

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
MAY 2, 2019**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Vice Chair Steve Combs called the Regular Meeting to order at 5:30 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Scott Miller, Trustee; Steve Combs Trustee, Chair; Alan Stock, Township Administrator. Trustee Susan Spradlin was absent.

All participated in the Pledge of Allegiance.

Mr. Combs moved to enter into Executive Session at 5:32 p.m. for R.C. 121.22 (G) (1) To consider the employment, dismissal, or compensation of a public employee. Mr. Miller seconded the motion. Those included were all elected officials and the Administrator.

Mr. Combs exited Executive Session at 6:18 p.m. and resumed the regular meeting.

IN THE READ FILE:

Quanexus newsletter, Xenia Planning and Zoning, League of Women Voters newsletter. Letter from Little Miami State Park, YRC thank you

ROAD DEPARTMENT:

Mr. Pile gave the Water & Wastewater Advisory Committee Report and stated they had discussed some EPA and the Department of Health practices for regulating septic systems.

Mr. Pile explained he and Mr. Stock had attended a seminar for a program by SWAP4G and explained how this is a joint bid process and helped save money on salt this past year. Mr. Pile requested a Purchase Order to Detroit Salt Co. for the remaining obligation of 300 ton of Salt for \$22,227.00 from 2021-330-420-0000.

Mr. Miller moved to approve the Purchase Order to Detroit Salt Co. for the remaining obligation of 300 ton of Salt for \$ 22,227.00 from 2021 fund. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-066

Mr. Miller and Mr. Combs thanked Mr. Pile and the Road Department for the luncheon on April 26 and commended them on a job well done.

FIRE DEPARTMENT:

Fiscal Officer Seiter conducted the swearing in of Captain Ed Harper. Everyone in attendance congratulated Captain Harper.

Deputy Chief Beegle advised of the commendation for firefighter Hunter Bradford for going above and beyond the call of duty. Deputy Chief Beegle reported on the efforts made by Mr. Bradford.

Deputy Chief Beegle gave the Xenia Chamber Safety Committee Report and stated Xenia Township received an award for 100% effort in preventing accidents and injuries in the workplace for 2018. He stated only a few businesses received this award that was sponsored by the Greene County Safety Council, Xenia Area Chamber of Commerce and the Ohio Bureau of Workers' Compensation.

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Deputy Chief Beegle requested the Paid on Call (POC) rehire for Garrett Beam as FF2/EMTB and Wade Beam as FF1/EMTB at \$ 13.34 effective immediately. He explained why they have requested to come back to the Department.

Mr. Miller moved to rehire Garrett Beam as POC FF2/EMTB at \$13.34 effective immediately. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-067

Mr. Miller moved to rehire Wade Beam as POC FF1/EMTB at \$13.34 effective immediately. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-068

ADMINISTRATOR:

Mr. Stock requested the EMS Week Proclamation and read the proclamation to declare May 19 – 25, 2019 as EMS week.

Mr. Miller moved to approve the resolution as presented to Proclaim May 19 – 25, 2019 as EMS week. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-069

Mr. Stock stated after 25 years of distinguished service he asked for the acceptance of retirement resignation of Chief Dean Fox effective May 18, 2019.

Mr. Combs moved to accept the retirement resignation of Chief Dean Fox effective May 18, 2019. Mr. Miller seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-070

Mr. Stock advised to have a smooth transition he requested the appointment of Greg Beegle as interim part-time Fire Chief effective May 19, 2019 at annual equivalent of \$30,930.00.

Mr. Miller moved to appoint Greg Beegle as interim part-time Fire Chief effective May 19, 2019 at annual equivalent of \$30,930.00. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-071

Mr. Stock requested the acceptance of Mary Haller, administrative assistant, resignation effective May 10, 2019.

Mr. Combs moved to accept the resignation of Mary Haller, administrative assistant, effective May 10, 2019. Mr. Miller seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-072

Mr. Miller stated he wanted to recognize the great work Chief Fox has given the Fire Department for many years. He also stated Mrs. Haller has done a very professional job in the two and half years she had been with the Township and has represented the Township well. Mr. Comb stated he considered Chief Fox a friend and wanted to thank him for his time, energy and success over the years. He stated as for Mrs. Haller she has done a great job and wishes her the very best in her new position and thank her for her service.

Mr. Stock advised Hamvention is ready to go for this year. He stated there will be a new five year contract after this year and gave an update regarding this year's event. Mrs. Seiter advised she had received the check from Hamvention for the message board batteries.

Mr. Stock gave an update on the cemetery headstone restoration for 2019 from Grave Groomers. He stated Stevenson Cemetery has about 90 headstones left to restore.

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Mr. Stock advised the bills had been received for the Community cleanup and he reported on the cost of the project for this year. He commended the Road Department on the hard work they did to help this project along this year. Mr. Miller stated they would need to put more control on this project next year so that it may continue.

FISCAL OFFICER:

Mrs. Seiter advised she had given everyone copies of the Monthly Financial Reports.

Mrs. Seiter presented the monthly and bi-weekly payroll. Mr. Combs moved to approve the payroll as presented. Mr. Miller seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-073

Mrs. Seiter presented the bills. Mr. Combs moved to approve the bills. Mr. Miller seconded the motion. Roll Call: Mr. Miller–aye, Mr. Combs–aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-074

Mrs. Seiter advised there was one set of minutes to approve.

Mr. Combs moved to approve the minutes from the regular meeting of April 4, 2019 as presented. Mr. Miller seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2019-075

TRUSTEE BUSINESS:

Mr. Miller stated they had received information in the last week regarding how they will receive the agenda and information for the meetings. He stated this needs to be done in a timely fashion but does not agree with the dates that have been suggested. Mr. Combs stated he thought this was a suggestion by Mrs. Spradlin. Mr. Stock stated he had received the information from Mrs. Spradlin as to how she, as chair, would like to conduct the meetings. He shared what she had explain to him. There was discussion about the new agenda details. Mr. Combs stated this discussion should continue to the next meeting.

Mr. Miller congratulated Deputy Chief Beegle on the interim Chief position and wished him well in this position. Mr. Comb stated he thought he would do a great job. Deputy Chief Beegle thanked the Trustees.

Mr. Combs stated he had attended the Greene County Regional Planning Committee meeting and it was about the old Spring Valley Video Store property for a possible rezoning.

UPCOMING MEETING DATES:

May 16, Trustee meeting
May 28, Zoning Commission

ADJOURNMENT:

Mr. Combs moved to adjourn at 7:03 p.m. Mr. Miller seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____

Susan Spradlin, Chair

Resolution # _____

Attest:

L. Stephen Combs

Sheila J. Seiter, Fiscal Officer
MEH

Scott Miller