

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING
HELD ON: JANUARY 14, 2010 7:00 PM

NOTES: These minutes are a summary of action items of township business, correspondence received and other pertinent data of the meeting and are not a word for word account of the discussions which took place. A court reporter was in attendance and a copy of the transcript is attached to the printed version of these minutes. The transcript can be viewed at the township office or purchased directly from Mike Mobley Reporting, 334 South Main Street, Dayton, OH 45402, and 937-222-2259. Please reference the Xenia Township Trustees and date of January 14, 2010 if making contact with the reporting company.

GUESTS:

Chief Meyers introduced and recommended applicant Katherine Aller for appointment as a paid on call EMT for the fire department. Faulkner moved to appoint Ms. Aller as recommended. Reed seconded the motion. Resolution No. 2010-1

Roll Call Ayes: Miller, Faulkner and Reed Motion Carried

Chief Meyers introduced and recommended applicant Daniel Schrand for appointment as a part time firefighter/EMT for the fire department. Faulkner moved to appointment Mr. Schrand. Miller seconded the motion. Resolution No. 2010-2

Roll Call Ayes: Miller, Faulkner and Reed Motion Carried

All welcomed the two new members.

FINANCE:

Fiscal Officer Seiter provided a request for approval of payroll in the amount of \$71,331.51 a copy of the payment registers are attached to these minutes and made a part hereof. Faulkner moved to approve said payments. Motion seconded by Reed. Resolution No. 2010-3

Roll Call Ayes: Miller, Faulkner and Reed Motion Carried

FIRE DEPARTMENT: Chief Meyers provided the following:

Notice of a letter of resignation from Lieutenant Richard Stiles effective January 4 due to family needs. Faulkner moved to accept the resignation and to send him a letter of appreciation for his 15 years of service. Reed seconded the motion. Resolution No. 2010-4

Roll Call Ayes: Miller, Faulkner and Reed Motion Carried

Notice of a letter of requesting a leave of absence from Daryle Williams through March 31, 2010 due to time commitments for his enrollment in an accelerated paramedic program. Faulkner moved to approve the leave of absence. Reed seconded the motion. Resolution No. 2010-5

Roll Call Ayes: Miller, Faulkner and Reed Motion Carried

NEW BUSINESS:

Faulkner moved to approve a resolution for AT&T as a Video Service Provider like the one currently in place for Time Warner. Reed seconded the motion. Resolution No. 2010-6

Roll Call Ayes: Miller, Faulkner and Reed Motion Carried

UPCOMING MEETINGS:

- January 21, 8:00 am Monthly Work Session Re: 2010 Budget and Fire Levy Renewal
- January 23, 7:00 pm Proposed Joint Work Session with Trustees and Both Zoning Boards
- January 28, 7:00 pm Board of Trustee's Meeting

Executive Session: 7:30 pm

Faulkner moved to go into Executive Session to discuss personnel issues per ORC 121.22(g). Reed seconded the motion. Seiter, and Assistant Prosecutor Tom Miller were included with the Trustees. The session was moved to the road department office area. Guests were allowed to stay in the meeting room.

Return to Regular Session: 10:12 pm Moved by Faulkner, seconded by Reed.

The court reporter left at 9:15. The balance of meeting was tape recorded.

Assistant Prosecutor Tom Miller left at 10:12 pm

A summary of the balance of the meeting follows:

Note: One of the personnel topics was the administrative leave of Roy Colbrunn by Chief Meyers.

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Miller explained how a regular employee would be given 15 days administrative leave then an answer to the investigation results. Further, according to the Prosecutor, due to the fact Mr. Colbrunn is a part time employee that, according to pay records, works an average of 33.52 hours per two week pay period, the time line can be adjusted to an estimated five week window. Miller further stated there would be an answer by the end of next week. Reed stated one point of legal counsel's advice that this would not be a termination process. Colbrunn asked about being on next month's work schedule and when he could give his side. Meyers advised DeVoe sent an e-mail advising it is ok to schedule. Attendees discussed Colbrunn being on administrative leave not suspended. Colbrunn stated he sees that as 30 days without due process.

ADJOURN: 10:17 pm

There being no further business, Faulkner moved to adjourn. Reed seconded the motion.

CORRESPONDENCE IN FILE:

- From Greene County Administrator Poston, Dec. 22, Update on Recovery Zone Bonds
- From Seiter, 2010 Certificate of Total Sources for Expenditures and Balances from 2009 and into 2010 as filed with the County Auditor.
- From Seiter to Xenia Daily Gazette, Jan. 12, public notice of 2010 Board of Trustee meeting schedule and notice of requirements to be on the agenda.
- From Seiter to Xenia Daily Gazette, Jan. 12, public notice that the 2009 Annual Financial Report is complete and available for viewing.
- From Seiter to Greene County Recorder Sears, Jan. 8, annual certification of zoning resolution and Jan. 6 letter from Sears requesting the same.
- From Seiter to Greene County Engineer's Office, Jan. 4, annual report of township inventory as required.
- From Seiter, December 31, 2009 bank reconciliation, balanced, \$1,769,796.89
- From Greene County Emergency Mgt., Dec. 18, re: National Incident Management System (NIMS) training. Copies were given to new Trustee Reed and Public Works Super. Shuey.
- From Painter, 2009 Zoning Permit Annual Report
- From Ohio Township Association, January 2010 Newsletter *Grassroots Clippings*

SCOTT W. MILLER, CHAIR

ATTEST:

JOHN D. FAULKNER

SHEILA J. SEITER, FISCAL OFFICER

JIM REED