asked Rev. Urshell, City Council member, if he could look into this with the city.

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Mr. Stock presented the financial snapshot of the township for the first quarter of 2022. Tax revenue for the first quarter has been received; currently the township revenue is \$150k over budget.

Mr. Stock discussed the possibility of the township providing funding for a three-year annual funding for FLOCK Camera in (\$2,500.00 per annum). The camera will be located on St. Brigid and Fairground. This discussion is tabled until next meeting.

FIRE DEPT:

Mr. Stock informed the trustees that Josh Smith has turned in his resignation effective 4/14/22; Mr. Smith has a young family, works full-time and is attending school; he hasn't not been able to meet the minimum hours. Mr. Smith is eligible for rehire.

Mr. Combs moved to accept the resignation of PT FF/Paramedic Josh Smith effective April 14. Josh is eligible for rehire. Mr. Miller seconded the motion. Roll Call: Mr. Combs-aye, Mr. Miller - aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-072

Mr. Stock asked the trustees to appoint Matthew Caupp as a PT FF2 at \$13.58 effective immediately.

Mr. Miller moved to appoint Matthew Caupp as a PT FF2 at \$13.58 effective immediately. Mr. Combs seconded the motion. Roll Call: Mr. Combs-aye, Mr. Miller - aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-073

Mr. Stock informed the trustees that the Fire department's 2021 Year in review is on the P: Drive. There will a discussion at the next meeting

FISCAL OFFICER:

Ms. Robinson presented the monthly financials.

Ms. Robinson presented payroll.

Mr. Miller moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs-aye, Mr. Miller - aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-074

Ms. Robinson presented bills.

Mr. Miller moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Mr. Combs-aye, Mr. Miller - aye, Mr. VanDyne - absent. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-075

Ms. Robinson presented the minutes from Special meeting February 25, 2022 and Regular meeting March 02, 2022. The minutes from March 02, 2022 are on hold.

Mr. Miller moved to approve the minutes from the Special Meeting held February 25, 2022. Mr. Combs seconded the motion. Roll Call: Mr. Combs-aye, Mr. Miller - aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-076

TRUSTEES' BUSINESS:

**XENIA TOWNSHIP TRUSTEES
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Mr. Miller updated the trustees on MVRPC meeting which focused on health and access to healthier lifestyles. Mr. Miller described the YMCA, it's not accessible to walk to the YMCA, there is no walking path/pedestrian walk way on Upper Bellbrook.

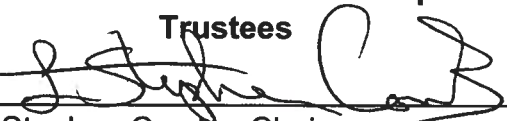
GUESTS:

Pastor Urschell, Xenia City Council member informed the trustees that the city received \$33 million in ARPA Funds. Some projects are \$11 million to wireless; EMERGE - \$1million; \$4million to nonprofits. The city is putting a community group together to discuss how to spend the OPIOD Settlement funds, he encouraged the township to ask the city to a seat on this committee. The county is spending \$50 million on the new jail, funded by \$30 million in bonds.

Mr. Miller moved to adjourn at 7:57 pm. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – absent, Mr. VanDyne – absent. Motion **PASSED** by roll call of 2-0.


Xenia Township Board of Trustees

Date Approved: 5/5/22




L. Stephen Combs, Chair

Resolution # 2022- 088

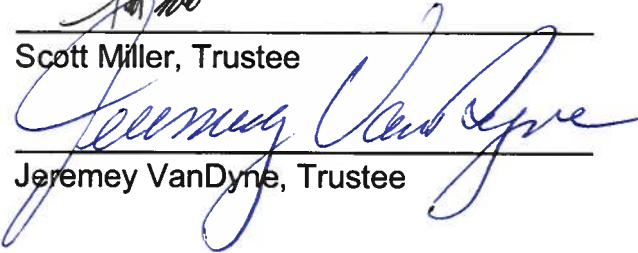


Scott Miller, Trustee

Attest:



Jacqueline Robinson, Fiscal Officer



Jeremey VanDyne, Trustee

